



NORTH CENTRAL FIRE
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY
SEPTEMBER 24, 2020

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, SEPTEMBER 24, 2020
5:30 P.M.
AGENDA**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically," this Regular Meeting will be held via conference call and can be accessed as follows:

Please call: 1- (669) 900-6833. Follow all prompts. To access the call, you will need to enter the meeting ID number 559 878 4530 and passcode 4550. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

- 1. CALL TO ORDER**
 - A) Roll Call
- 2. INVOCATION**
- 3. PUBLIC COMMENTS**
- 4. CLOSED SESSION**
 - A) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9: (number of cases 1).
- 5. CONSIDERATION OF CLAIM AGAINST THE DISTRICT**
 - A) Action item – Consider claim by Kyle Crivello brought under Gov. Code section 910 *et seq.*
- 6. CONSENT AGENDA**
 - A) Consideration and Approval of Disbursements List for August 2020
 - B) Review and Acceptance of Monthly Financial Reports
 - 1) Fresno County: Cash Balances – All Funds
 - 2) Budget Variance Report: YTD Expenses Compared to Budget
 - 3) Revenue and Reimbursement Report
 - 4) PG & E Report
- 7. APPROVAL OF MINUTES**
 - A) Minutes of the Regular Board Meeting of August 27, 2020.
- 8. FIRE CHIEF REPORT**
 - A) Fire Incident/Fire Prevention Reports for August

- B) Fire Season & OES Deployment Update
- 9. **SAFER GRANT NOTICE OF APPLICATION APPROVAL**
 - A) Action item – Consider and authorize Chief Henry to accept SAFER grant award of \$3,132,324 federal funding on behalf of the District.
- 10. **ENGAGEMENT AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR LABOR AND EMPLOYMENT LEGAL SERVICES**
 - A) Action item – Consider and authorize Chief Henry to enter into an Engagement Agreement with the firm of Liebert Cassidy Whitmore for labor and employment legal services.
- 11. **AMENDMENT OF THE DISTRICT’S CONFLICT OF INTEREST CODE**
 - A) Action item – Consider and adopt District Resolution No. 200-09 amending the District’s Conflict of Interest Code.
- 12. **BOARD MEMBER COMMENTS/REPORTS**
- 13. **ANNOUNCEMENTS**
 - A) Regular Board Meeting: Thursday, October 22, 2020, at 5:30 p.m.
- 14. **ADJOURNMENT**

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
AUGUST 1, 2020 - AUGUST 31, 2020
SEPTEMBER 3, 2020**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
5123	Action Towing	Towing services - engine 57	08/14/20	625.00
5124	Aramark	Linen service	08/14/20	110.33
5125	ARBA	Group life insurance	08/14/20	142.25
5126	AT&T	Phone & long distance service	08/14/20	47.28
5127	Baker, Manock	Legal services	08/14/20	4,194.89
5128	Bauer Compressors	New SCBA units (40)	08/14/20	28,289.45
5129	Bush Engineering Incorp.	Parking lot project - station 55	08/14/20	13,622.96
5130	Employee Payroll Liabilities	Child support	08/14/20	435.00
5131	California Fire Cheifs Association	Membership dues	08/14/20	1,200.00
5132	Employee Payroll Liabilities	Child support	08/14/20	100.50
5133	Christine L. Boozer	Training consultant	08/14/20	3,400.00
5134	City of Fresno - Utilities	Utilities	08/14/20	102.59
5135	City of Kerman	Utilities	08/14/20	315.70
5136	Clyde Lansing	Consulting services	08/14/20	2,000.00
5137	Comcast Business	Internet and phone services	08/14/20	1,605.03
5138	ECMS	Turnout repair	08/14/20	343.01
5139	Energy Concepts	Repair solar panel inverters	08/14/20	730.00
5140	FDAC EBA	Group health insurance	08/14/20	58,176.22
5141	Fire Apparatus Solutions	Apparatus maintenance	08/14/20	1,735.73
5142	Fire Safety Solutions	Plan review consultant	08/14/20	2,502.50
5143	Fresno County Fire Protection Dist	Magnetic equipment identifiers	08/14/20	1,201.44
5144	H&J Chevrolet	Staff vehicle maintenance	08/14/20	128.62
5145	Helio's TFB Inc.	Install cable for solar monitoring	08/14/20	212.50
5146	Jorgensen Company	Fire extinguisher	08/14/20	188.96
5147	Employee Reimbursement	Food for academy	08/14/20	43.00
5148	Board Member Reimbursement	Board member health insurance	08/14/20	799.00
5149	Loperena Antenna	Owens mountain antenna site lease	08/14/20	1,649.00
5150	MES Depository Account	Isolation coveralls	08/14/20	4,346.01
5151	Board Member Reimbursement	Board member health insurance	08/14/20	901.00
5152	Mid Valley Disposal	Utilites	08/14/20	322.66
5153	Office Depot	Office supplies & Prevention	08/14/20	970.27

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
AUGUST 1, 2020 - AUGUST 31, 2020
SEPTEMBER 3, 2020**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
5154	PG&E	Utilities	08/14/20	506.74
5155	Ray Morgan	Copier maintenance	08/14/20	56.90
5156	Real-Time	Computer maintenance	08/14/20	1,377.75
5157	Robert V Jensen	Bulk fuel	08/14/20	2,293.83
5158	Rolinda Farm Supply	Apparatus maintenance	08/14/20	14.56
5159	Board Member Reimbursement	Board member health insurance	08/14/20	799.00
5160	Sebastian	Phone service	08/14/20	170.76
5161	Slumberger Lumber	Station & apparatus maint., equipment maint., training supplies	08/14/20	955.72
5162	U.S. Bank PARS	Pension plan contributions	08/14/20	35,892.67
5163	Unitedhealthcare Insurance Co.	Prior board member insurance	08/14/20	375.25
5164	Valley Farms Supply	Station and apparatus maint., fire prevention, equip. maint.	08/14/20	393.81
	Quickbooks Payroll Service	Payroll	08/14/20	125,236.59
5165	Voided	voided	08/21/20	0.00
5166	City of Selma	SCBA Grant District match	08/21/20	17,240.18
5167	Sequoia Western	Weed abatement services	08/21/20	340.00
5168	Employee Reimbursement	Training class	08/21/20	400.00
	Ck #5169	Board Payroll	08/31/20	69.26
5170	Aramark	Linen service	08/31/20	225.66
5171	Biola CSD	Utilities	08/31/20	275.42
5172	Employee Payroll Liabilities	Child support	08/31/20	435.00
5173	Employee Payroll Liabilities	Child support	08/31/20	100.50
5174	Co. of Fresno Auditor/Controller	August 2020 POB	08/31/20	28,614.37
5175	ECMS	Repair turnouts	08/31/20	130.46
5176	Faustino Lopez	Gardening service	08/31/20	350.00
5177	Fire Apparatus Solutions	Apparatus Maintenance	08/31/20	7,392.07
5178	Fresno County Fire Protection Dist	Use of training tower during Academy	08/31/20	945.00
5179	John Hancock USA	457 plan contributions	08/31/20	5,225.44
5180	KerWest	Legal Notice	08/31/20	215.00
5181	Employee Reimbursement	Training class	08/31/20	250.00

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
AUGUST 1, 2020 - AUGUST 31, 2020
SEPTEMBER 3, 2020**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
5182	Mid Valley Disposal	Utilites	08/31/20	322.66
5183	RB's Portable Toilet	Purchase portable toilet	08/31/20	134.22
5184	PARS	457 & Pension admin fees	08/31/20	2,875.00
5185	PG&E	Utilities	08/31/20	1,953.90
5186	Ray Morgan	Copier maintenance	08/31/20	480.12
5187	Real-Time	Computer maintenance	08/31/20	187.50
5188	Robert V Jensen	Bulk fuel	08/31/20	2,624.00
5189	Sierra HR Partners, Inc	HR consultant	08/31/20	656.25
5190	Sierra Lock	Repair & replace locks (2) at station 55	08/31/20	277.50
5191	Sparkletts	Station water delivery	08/31/20	841.79
5192	Standard Insurance Company	LTD insurance premium	08/31/20	1,402.50
5193	Trace Analytics, LLC	Air supply testing	08/31/20	539.60
5194	U.S Bank Cal Card	Station supplies, station maintainance, office supplies, postage, apparatus & equip. maint., training, computer maint., fire prevention, food.	08/31/20	11,495.79
5195	U.S Bank Pars	Pension plan contributions	08/31/20	35,892.67
5196	United Health Centers	OSHA questionnaire review	08/31/20	200.00
5197	US Bank Voyager Fleet Card	Voyager Card fuel purchases	08/31/20	2,014.31
5198	Verizon	Toughbooks data plan	08/31/20	760.20
5199	Verizon Wireless	Cell phones - operations	08/31/20	19.87
5200	Verizon Wireless office	Cell phones - admin staff	08/31/20	576.87
5201	PG&E	Utilities	08/31/20	621.72
	Quickbooks Payroll Service	Payroll	08/31/20	146,396.49
				570,995.80

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 570,995.80

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY OF FRESNO
CASH BALANCES AS OF AUGUST 31, 2020**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 8/01/2020	3,683,362.75	1,478,437.39	351,310.66	617,120.68	34,039.91	337,601.25	118,226.16	6,620,098.80
Ending Balance 08/31/2020	2,793,478.56	1,478,437.39	351,310.66	618,305.47	34,039.91	337,601.25	118,226.16	5,731,399.40

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021**

Services, Supplies and Maintenance	Fiscal Year 2020 - 2021 Budget	Activity thru 07/31/20	Aug-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,035,102	86,258.50	86,258.50	172,517.00	17%	862,585.00	83%
Pension Obligation Bonds	343,373	28,614.37	28,614.37	57,228.74	17%	286,144.26	83%
FCERA Payment Financing	417,751	208,473.15	0.00	208,473.15	50%	209,277.85	50%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100%	0.46	0%
Property, Auto & Liability Insurance	58,000	55,591.00	0.00	55,591.00	96%	2,409.00	4%
Turnouts and Masks	85,000	102.74	1,540.97	1,643.71	2%	83,356.29	98%
Communications	100,000	5,599.46	4,829.01	10,428.47	10%	89,571.53	90%
Apparatus Maintenance	150,000	4,461.45	11,296.51	15,757.96	11%	134,242.04	89%
Station Equipment Maintenance	45,000	2,735.08	1,224.83	3,959.91	9%	41,040.09	91%
Computers & Office Equipment	75,000	2,831.80	2,272.06	5,103.86	7%	69,896.14	93%
Facility Maintenance	90,000	10,673.13	3,728.45	14,401.58	16%	75,598.42	84%
Station Supplies	40,000	3,382.09	3,754.43	7,136.52	18%	32,863.48	82%
Fuel	98,000	6,057.62	6,932.14	12,989.76	13%	85,010.24	87%
Utilities	50,000	7,802.72	4,421.39	12,224.11	24%	37,775.89	76%
Professional Services	100,000	8,499.51	7,415.45	15,914.96	16%	84,085.04	84%
Membership Dues & Subscriptions	20,000	2,199.17	1,200.00	3,399.17	17%	16,600.83	83%
Travel Expenses	40,000	0.00	0.00	0.00	0%	40,000.00	100%
Training	90,000	4,367.75	8,230.31	12,598.06	14%	77,401.94	86%
Office Supplies	20,000	271.83	949.11	1,220.94	6%	18,779.06	94%
Food	5,000	0.00	295.32	295.32	6%	4,704.68	94%
Fire Prevention	25,000	1,274.80	2,725.32	4,000.12	16%	20,999.88	84%
Apparatus Tools, Equipment & Hose	85,000	13,768.83	4,346.01	18,114.84	21%	66,885.16	79%
Extractors	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Totals	3,051,387	502,125.54	180,034.18	682,159.72	22%	2,369,227.28	78%

2nd month of fiscal year - average = 16.67%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021**

Wages, Benefits and POB	Fiscal Year 2020 - 2021 Budget	Activity thru 07/31/20	Aug-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,805	0.00	4,862.95	4,862.95	8%	56,942.05	92%
Prior Board Member Benefits	4,710	0.00	417.25	417.25	9%	4,292.75	91%
Surviving Spouse Benefits	11,064	0.00	912.08	912.08	8%	10,151.92	92%
Employee Wages and Benefits	5,949,253	0.00	473,463.49	473,463.49	8%	5,475,789.51	92%
Total Wages, Benefits and POB	6,026,832	0.00	479,655.77	479,655.77	8%	5,547,176.23	92%
Fund Expenditures per Budget							
Weed Abatement	25,000	1,626.65	340.00	1,966.65	8%	23,033.35	92%
Parking Renovation Project - Station 55	50,000	34,277.99	13,622.96	47,900.95	96%	2,099.05	4%
Generators at Stations 57 & 58	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Maintenance at Station 59	250,000	0.00	0.00	0.00	0%	250,000.00	100%
VHF Station Radios	15,000	0.00	0.00	0.00	0%	15,000.00	100%
Repairs to Paramedics Dorm - Station 58	50,000	0.00	0.00	0.00	0%	50,000.00	100%
BK Radios	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Helmet Cams	8,000	0.00	0.00	0.00	0%	8,000.00	100%
Patio at Station 55	35,000	0.00	0.00	0.00	0%	35,000.00	100%
Training Tower	138,000	0.00	0.00	0.00	0%	138,000.00	100%
District Match on Grants	71,635	0.00	17,240.18	17,240.18	24%	54,394.82	76%
Miscellaneous Expenditures - Capital	10,000	0.00	0.00	0.00	0%	10,000.00	100%
Landscaping at Station 55	25,000	0.00	0.00	0.00	0%	25,000.00	100%
Station Signs	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Canopy Covers	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Furniture and Equipment for Classrooms	60,000	6,489.56	0.00	6,489.56	11%	53,510.44	89%
Overhead Door Replacement (2)	15,000	0.00	0.00	0.00	0%	15,000.00	100%
Miscellaneous Expenditures - Building	10,000	0.00	0.00	0.00	0%	10,000.00	100%
Total Fund Expenditures	842,635	42,394.20	31,203.14	73,597.34	9%	769,037.66	91%

NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021

Revenue	Fiscal Year 2020 - 2021 Budget	Activity thru 07/31/20	Aug-20	YTD Total	% of Budget Received	Over (Under) Estimate	%
Property Taxes	9,783,778	0.00	11,300.60	11,300.60	0%	(9,772,477.40)	-100%
Interest (County Investment Pool)	80,000	1,809.49	0.00	1,809.49	2%	(78,190.51)	-98%
Fees, Permits and Plan Checks	30,000	12,462.50	9,656.70	22,119.20	74%	(7,880.80)	-26%
Ambulance Station Lease	17,388	0.00	0.00	0.00	0%	(17,388.00)	-100%
Tower Rental	30,126	2,402.00	2,402.00	4,804.00	16%	(25,322.00)	-84%
Weed Abatement Assessment	26,000	0.00	0.00	0.00	0%	(26,000.00)	-100%
Fresno City College ISA Training	15,000	34,256.95	0.00	34,256.95	228%	19,256.95	128%
Miscellaneous Income	1,500	0.00	0.00	0.00	0%	(1,500.00)	-100%
Revenue Totals	9,983,792	50,930.94	23,359.30	74,290.24	1%	(9,909,501.76)	-99%
Reimbursable Items		Activity thru 7/31/20	Aug-20	YTD Totals			
Ambulance Station Lease Utility Reimb.		0.00	0.00	0.00			
Reimbursement Totals		0.00	0.00	0.00			

**PG&E Comparison
2019 to 2020**

LOCATION	Aug-19	Aug-20	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	\$ 227.93	\$ 113.69	\$ (114.24)
Acc# 7835118040 (Gas) - Therms	\$ 103.71	\$ 113.33	\$ 9.62
MONTHLY TOTALS	\$ 331.64	\$ 227.02	\$ (104.62)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	\$ 21.37	\$ 117.20	\$ 95.83
Acc# 7835118050 (Gas) - Therms	\$ 45.22	\$ 50.92	\$ 5.70
MONTHLY TOTALS	\$ 66.59	\$ 168.12	\$ 101.53
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ (0.10)	\$ 37.92	\$ 38.02
Acc# 2283032030 (Gas) - Therms	\$ 34.44	\$ 34.58	\$ 0.14
MONTHLY TOTALS	\$ 34.34	\$ 72.50	\$ 38.16
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	\$ 1,521.86	\$ 1,848.70	\$ 326.84
Acc# 7835118025 (Shop) - Kwh	\$ 118.18	\$ 142.01	\$ 23.83
Acc# 7835118020 (yrd lite) - Kwh	\$ 12.42	\$ 11.78	\$ (0.64)
Acc# 7835118030 (Gas) - Therms	\$ 48.02	\$ 57.27	\$ 9.25
MONTHLY TOTALS	\$ 1,700.48	\$ 2,059.76	\$ 359.28
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 65.00	\$ 30.11	\$ (34.89)
Acc# 2283032877 (Gas) - Therms	\$ 24.86	\$ 18.11	\$ (6.75)
MONTHLY TOTALS	\$ 89.86	\$ 48.22	\$ (41.64)
TOTALS BY MONTH	\$ 2,222.91	\$ 2,575.62	\$ 352.71

**PG&E Comparison
2019 to 2020**

LOCATION	Aug-19	Aug-20	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	no data	no data	
Acc# 7835118040 (Gas) - Therms	75	79	4
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	1,415	3,321	
Acc# 7835118050 (Gas) - Therms	37	33	(4)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	2,827	4,986	
Acc# 2283032030 (Gas) - Therms	19	18	(1)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	5,783	6,662	879
Acc# 7835118025 (Shop) - Kwh	435	478	43
Acc# 7835118020 (yrd lite) - Kwh	29	9	(20)
Total Kwh current month	6,247	7,149	902
Acc# 7835118030 (Gas) - Therms	32	39	7
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	183	41	(142)
Acc# 2283032877 (Gas) - Therms	17	9	(8)

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, AUGUST 27, 2020
5:30 P.M.
MINUTES**

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1. CALL TO ORDER

District Board Vice-Chair Mr. Rusty Nonini called the meeting to order at 5:39 p.m.

Roll Call

Board Members Present: Ms. Amanda Souza, Mr. Michael Foglio and Mr. Rusty Nonini. Mrs. Cheryl Belluomini was absent and Mr. Abrahamian arrived at 5:50 p.m.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION

The invocation was led by Pastor Tom Boonstra.

3. PUBLIC COMMENTS

There were no public comments

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for July 2020

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds – June and July**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report – June and July**
- 4) PG&E Report**

Mr. Nonini asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. There was one question about an item on the disbursements list which Chief Henry answered. There were no more questions so Mr. Nonini called for a motion.

Motion: To approve the Consent Agenda as presented.

Moved by: Ms. Souza, second by Mr. Foglio

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Absent Absent Aye Aye Aye 3/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of July 23, 2020.

There were no questions or comments.

Motion: To approve the minutes of the Regular Board Meeting of July 23, 2020 as presented.

Moved by: Ms. Souza, second by Mr. Foglio.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Absent Absent Aye Aye Aye 3/0

6. FIRE CHIEF REPORT

A) Fire Incident/Fire Prevention Reports for July

Chief Henry called the District Board's attention to the July incident summary report. He reported the District responded to 405 calls and pointed out this is up from last July and pointed out the three-year comparison of calls for the month of July on the report. Chief Henry stated a summary report for fire investigation statistics has been added this month and he discussed the investigations report with the District Board.

B) Fresno City College Intern Program Update.

Chief Henry reported to the District Board on how the Fresno City College intern program is going. Since the program began in the summer semester of 2019, there has been a total of twenty-three (23) interns that have participated in the program. Currently during this 2020 summer semester seven new interns have been added as some of the original interns have terminated their internship for full-time work opportunities.

Chief Henry reported the intern program total staffing hours since the beginning of the program are 9,122 which is equivalent of upstaffing or hiring a 4th firefighter on an engine company (3 full-time firefighters). Chief Henry added, all six newly hired Firefighter Trainees participated in the District's student intern program.

C) Office of Emergency Services (OES) Update

Chief Henry called the District Board's attention to the list of deployments of District resources under the California Fire Assistance Agreement (CFAA) through the California Office of Emergency Services (OES). The District has deployed resources to six different incidents. Chief Henry discussed the method used to deploy District resources and how OES reimburses the District and other fire agencies across the state.

D) Firefighter Academy Update

Chief Henry gave a brief update on the Fire Academy.

E) Fresno City College Academy Burn Trailer

Chief Henry stated Fresno City College provided the college's Burn Trailer for the District to use during our recent fire academy. Chief Henry mentioned it was a great resource to have available during our fire academy and pointed out the pictures of the Burn Trailer in the board packet.

Mr. Abrahamian arrived during the Fire Chief's Report and took the Chair position for the remainder of the meeting.

7. PUBLIC HEARING TO CONSIDER PROPOSALS FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

A) Action item - Conduct Public Hearing to consider proposals for a Community Development Block Grant (CDBG).

Mr. Abrahamian opened the floor to the Public Hearing for public comments to consider proposals for CDBG grant funds at 6:03 p.m.

Mr. Abrahamian asked if there were any members of the public that would like to make a comment but there were none.

Chief Henry reported the proposed project the District is considering for the CDBG Grant is a Type III Fire Engine. He stated a Type III Fire Engine is a little more versatile than a Type I Fire engine which is what the District currently has at all the district stations. Chief Henry stated a Type III Fire Engine is better suited for rural communities like Biola and the area surrounding Biola. He stated a Type III has off-road capabilities, is more maneuverable than a Type I, and has the capability to "pump and roll."

Mr. Abrahamian asked if there were any questions or comments from the District Board or any one from the public, but there were no comments.

Mr. Abrahamian closed the floor to the Public Hearing for public comments to consider proposals for CDBG grant funds at 6:06 p.m.

8. RESOLUTION NO. 20-08 APPROVING THE DISTRICT'S PARTICIPATION IN THE FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

A) Action item - Consider and adopt Resolution No. 20-08 approving the District's participation in the federal Community Development Block Grant (CDBG) Program.

Mr. Barcelos reported the District has the opportunity to apply for CDBG grant funds for a Type III Fire Engine for the town of Biola and surrounding unincorporated area. He explained the next step in the CDBG grant program process is to adopt a resolution approving the District's participation in the program and authorizing Chief Henry to submit the application on behalf of the District.

Mr. Barcelos reported four disadvantaged unincorporated communities have been identified in the District. He called the District Board's attention to the excerpts of a report done by the County of Fresno listing the four disadvantaged unincorporated communities. The Biola Community is the largest of these four disadvantaged communities but this project will benefit all four communities.

Mr. Abrahamian asked the District Board if they had any questions and after some more discussion he called for a motion.

Motion: To adopt Resolution No. 20-08 authorizing the Fire Chief to sign and submit a CDBG application on behalf of the District.

Moved by: Mr. Nonini, second by Mr. Foglio.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Absent	Aye	Aye	Aye	4/0

9. PUBLIC HEARING AND ADOPTION OF THE 2020-2021 FISCAL YEAR FINAL BUDGET

A) Action item – Conduct Public Hearing and adopt the 2020-2021 Fiscal Year Final Budget.

Mr. Abrahamian opened the floor for the Public Hearing for public comments on the 2020-2021 Fiscal Year Final Budget at 6:12 p.m.

There were no comments

Mr. Abrahamian closed the floor for the Public Hearing for public comments on the 2020-2021 Fiscal Year Final Budget at 6:13 p.m.

Mr. Barcelos stated he will go over the budget memo outlining the highlights of the budget for the 2019-2020 fiscal year ending June 30, 2020 and the highlights for the 2020-2021 fiscal year budget projections.

2019-2020 Fiscal Year Budget Highlights:

- Property tax revenue increased by 4.87 percent for a total increase over last fiscal year of \$445,220.
- Net operating revenue came in at \$866,105 which is an increase of \$506,335 from projected net revenue.
- Operating expenses were \$838,901 under budget.
- During the 2019-2020 Fiscal Year the District made the following Capital purchases or completed the following proposed Capital Improvement projects:
 - Completed improvements to re-open District station 58 - \$99,528.
 - Purchased a new Patrol Rig - \$172,500.
 - Installed a 20' extension to the communication tower at station 55 - \$18,993.
 - Purchased Mobile Data Terminal Units for all apparatus - \$60,645.
 - Purchased new hand-held radios - \$17,216.
 - Purchased new SCBA fill station and components - \$43,692.
 - Asbestos removal at District station 59 - \$26,216.
 - Completed the landscaping at station 58 and station 55 - \$49,068.
 - Completed miscellaneous capital improvements and building repairs - \$19,853.
 - Tree Trimming at all District stations - \$3,940.

- 2019-20 Capital improvements, purchases, or building fund projects approved but still pending completion:
 - Station 55 parking renovation project - \$318,000.
 - The new generators for stations 57 and 58 - \$100,000.
 - SCBA units and face pieces not covered by grant funds awarded the District - \$120,000.
 - Radio tower communication equipment and software upgrade - \$602,410.
 - Purchase of new station signs - \$30,000.
 - Purchase of canopy covers for spare apparatus housed at station 58 - \$30,000.
 - Portable classrooms for stations 55 and 58 - \$60,000.
- Ending total cash balances for all District funds for June 30, 2020 is \$7,605,240, which is an increase of \$689,967 from June 30, 2019.

Mr. Barcelos asked if there were any questions but there were none so he continued by going over the highlights for fiscal year 2020-2021.

2020-2021 Fiscal Year Budget Highlights:

- Property tax revenue is projected to increase by 2% for a total increase of \$191,839.
- Operating expenses are projected to increase from last year's adopted budget by \$441,398 and \$1,280,299 from actual 2019-2020 expenses.
- Operating net revenue is projected to be \$191,573 after a contribution to the District's Capital fund of \$700,000.
- Capital and Building fund projects proposed for next year:
 - Station 55 Parking Renovation Overages from Change Orders - \$50,000
 - Change Orders for Generators being installed at stations 57 and 58 - \$20,000.
 - Projected costs for maintenance on station 59 - \$250,000.
 - Purchase of new VHF station radios - \$15,000.
 - Maintenance on Paramedics Dorm at Station 58 - \$50,000.
 - Hand-held Portable Radios for new Patrol Rig - \$20,000.
 - Helmet Cams for Firefighters - \$8,000.
 - Patio Cover at Station 55 - \$35,000.
 - Training Tower at Station 58 - \$138,000.
 - District match if awarded all the grants applied for which is proposed to cost \$71,635. This is a match for potential grant funds received of \$914,065.
 - Landscaping at stations - \$25,000.
 - New station signs - \$20,000.
 - Canopy covers for equipment parked at station 58 - \$20,000
 - Furniture and equipment for portable classrooms to be used for training - \$60,000.
 - Overhead door replacement for two doors, one at station 57 and one at station 58 - \$15,000.
- Ending total cash balance projected for June 30, 2021 is \$7,753,755 which is an increase of \$148,515 from June 30, 2020.

There were no questions or comments so Mr. Abrahamian called for a motion.

Motion: To adopt the 2020-2021 Final Budget as presented.

Moved by: Mr. Nonini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Absent	Aye	Aye	Aye	4/0

10. BOARD MEMBER COMMENTS/REPORTS

There were no comments.

11. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, September 24, 2020 at 5:30 p.m.

12. ADJOURNMENT

Motion: To adjourn the meeting at 6:32 p.m.

Moved by: Mr. Foglio, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Absent	Aye	Aye	Aye	4/0

Amanda Souza, Board Secretary
North Central Fire Protection District

Date

August Incident Summary

330 Total Calls

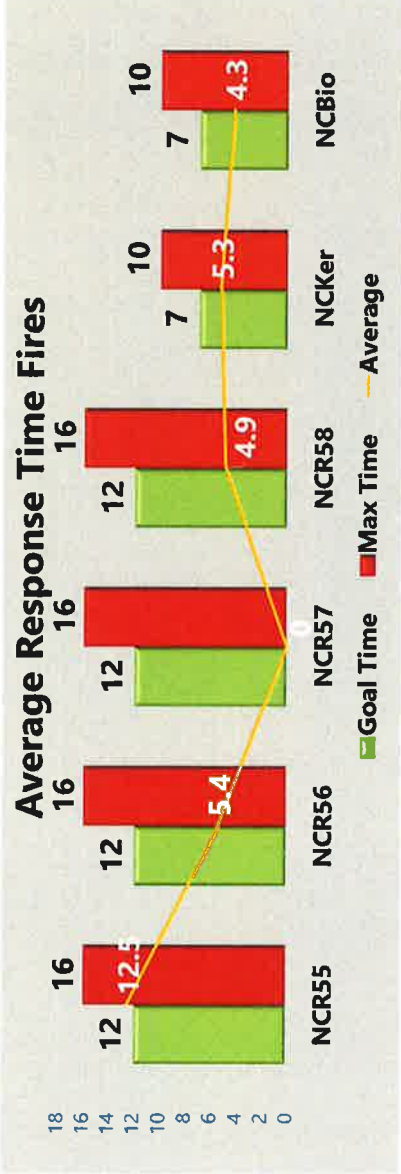
**Fire/Other
39%**

26 Fire Call Types

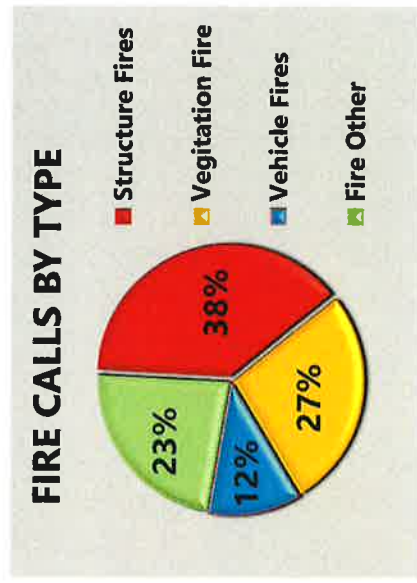
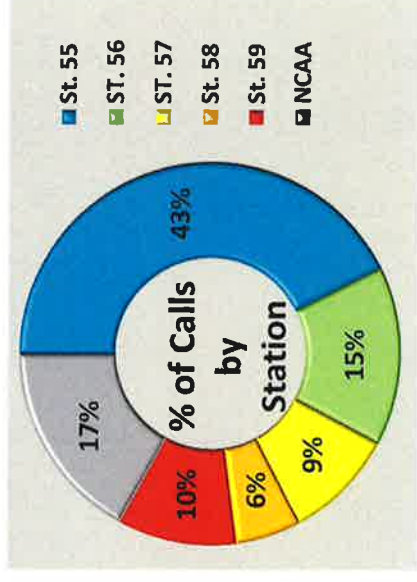
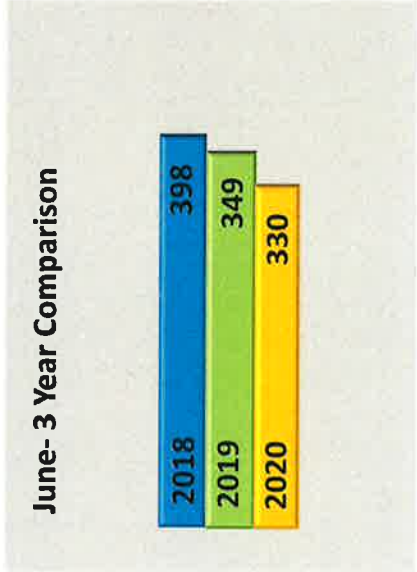
102 Other Call Types

**EMS/Rescue
61%**

**202 EMS/Rescue
Call Types**

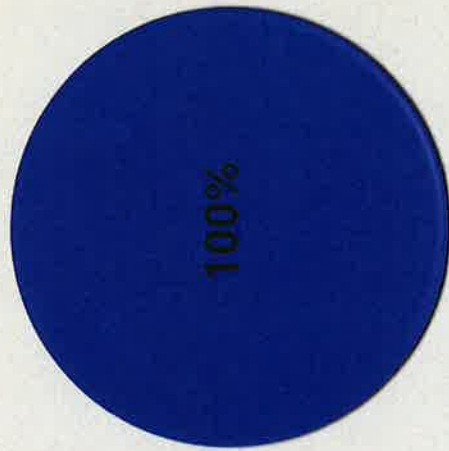


TOTAL VALUE OF ALL INCIDENTS
\$714,500 **VS** **\$176,500**
 DOLLAR LOSS



District Overall Fire Investigation Statistics for August 2020

INVESTIGATIONS BY TYPE



- Structure Fires
- Vegetation Fire
- Vehicle Fires

COST RECOVERY

\$12,537.19



DOLLAR LOSS

\$80,000.00

0 Injuries

0 Fatalities

Hours Spent on Investigations

20

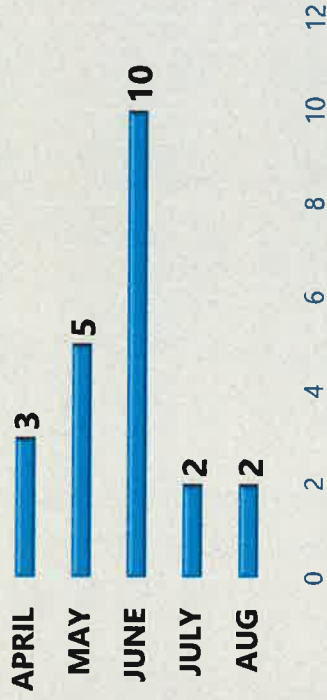
10 Field Hours

10 Office Hours

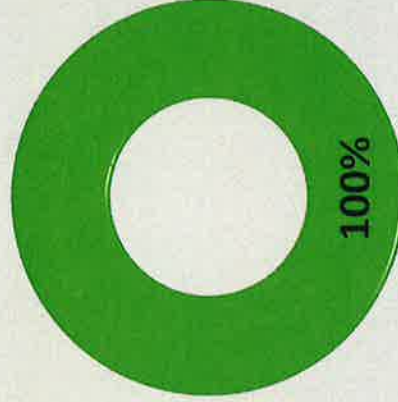
STATUS OF CASE

1 - Open
1 - Closed
0 - Criminal

INVESTIGATION COUNT PER MONTH 2020 YR



PERCENT OF INVESTIGATIONS BY 1ST IN STATION



- Station 55
- Station 56
- Station 57
- Station 58
- Station 59



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: September 24, 2020

SUBJECT: OES/CFAA Deployment(s) Update

Here is an update on the deployments reported at last month's meeting under the California Fire Assistance Agreement (CFAA) through the California Office of Emergency Services (OES). Deployed teams from the River Incident and the CZU August Lightning Incident have returned. On September 5, the District deployed three apparatus and one Strike Team Leader to the Creek Incident.

- **MINERAL INCIDENT:** 7/14-22/20 Order # CA-FKU-010219 Req# E-31
 - Patrol Unit 55
 - Personnel reimbursement: \$22,045.41
 - Apparatus reimbursement: \$16,140.00
 - Administrative Cost (10%): \$ 3,818.54
 - Total reimbursement: \$42,003.95

This wildland incident occurred in Fresno County west of the City of Coalinga. Fire burned 29,667 acres.

- **GOLD INCIDENT:** 7/22/20 – 7/29/20 Order # CA-LMU-003917 Req# E-124
 - Patrol Unit 55
 - Personnel reimbursement: \$19,268.91
 - Apparatus reimbursement: \$14,100.00
 - Administrative Cost (10%): \$ 3,336.89
 - Travel reimbursement: \$ 112.67
 - Total reimbursement: \$ 36,818.47

Task Force XFR 5003 included Patrol Unit 55, was reassigned from the Mineral Incident to the new incident in McArthur California (Lassen/Modoc Counties). This incident burned 22,634 acres.

- **TRIMMER INCIDENT:** 8/3/20 – 8/4/20 Order # CA-SNF-001160 Req# E-17.4 Strike Team XFR 5003F included Patrol Unit 55. The strike team was assigned to the Trimmer Incident on the Sierra National Forest, near Trimmer Springs, CA. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement. This fire was contained at 594 acres and no structures lost.
- **RIVER INCIDENT:** 8/16/20 – 9/04/20 Order # CA-BEU-004024 Req# E-29 Strike Team XKI 5025F included Patrol Unit 55. The strike team was assigned to the River incident Salinas, CA on San Benancio Road. As of 8/19/20 reported to be 33,653 acres, 6 homes destroyed, and 7% containment. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement.
- **JONES INCIDENT:** 8/18/20 – 8/21/20 Order # CA-NEU-019231 Req# E70.3 Strike Team XTU 5179B included Engine 56 with 3-person staffing. The strike team was assigned to the Jones incident in Nevada City, CA. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement.
- **CZU AUG LIGHTNING INCIDENT:** 8/21/20 – 9/2/20 CA-CZU-005205 Req# E-276. Strike Team XTU 5179B included Engine 56 was reassigned from the Jones Incident to the CZU August Lightning Complex. The fire is in various locations across San Mateo and Santa Cruz Counties and reported to be over 50,000+acres, 64,600 people evacuated from their homes. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement.
- **CREEK INCIDENT:** 09/05/20 – (Still Assigned) CA-SNF-00139: We have three apparatus deployed on this incident currently: 1 Type 6 Engine, Patrol 55 (3/0 staffed), 2 Type 1 Engines E-56 (4/0 staffed) and one Strike Team Leader. This fire started northeast of Shaver Lake and has spread to 248,256 acres and as of 9/18/20 is 20% contained.



NORTH CENTRAL FIRE PROTECTION DISTRICT

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Michael Foglio • Rusty Nonini • Amanda Souza

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Fire Headquarters

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Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: September 24, 2020

SUBJECT: SAFER Grant

The District received a notice from the Department of Homeland Security congratulating the District on the approval of our application submitted for the Staffing of Adequate Fire and Emergency Response (SAFER) Grant. The District has been approved for funding in the amount of \$3,132,324 which is the full amount the District applied for.

Earlier this year, the District applied for a SAFER grant for twelve (12) firefighter positions. SAFER grants provide funds over three years. The \$3,132,324 award amount is paid out over three years and represents the cost of salary and benefits for twelve (12) firefighter positions. This year, there is **no** District (Agency) match, the grant will be fully funded with federal SAFER grant funding. Usually, there is a District match with a SAFER grant where the grant funds cover 75 percent of the costs the first two years and 35 percent the third year. The District would cover 25 percent of the costs the first two years and 65 percent the third year. But this year, due to COVID-19, FEMA has waived the District (Agencies) match in the SAFER grants.

This is an outstanding opportunity for the District to increase staffing levels by adding four fighters each day which will provide a 4th person on all District engine companies which are currently staffed with three people. Currently we have thirteen (13) firefighting personnel on duty each day and one Battalion Chief, the grant would provide the District to have seventeen (17) on duty each day plus one Battalion Chief.

Attached for your review is the notice from Homeland Security congratulating the District on the approval of our application.

Recommended Action: Consider and authorize Chief Henry to accept the SAFER Grant award on behalf of the District.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/11/2020

Timothy Henry
FRESNO, COUNTY OF (INC)
15850 W KEARNEY BLVD
KERMAN, CA 93630

EMW-2019-FF-00126



Dear Timothy Henry,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2019 Staffing for Adequate Fire and Emergency Response (SAFER) Grant funding opportunity has been approved in the amount of \$3,132,324.00 in Federal funding.

FEMA has waived, in part or in full, one or more requirements for this grant award. See the Summary Award Memo for additional information about Economic Hardship Waivers.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2019 SAFER Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Logan", is located below the "Sincerely," text.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate



NORTH CENTRAL FIRE PROTECTION DISTRICT

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MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: September 24, 2020

SUBJECT: Resolution No. 20-09 – Conflict of Interest Code

The District's Conflict of Interest Code (COI) is reviewed every two years. Fresno County Counsel has informed the District that an amendment to our code needs to be made and adopted. For the 2020 Biennial Review year, all COI Codes are being reviewed by County Counsel whether or not the agency indicated amendments were needed to their COI Code or not. County Counsel discovered the District's COI Code states that the "Business Manager" files their Form 700 electronically with the Clerk's (Clerk to the Board of Supervisors) office, however, the Clerk's office only accepts the top official and board members file their Form 700s electronically (Fire Chief and Board Members).

Attached is "Exhibit 1" of the current COI Code with the issue highlighted and an amended code for District Board review and approval. Once the amended code is adopted, it is sent to the Clerk to the Board of Supervisors where the Clerk will submit the proposed amendments to the Board of Supervisors for approval. The Fresno County Board of Supervisors is the code reviewing body for the District. The District's Conflict of Interest Code is not effective until the Board of Supervisors has approved it.

Recommended Action: Consider and adopt District Resolution No. 20-09 amending the District's Conflict of Interest Code as amended by County Counsel.

Exhibit 1
of current
COI Code with
highlighted issue
needing amendment

EXHIBIT "1"
CONFLICT OF INTEREST CODE FOR
NORTH CENTRAL FIRE PROTECTION DISTRICT

The Political Reform Act, sections 81000, et seq. of the California Government code, requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code and which can be incorporated by reference in any agency's code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Wherefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by the reference and such regulation together with both the Appendix attached hereto as Appendix "A", designating officials and employees and establishing disclosure categories, and the Appendix attached hereto as Appendix "B", describing the categories of disclosure, shall constitute the conflict of interest code of the **North Central Fire Protection District (the "District")**.

The Form 700s for designated positions, other than the **members of the District's Board of Directors** along with any alternates ("**Board Members**") and **District Fire Chief ("Fire Chief")**, shall be filed with the District. The Board Members, Fire Chief and **Business Manager** are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the District and, upon receipt of these paper Form 700s with waivers, the District

shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The District shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers, and the original Form 700s of designated positions not required to file with the County. The District shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the District are hereby superseded.

Resolution amending

District's COI Code

RESOLUTION NO. 20-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF NORTH CENTRAL FIRE PROTECTION DISTRICT AMENDING ITS CONFLICT OF INTEREST CODE

At a regular meeting of the Board of Directors of North Central Fire Protection District (the "District"), it was moved by director _____, and seconded by director _____ and duly carried that the following resolution be adopted:

WHEREAS, section 87300 of the California Government Code requires every public agency to adopt and promulgate a conflict of interest code; and

WHEREAS, amendments to the Political Reform Act, Government Code Sections 81000, *et seq.*, have in the past and foreseeably will in the future require conforming amendments to be made in Conflict of Interest Codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices commission has adopted a regulation, 2 Cal. Code of Regs, Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Sections 11370, *et seq.*; and

WHEREAS, in 1990 Government Code Section 87306.5 was added to the Political Reform Act requiring every local agency which has adopted a conflict of interest code to review its code every two years, by either amending its code if necessary or reporting to its respective code reviewing body that no amendment is necessary; and

WHEREAS, the District last reviewed its Conflict of Interest Code in compliance with the Political Reform Act at a regular meeting held on September 27, 2018, by and through Resolution No. 18-09; and

WHEREAS, section 82011 of the California Government Code requires that the reviewing body for agencies located entirely within the county shall be the County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED and the Board of Directors of North Central Fire Protection District hereby finds that:

1. All previously adopted resolutions approving various separate Conflict of Interest Codes and Appendices applicable to designated employees and disclosure categories are hereby repealed.

2. The Conflict of Interest Code for North Central Fire Protection District is hereby amended and promulgated in the form set forth in Exhibit "1" attached hereto and incorporated herein by this reference.

3. This Conflict of Interest Code is adopted pursuant to the provisions and in accordance with the requirements of sections 87300, et seq., of the California Government Code.

4. After adoption of this resolution the Secretary of the Board of Directors of the North Central Fire Protection District shall forward a certified copy of this resolution with appendices to the clerk of the Fresno County Board of Supervisors for review and approval and/or amendment.

The foregoing resolution was regularly introduced and adopted by the Board of Directors of North Central Fire Protection District at a regular meeting held on the 24th day of September, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

APPROVED:

Chairperson of the Board of Directors

ATTEST:

Secretary of the Board of Directors

CERTIFICATE

State of California }
County of Fresno } **ss.**
City of Kerman }

I, Amanda Souza, Secretary of the Board of Directors of North Central Fire Protection District, do hereby Certify the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of North Central Fire Protection District on the 24th day of September, 2020.

DATED: September 24, 2020

Secretary of the Board of Directors

EXHIBIT "1"
CONFLICT OF INTEREST CODE FOR
NORTH CENTRAL FIRE PROTECTION DISTRICT

The Political Reform Act, sections 81000, et seq. of the California Government code, requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code and which can be incorporated by reference in any agency's code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Wherefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by the reference and such regulation together with both the Appendix attached hereto as Appendix "A", designating officials and employees and establishing disclosure categories, and the Appendix attached hereto as Appendix "B", describing the categories of disclosure, shall constitute the conflict of interest code of the **North Central Fire Protection District (the "District")**.

The Form 700s for designated positions, other than the **members of the District's Board of Directors** along with any alternates ("**Board Members**") and **District Fire Chief ("Fire Chief")**, shall be filed with the District. The Board Members and Fire Chief are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the District and, upon receipt of these paper Form 700s with waivers, the District shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The District shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers, and the original Form 700s of designated positions not required to file with the County. The District shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the District are hereby superseded.

APPENDIX "A"

Public Officials Who Manage Public Investments

It has been determined that the positions listed below manage public investments *and will file a statement of economic interests pursuant to Government Code Section 87200*. These positions are listed for informational purposes only:

- Board Members
- Business Manager
- Fire Chief

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

<u>List of Designated Positions</u>	<u>Assigned Disclosure</u>
-------------------------------------	----------------------------

<u>Categories</u>	
-------------------	--

Assistant Fire Chief	Category 1
Attorney	Category 1
*Consultants	Category 1

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The Fire Chief and/or Business Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determinations of the Fire Chief and/or Business Manager constitute public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

APPENDIX “B”, DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.