



NORTH CENTRAL FIRE
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY
JUNE 24, 2021

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, JUNE 24, 2021
5:30 P.M.
AGENDA**

- 1. CALL TO ORDER**
 - A) Roll Call

- 2. INVOCATION AND FLAG SALUTE**

- 3. PUBLIC COMMENTS**

- 4. CONSENT AGENDA**
 - A) Consideration and Approval of Disbursements List for May 2021
 - B) Review and Acceptance of Monthly Financial Reports
 - 1) Fresno County: Cash Balances – All Funds
 - 2) Budget Variance Report: YTD Expenses Compared to Budget
 - 3) Revenue and Reimbursement Report
 - 4) PG & E Report

- 5. APPROVAL OF MINUTES**
 - A) Minutes of the Regular Board Meeting of May 20, 2021.
 - B) Minutes of the Special Board Meeting of June 10, 2021.

- 6. FIRE CHIEF REPORT**
 - A) Fire Incident/Fire Prevention Reports for May
 - B) District Station 59 Update

- 7. EMERGENCY DESIGNATION FOR STATION 59 UPGRADES BASED ON OBTAINED FINDINGS**
 - A) Action item – Consider and approve based on the findings presented that an emergency designation exists and authorize Fire Chief Henry to proceed with the upgrades needed for District station 59

- 8. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES**
 - A) Action item – Conduct Public Hearing.
 - B) Review List of Notices

- 9. LONG-TERM CAPITAL FUND PLAN AND APPARATUS REPLACEMENT SCHEDULE**
 - A) Action item – Consider and approve the proposed long-term Capital fund plan and Apparatus Replacement Schedule.

10. PRELIMINARY BUDGET FOR THE 2021-2022 FISCAL YEAR

A) Action item – Consider and adopt the District’s Preliminary Budget for the 2021-2022 Fiscal Year.

PUBLIC COMMENT: (Before Closed Session) For any member of the public that would like to make a comment on the Closed Session item(s)

11. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

Unrepresented employee: All employees not represented by an association/bargaining unit

12. RESOLUTION NO. 21-06 AMENDING RESOLUTION NO. 20-10 TO MAKE CHANGES TO ESTABLISHED SALARIES AND BENEFITS FOR CURRENT AND FUTURE EMPLOYEES

A) Action item – Consider and adopt Resolution No. 21-06 amending Resolution No. 20-10 to make changes to established salaries and benefits for current and future employees.

13. BOARD MEMBER COMMENTS/REPORTS

14. ANNOUNCEMENTS

A) Regular Board Meeting: Thursday, July 22, 2021, at 5:30 p.m.

15. ADJOURNMENT

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
May 1, 2021 - May 31, 2021
June 2, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
	NCPFA	Union dues	05/05/21	3,000.00
5934	Employee Reimbursement	Station maintenance	05/07/21	1,523.02
5935	ZeroNox	Electric Vehicles (2) - SJVAPCD Grant	05/13/21	43,450.51
	Quickbooks Payroll Service	Employee Payroll	05/13/21	128,613.84
5936	Aramark	Linen service	05/14/21	113.28
5937	ARBA	Group life insurance	05/14/21	140.90
5938	AT&T	Phone & long distance service	05/14/21	50.81
5939	Baker Manock & Jensen	Legal services	05/14/21	1,257.96
5940	Employee Payroll Liabilities	Child support	05/14/21	435.00
5941	Calif. Fire Chiefs Assoc	Membership dues	05/14/21	960.00
5942	Employee Payroll Liabilities	Child support	05/14/21	100.50
5943	CCP Industries Inc.	Station supplies	05/14/21	84.20
5944	City of Fresno	Utilities	05/14/21	67.68
5945	City of Kerman	Utilities	05/14/21	592.26
5946	Clyde Lansing	Consultant services	05/14/21	2,000.00
5947	Comcast Business	Internet and phone services	05/14/21	1,616.04
5948	Conner's Appliance	Oven repair at station 56	05/14/21	99.00
5949	Cook's	Station radios	05/14/21	3,917.86
5950	Department of Justice	Live scan fees	05/14/21	343.00
5951	FDAC EBA	Group plan health insurance	05/14/21	57,175.75
5952	Fire Apparatus Solutions	Apparatus repairs	05/14/21	9,416.95
5953	Fresno Reprographics	Scan old building plans	05/14/21	5,529.30
5954	Gateway Landscapes Inc.	Station 55 landscaping project	05/14/21	9,800.00
5955	GC Builders Corp	Pad for generator, clean out & install drywell in ponding basin - station 56	05/14/21	11,735.00
5956	H&J Chevrolet	Vehicle repair	05/14/21	71.73
5957	John Hancock USA	457 plan contributions	05/14/21	3,504.64
5958	Employee Reimbursement	Training	05/14/21	184.00
5959	Employee Reimbursement	Laptop repair	05/14/21	321.15
5960	Board Member Reimbursement	Board member health insurance	05/14/21	799.00
5961	L.N. Curtis	Helmets	05/14/21	1,216.08
5962	Loperena Antenna	Owens Mountain antenna site lease	05/14/21	1,649.00
5963	Board Member Reimbursement	Board member health insurance	05/14/21	901.00
5964	Mid Valley Disposal	Utilities	05/14/21	320.72
5965	Miller Mendel, Inc	Purchased more data storage	05/14/21	908.50
5966	Orkin	Pest control service	05/14/21	105.00
5967	Overhead Door, Inc	Repair at station 55	05/14/21	903.33
5968	PG&E	Utilities	05/14/21	651.92

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
May 1, 2021 - May 31, 2021
June 2, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
5969	Ray Morgan	Copier maintenance	05/14/21	266.15
5970	Real-Time	Computer maintenance	05/14/21	1,481.28
5971	Republic Services	Trash service - station 59	05/14/21	227.61
5972	Robert V Jensen	Bulk fuel	05/14/21	3,195.95
5973	Rolinda Farm Supply	Parts for repairs	05/14/21	331.88
5974	Board Member Reimbursement	Board member health insurance	05/14/21	799.00
5975	Salsbury Ind.	Firefighter lockers	05/14/21	2,217.35
5976	Employee Reimbursement	Station repairs	05/14/21	426.60
5977	Sebastian	Phone service	05/14/21	174.05
5978	Sierra HR Partners, Inc	HR consultant	05/14/21	125.00
5979	Sierra Lock & Glass	Repair lock at station 55	05/14/21	97.50
5980	Slumberger Lumber	Materials and supplies for station maint.	05/14/21	8,398.55
5981	Sparkletts	Water delivery service	05/14/21	604.02
5982	Employee Reimbursement	Health insurance reimbursement	05/14/21	1,350.00
5983	Tracy's Drywall	Station repairs to sheet rock and texture	05/14/21	11,000.00
5984	Employee Reimbursement	Uniform allowance and boots	05/14/21	487.00
5985	U.S. Bank PARS	Pension plan contributions	05/14/21	41,897.27
5986	Unitedhealthcare Insurance Co.	Prior board member insurance	05/14/21	403.50
5987	Valley Farms Supply	Station maintenance, apparatus parts, station supplies, training supplies.	05/14/21	129.21
5988	Willems Kustom Woodworking	New cabinets for station	05/14/21	9,500.00
5989	American Incorporated	Concrete cutting & demolition	05/17/21	400.00
5990	Employee Payroll Liabilities	Employee Payroll	05/19/21	400.00
5991	Employee Reimbursement	Station maintenance	05/21/21	1,109.46
	Quickbooks Payroll Service	Board Payroll	05/27/21	306.08
	Quickbooks Payroll Service	Employee Payroll	05/27/21	130,568.17
5592	Aramark	Linen service	05/28/21	209.21
5993	ASI	Dental/Vision plan funding	05/28/21	2,989.00
5994	Barrios Enterprise	Portable toilet service	05/28/21	100.00
5995	Biola CSD	Utilites	05/28/21	272.40
5996	Employee Payroll Liabilities	Child support	05/28/21	435.00
5997	Employee Payroll Liabilities	Child support	05/28/21	100.50
5998	Christine L. Boozer	Training consultant	05/28/21	3,400.00
5999	City of Fresno-Other	Service Agreement 1st installment 21-22	05/28/21	533,234.00
6000	Co. of Fresno Auditor/Controller	May 2021 - POB	05/28/21	28,614.37
6001	CSFA	Membership dues	05/28/21	4,703.36
6002	CSG Consultants, Inc.	Inspections & plan review services	05/28/21	1,035.00
6003	Employee Reimbursement	Training	05/28/21	250.00

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
May 1, 2021 - May 31, 2021
June 2, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
6004	Employee Reimbursement	Uniform allowance and boots	05/28/21	511.00
6005	Faira	Property/General Liability deductible	05/28/21	5,052.00
6006	Francisco Sepulveda	Painting at station 59	05/28/21	5,600.00
6007	Howe Electric	Repairs to station 56	05/28/21	4,504.97
6008	John Hancock USA	457 plan contributions	05/28/21	3,521.86
6009	Jorgensen	Annual extinguisher inspection	05/28/21	75.00
6010	Employee Reimbursement	Training	05/28/21	230.00
6011	Liebert Cassidy Whitmore	Legal services	05/28/21	1,406.00
6012	Office Depot	Office & station supplies	05/28/21	538.95
6013	Overhead Door, Inc	Repair at station 56	05/28/21	499.70
6014	PARS	457 & Pension admin fees	05/28/21	2,952.25
6015	PG&E	Utilities	05/28/21	1,369.26
6016	Ray Morgan	Copier maintenance	05/28/21	235.50
6017	Real-Time	Computer maintenance	05/28/21	406.25
6018	Robert V Jensen	Bulk fuel	05/28/21	1,196.07
6019	Employee Reimbursement	Station maintenance	05/28/21	1,018.02
6020	Employee Reimbursement	Uniform allowance and boots	05/28/21	487.00
6021	Standard Insurance Company	Life & LTD Insurance	05/28/21	1,798.00
6022	U.S Bank Cal Card	Station supplies & maint., bank charges, office supplies, apparatus maint., food, computer maint., training, weed abatement, fuel, postage, turnout, radio	05/28/21	15,904.70
6023	U.S Bank Pars	Pension plan contributions	05/28/21	42,258.70
6024	US Bank Voyager Fleet Card	Voyager Card fuel purchases	05/28/21	1,182.52
6025	Verizon	Toughbooks data plan	05/28/21	760.20
6026	Verizon Wireless	Cell phones - operations	05/28/21	8.01
6027	Verizon Wireless Office	Cell phones - admin staff	05/28/21	635.66
Total				1,176,949.02

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 1,176,949.02

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISTRICT FUND BALANCES
AS OF MAY 31, 2021**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 05/01/2021	6,272,606.12	1,409,929.76	349,694.79	1,655,022.08	34,490.75	342,072.67	119,792.02	10,183,608.19
Ending Balance 05/31/2021	6,264,235.60	1,409,929.76	349,655.51	1,653,999.86	34,490.75	342,072.67	119,792.02	10,174,176.17

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021**

Services, Supplies and Maintenance	Fiscal Year 2020 - 2021 Budget	Activity thru 04/30/21	May-21	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,035,102	862,585.00	86,258.50	948,843.50	92%	86,258.50	8%
Pension Obligation Bonds	343,373	286,143.70	28,614.37	314,758.07	92%	28,614.93	8%
FCERA Payment Financing	417,751	417,514.65	0.00	417,514.65	100%	236.35	0%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100%	0.46	0%
Property, Auto & Liability Insurance	58,000	55,591.00	5,052.00	60,643.00	105%	(2,643.00)	-5%
Turnouts and Masks	155,000	129,345.00	3,148.26	132,493.26	85%	22,506.74	15%
Communications	100,000	66,705.47	9,334.17	76,039.64	76%	23,960.36	24%
Apparatus Maintenance	150,000	107,124.77	9,554.80	116,679.57	78%	33,320.43	22%
Station Equipment Maintenance	45,000	14,878.53	175.00	15,053.53	33%	29,946.47	67%
Computers & Office Equipment	75,000	37,836.70	6,347.65	44,184.35	59%	30,815.65	41%
Facility Maintenance	90,000	62,650.50	8,184.36	70,834.86	79%	19,165.14	21%
Station Supplies	40,000	27,627.67	1,898.67	29,526.34	74%	10,473.66	26%
Fuel	98,000	54,615.02	5,584.65	60,199.67	61%	37,800.33	39%
Utilities	65,000	46,115.93	2,765.12	48,881.05	75%	16,118.95	25%
Professional Services	145,000	120,620.52	13,694.19	134,314.71	93%	10,685.29	7%
Membership Dues & Subscriptions	20,000	11,433.00	960.00	12,393.00	62%	7,607.00	38%
Travel Expenses	40,000	201.41	0.00	201.41	1%	39,798.59	99%
Training	145,000	121,710.61	7,208.57	128,919.18	89%	16,080.82	11%
Office Supplies	20,000	8,713.15	921.05	9,634.20	48%	10,365.80	52%
Food	5,000	1,697.83	79.95	1,777.78	36%	3,222.22	64%
Fire Prevention	25,000	18,221.91	0.00	18,221.91	73%	6,778.09	27%
Apparatus Tools, Equipment & Hose	85,000	51,944.93	36.63	51,981.56	61%	33,018.44	39%
Extractors	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Totals	3,236,387	2,552,437.84	189,817.94	2,742,255.78	85%	494,131.22	15%

11th month of fiscal year - average = 91.67%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021**

Wages, Benefits and POB	Fiscal Year 2020 - 2021 Budget	Activity thru 04/30/21	May-21	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,805	47,939.46	4,848.83	52,788.29	85%	9,016.71	15%
Prior Board Member Benefits	4,710	4,176.50	446.50	4,623.00	98%	87.00	2%
Surviving Spouse Benefits	11,064	9,086.34	927.44	10,013.78	91%	1,050.22	9%
Employee Wages and Benefits	5,949,253	4,538,055.53	489,889.04	5,027,944.57	85%	921,308.43	15%
Total Wages, Benefits and POB	6,026,832	4,599,257.83	496,111.81	5,095,369.64	85%	931,462.36	15%
Fund Expenditures per Budget							
Weed Abatement	25,000	3,223.79	1,152.75	4,376.54	18%	20,623.46	82%
Parking Renovation Project - Station 55	50,000	47,900.95	0.00	47,900.95	96%	2,099.05	4%
Generators at Stations 57 & 58	20,000	28,857.22	0.00	28,857.22	144%	(8,857.22)	-44%
Maintenance at Station 59	250,000	67,056.05	41,951.03	109,007.08	44%	140,992.92	56%
VHF Station Radios	15,000	27,456.75	0.00	27,456.75	183%	(12,456.75)	-83%
Repairs to Paramedics Dorm - Station 58	50,000	0.00	0.00	0.00	0%	50,000.00	100%
BK Radios	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Helmet Cams	8,000	0.00	0.00	0.00	0%	8,000.00	100%
Patio at Station 55	35,000	0.00	0.00	0.00	0%	35,000.00	100%
Training Tower	138,000	0.00	0.00	0.00	0%	138,000.00	100%
District Match on Grants	71,635	24,958.23	3,450.61	28,408.84	40%	43,226.16	60%
Miscellaneous Expenditures - Capital	10,000	6,456.73	0.00	6,456.73	65%	3,543.27	35%
Landscaping at Station 55	25,000	8,975.00	9,800.00	18,775.00	75%	6,225.00	25%
Station Signs	20,000	1,740.02	0.00	1,740.02	9%	18,259.98	91%
Canopy Covers	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Furniture and Equipment for Classrooms	60,000	48,597.48	0.00	48,597.48	81%	11,402.52	19%
Overhead Door Replacement (2)	15,000	8,405.04	0.00	8,405.04	56%	6,594.96	44%
Miscellaneous Expenditures - Building	10,000	4,445.00	0.00	4,445.00	44%	5,555.00	56%
Total Fund Expenditures	842,635	278,072.26	56,354.39	334,426.65	40%	508,208.35	60%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021**

Revenue	Fiscal Year 2020 - 2021 Budget	Activity thru 04/30/21	May-21	YTD Total	% of Budget Received	Over (Under) Estimate	%
Property Taxes	9,783,778	9,629,330.47	14,169.21	9,643,499.68	99%	(140,278.32)	-1%
Interest (County Investment Pool)	80,000	63,399.80	0.00	63,399.80	79%	(16,600.20)	-21%
Fees, Permits and Plan Checks	30,000	63,593.60	11,814.00	75,407.60	251%	45,407.60	151%
Ambulance Station Lease	17,388	13,041.00	1,449.00	14,490.00	83%	(2,898.00)	-17%
Tower Rental	30,126	22,482.00	5,096.00	27,578.00	92%	(2,548.00)	-8%
Weed Abatement Assessment	26,000	19,413.03	0.00	19,413.03	75%	(6,586.97)	-25%
Fresno City College ISA Training	15,000	22,709.05	0.00	22,709.05	151%	7,709.05	51%
Reimbursement for Priority One Calls	12,000	11,587.92	0.00	11,587.92	97%	(412.08)	-3%
Miscellaneous Income	1,500	1,189.41	0.00	1,189.41	79%	(310.59)	-21%
COVID Expenses (County - CARES Act)	150,000	150,000.00	0.00	150,000.00	100%	0.00	0%
Revenue Totals	10,145,792	9,996,746.28	32,528.21	10,029,274.49	99%	(116,517.51)	-1%
Reimbursable Items		Activity thru 04/30/21	May-21	YTD Totals			
Ambulance Station Lease Utility Reimb.		7,587.77	736.73	8,324.50			
Strike Team Reimbursement	785,642.19	785,642.19	0.00	785,642.19			
SAFER Grant	240,802.00	0.00	110,243.00	110,243.00			
Reimbursement Totals		793,229.96	110,979.73	904,209.69			

**PG&E Comparison
2020 to 2021**

LOCATION	May-20	May-21	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	\$ 254.60	\$ 23.82	\$ (230.78)
Acc# 7835118040 (Gas) - Therms	\$ 117.61	\$ 124.49	\$ 6.88
MONTHLY TOTALS	\$ 372.21	\$ 148.31	\$ (223.90)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	\$ (0.47)	\$ 9.53	\$ 10.00
Acc# 7835118050 (Gas) - Therms	\$ 53.38	\$ 50.73	\$ (2.65)
MONTHLY TOTALS	\$ 52.91	\$ 60.26	\$ 7.35
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ (5.65)	\$ 9.53	\$ 15.18
Acc# 2283032030 (Gas) - Therms	\$ 39.82	\$ 38.58	\$ (1.24)
MONTHLY TOTALS	\$ 34.17	\$ 48.11	\$ 13.94
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	\$ 1,024.30	\$ 1,277.56	\$ 253.26
Acc# 7835118025 (Shop) - Kwh	\$ 152.24	\$ 160.15	\$ 7.91
Acc# 7835118020 (yrd lite) - Kwh	\$ 11.77	\$ 11.80	\$ 0.03
Acc# 7835118030 (Gas) - Therms	\$ 62.66	\$ 84.04	\$ 21.38
MONTHLY TOTALS	\$ 1,250.97	\$ 1,533.55	\$ 282.58
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 63.46	\$ 49.26	\$ (14.20)
Acc# 2283032877 (Gas) - Therms	\$ 23.88	\$ 7.84	\$ (16.04)
MONTHLY TOTALS	\$ 87.34	\$ 57.10	\$ (30.24)
TOTALS BY MONTH	\$ 1,797.60	\$ 1,847.33	\$ 49.73

**PG&E Comparison
2020 to 2021**

LOCATION	May-20	May-21	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	981	2,202	1,221
Acc# 7835118040 (Gas) - Therms	87	88	1
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	1,776	355	(1,421)
Acc# 7835118050 (Gas) - Therms	37	33	(4)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	3,501	1,600	(1,901)
Acc# 2283032030 (Gas) - Therms	24	22	(2)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	4,167	5,216	1,049
Acc# 7835118025 (Shop) - Kwh	566	623	57
Acc# 7835118020 (yrd lite) - Kwh	29	9	(20)
Total Kwh current month	4,762	5,848	1,086
Acc# 7835118030 (Gas) - Therms	46	64	18
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	177	126	(51)
Acc# 2283032877 (Gas) - Therms	16	0	(16)

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, MAY 20, 2021
5:30 P.M.
MINUTES**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically,” this Regular Meeting will be held via conference call and can be accessed as follows:

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 883 4443 1274 and passcode 905869. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:36 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Michael Foglio, Ms. Amanda Souza, Mr. Ken Abrahamian and Mr. Rusty Nonini.

Also present were Fire Chief Tim Henry, Deputy Chief Jacob McAfee, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION

The invocation was led by Mr. Barcelos.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for April 2021

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions.

There were no questions so Mr. Abrahamian called for a motion to adopt the Consent Agenda.

Motion: To approve the Consent Agenda as presented.

Moved by: Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of, April 22, 2021.

There were no questions or comments.

Motion: To approve the minutes of the Regular Board Meeting of April 22, 2021 as presented.

Moved by: Mr. Foglio, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

6. FIRE CHIEF REPORT

A) Fire Incident/Fire Prevention Reports for April 2021

Chief Henry went through the reports for incident calls and the fire investigations report and asked the District Board if they had any questions. There were no questions.

7. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES.

A) Action item – Conduct the Public Hearing.

Mr. Abrahamian opened the floor for the Public Protest Hearing for public comments on the 2021 weed abatement season at 5:44 p.m.

Mr. Beberian the property owner of 3447 W Dudley addressed the District Board. He received a "Notice to Destroy Weeds" but asked for a 20-day extension. During his discussion with the District Board he asked several questions about the entire process. Chief Henry answered his questions and after a few minutes of continued discussion, it was the consensus of the District Board to allow the 20-day extension which would be June 10th and delegate Chief Henry and staff to oversee the progress of the abatement on this property.

There were no more members from the public waiting on the phone to address the District Board so Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2020 weed abatement season at 5:56 p.m.

B) Review the List of Notices - Information only.

The District Board reviewed the list of notices.

8. RESOLUTION NO. 21-05 – AMENDING THE 2020-2021 FINAL BUDGET

A) Action item – Consider and adopt Resolution No. 21-05 amending the 2020-2021 final budget.

Mr. Barcelos called the District Board’s attention to Resolution 21-05 to amend the 2020-2021 final budget. Mr. Barcelos stated there are four expense categories needing to be amended; turnout, training, other professional services and utilities.

Mr. Barcelos went through the amounts of increases for each of the categories. He reported when the 2020-2021 final budget was adopted last August, the District had not received notification regarding the award the District received for the SAFER grant. The SAFER grant award added twelve (12) new firefighter positions. The District purchased two new sets of turnout for all the new firefighters. The training budget was also affected by the SAFER grant award in that the District conducted three firefighter academies to fill vacancies and for the twelve (12) new firefighter positions.

Mr. Barcelos stated there are two major reasons for the increase in other professional services, one being the start of the records retention schedule. District staff went through many of the District’s old records per the retention policy and the cost for scanning the old records was not included in the final budget when it was adopted. The other expense affecting the increase in other professional services is the hiring of Lexipol, a consultant firm that reviews District policy to determine if the policies comply with government regulations and ensures the District is not missing any required policies per state and federal regulations.

Mr. Barcelos stated the utilities line item needs to be increased due to some repairs needed on solar panel inverters at all of the District stations. Due to COVID, the parts for the inverters took several months to arrive and so the District’s solar panels did not work as efficiently as they normally would causing higher than normal utility costs.

Mr. Barcelos answered a couple questions from the District Board and after the questions, called for a motion.

Motion: To adopt Resolution No. 21-05 amending the 2020-2021 Final Budget as presented.

Moved by: Mr. Nonini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

PUBLIC COMMENT - Before Closed Session. Mr. Abrahamian stated the District Board will be moving into closed session and asked if any members of the public would like to make a comment on the Closed Session item. There were no comments.

9. CLOSED SESSION

A) CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

Unrepresented employee: All employees not represented by an association/bargaining unit

Report from Closed Session: No action to report from Closed Session.

10. CITY OF FRESNO SERVICE AGREEMENT

A) Action item – City of Fresno Service Agreement Proposal: Determine if the District Board wants to continue with the City of Fresno Service Agreement or make notification that all renegotiations efforts are complete so that both parties have sufficient time to complete a transition of Services as defined in Section 2 of the current agreement.

Summary: Chief Henry stated he would like to go through the timeline of the renegotiations for the Service Agreement with the City of Fresno. He stated the Service Agreement has a three year term that started on July 1, 2019, to cover the District's metro area in the District's Bullard and West area. The current service agreement is due to expire on June 30, 2022. In the agreement it asks that all renegotiations that extend the agreement would occur prior to the last year twelve (12) months of the agreement.

In October I reached out to Chief Donis with the City of Fresno with a proposal of a three year extension of the current service agreement. The proposal to extend the agreement was basically a three year extension with a proposed initial payment of \$1,098,462 with an annual three percent increase which is the same increase being used in the current agreement. Chief Donis responded to this proposal stating the City's depth of response and standby time in the District's metro area is worth more than the proposed \$1.1 million dollars. Chief Donis made a counter proposal of a first year payment of \$2,075,731 with an annual three percent increase. The formula Chief Donis used to calculate the City's proposal, which is her theory of the true costs, was to divide Fresno Fire Department's total annual budget of \$72 million by the population of the City of Fresno which is 540,000 to come up with a per citizen cost of \$133. Taking this per citizen cost of \$133, Chief Donis then multiplied it by the population of the District's metro area which is 15,607 to come up with the \$2,075,731. Chief Henry stated during his discussion with Chief Donis, the fire department's \$72 million annual budget includes all their administration costs, fire prevention costs, the costs to operate their fire shop and other costs for services the City does not provide in the service agreement. Chief Henry asked Mr. Barcelos to go over the ten-year budgetary impact and sustainability spreadsheet.

Mr. Barcelos stated the spreadsheet reflecting a ten-year look at the budgetary impact of the City of Fresno's proposal has two sections. The top section shows the budgetary impact and sustainability if the District accepted the City's proposal and the bottom section shows the budgetary impact and sustainability if the District declined the proposal and provided the service for the District's station 59 area.

Top section – accepting the City's proposal: Mr. Barcelos began by going over the top section which is accepting the City of Fresno's proposal. He pointed out the cost categories and described all of them. The categories are:

- Salary and benefits – full staffing (currently, full-staffing is sixty-four personnel)
- Services and Supplies - which are basically all operational costs other than salary and benefits.
- City of Fresno's service agreement proposal – initial payment is \$2,075,731
- Annual Capital Contribution
- SAFER grant funding – reimbursement of salary and benefits for twelve positions.

Mr. Barcelos explained salary and benefits, services and supplies, and the service agreement payment increase each year by a three percent cost of living increase. The annual contribution to capital remains constant all ten years. Mr. Barcelos stated in FY 2022-2023 the District will be in year two of the SAFER grant funding so the spreadsheet reflects the projected funding the district will receive from the SAFER grant. The District's projected annual revenue is reflected on the next line and it also increases annually three percent. The bottom line or projected net revenue over projected expenses in the first year shows that even with the \$1 million SAFER grant funding, expenses exceed revenue by \$170,000. Moving forward to year two, the expenses exceed revenue by over \$400,000 and in the remaining eight years the expenses exceed revenues by over \$1 million after the District stops receiving SAFER grant funding.

Bottom Section – choosing to reject City's proposal and for the District to provide services: Mr. Barcelos called the District Board's attention to the bottom section of the ten-year report showing the budgetary impact and sustainability. This section shows the impact and sustainability if the District chooses to not renew the service agreement with the City of Fresno and for the District to provide the services in the District's metro area by opening and staffing station 59. The top two cost categories are the same as the top section reflecting current full staffing of sixty-four (64) personnel and services and supplies. The next category shows the costs to provide additional staffing to staff District station 59. The last two categories in the costs section are the annual contribution made to capital which is \$900,000 annually and the last category shows the funds received from the SAFER grant.

Annual projected revenue on the next line is also the same projections in the top section and increases by three percent each year. The bottom line or net revenue

exceeds expenses by a little over \$1 million the first year. Net revenue goes down in year two because the SAFER grant funding is for nine months in the 2023-2024 fiscal year because grant funding ends in March of 2024. In the remaining years, the net revenue goes down for a few years and then steadily begins to increase. In all ten years, revenue exceeds expenses.

Chief Henry asked Chief McAfee to go over the operational impact and how the District can manage providing services in the District's Bullard and West metro area.

Operational Impact: Chief McAfee stated station 59's area is 5.2 square miles. Annually this area experiences a six-year average of about 650 emergency calls. All fire calls account for four percent of total calls and less than 1 percent of fire calls are structure fires and fifty (50) percent of the structure fires required more than one engine to contain the fire. With the budgetary figures Chief Henry and Mr. Barcelos just presented, the opening of station 59 would require two fire apparatus with a total of six personnel per day which would include a four-person engine company and a two-person squad. This staffing level would allow the District to provide in this metro area a four-minute response time over ninety-eight (98) percent of the time and that two percent of the time, the District is only missing the four-minute mark by a few seconds. The four-person engine company and two-person squad would allow the District to keep the two-in two-out OSHA requirement to conduct a fire operations and rescue for structure fires. In addition, with the additional squad responding to medical aid calls, this leaves our fire engine in station to allow the District to absorb any of the overlapping calls to respond to with Station 59's engine company.

Chief McAfee called the District Board's attention to the map that shows the District's four-minute area or the four-minute response time from station 59. The map also shows the five-mile area from station 59 which is looked at for the District's ISO ratings and the map shows the ratings will not be affected in this area. Chief McAfee went over the next attachment which provided all the call incident data for the District metro area showing a breakdown of incident categories as well. Chief McAfee mentioned current incident call data is showing similar amount of calls and the same four percent of calls being fire calls.

Chief McAfee answered a couple questions from the District Board regarding the incident data in the District's metro area. Chief Henry and Chief McAfee discussed the District's deployment strategy on fire calls and the scenario models District staff ran. Depending on where in the metro area the fire incident occurs, the station 58 engine company can respond within eight to ten minutes, and the station 56 engine company can respond within ten minutes. This puts four effective firefighting apparatus on scene within 12 minutes which is an acceptable response for any County Fire District.

Mr. Abrahamian stated last month the Ad Hoc Committee asked District staff to present this report that looked at the budgetary impact and sustainability of the City of Fresno's service agreement proposal. He stated looking at the report, it does not look like the District can sustain the City's proposal but after hearing tonight's presentation, it does look like the District can provide the service for the District's metro area. Mr. Abrahamian asked if there was any one from the public that would like to make a comment on this item but there were no comments.

Mr. Abrahamian stated a decision does need to be made tonight and after a few comments from the District Board, he called for a motion.

Motion: To authorize District Board Chair to notify the City of Fresno in writing of the decision to not renew the Service Agreement for the Metro Area with the City of Fresno after it expires on June 30, 2022.

Moved by: Mr. Abrahamian, second by Mr. Foglio.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

11. BOARD MEMBER COMMENTS/REPORTS

A) Report from Ad Hoc Committee

There were no comments or reports from the Ad Hoc Committee.

12. ANNOUNCEMENTS

A) **Next Special Board Meeting: Thursday, June 10, 2021 at 5:30 p.m.**

13. ADJOURNMENT

Motion: To adjourn the meeting at 8:23 p.m.

Moved by: Mr. Nonini, second by Mr. Foglio

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

Date

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
THURSDAY, JUNE 10, 2021
5:30 P.M.
MINUTES**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically,” this Regular Meeting will be held via conference call and can be accessed as follows:

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 883 4443 1274 and passcode 905869. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:34 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Ms. Amanda Souza, Mr. Ken Abrahamian and Mr. Rusty Nonini. Mr. Michael Foglio was absent.

Also present were Fire Chief Tim Henry, Deputy Chief Jacob McAfee and Mr. Joe Barcelos.

2. PUBLIC COMMENTS

There were no comments.

3. PUBLIC HEARING FOR WEED ABATEMENT

A) Action item – Conduct Public Hearing.

Mr. Abrahamian opened the floor for the Public Protest Hearing for public comments on the 2021 weed abatement season at 5:37 p.m.

There no members of the public present on the phone for the public hearing.

Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2020 weed abatement season at 5:38 p.m.

4. BOARD MEMBER COMMENTS

There were no comments.

5. ANNOUNCEMENTS

A) Regular Board Meeting: Thursday, June 24, 2021, at 5:30 p.m.

6. ADJOURNMENT

Motion: To adjourn the meeting at 5:39 p.m.

Moved by: Mr. Abrahamian, second by Mr. Nonini

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Absent	Aye	Aye	4/0

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

May 2021

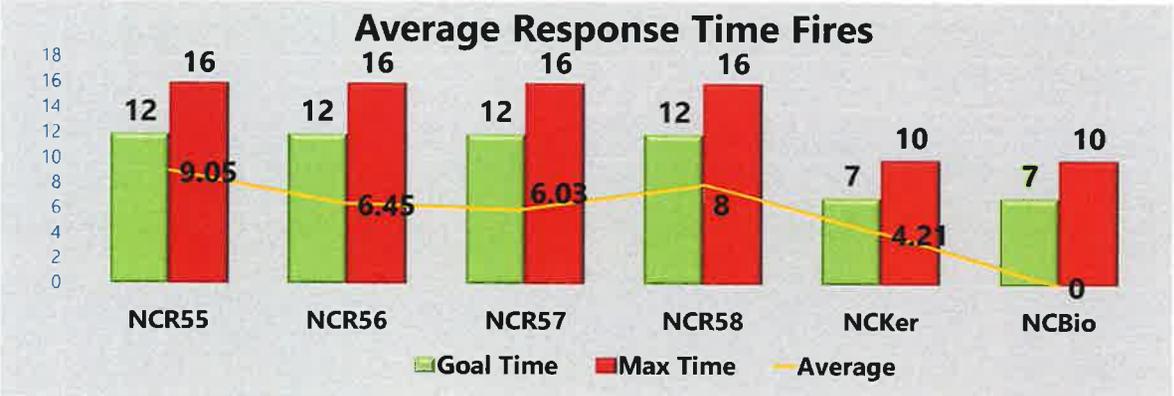
Total Calls
366

Fire/Other
40%

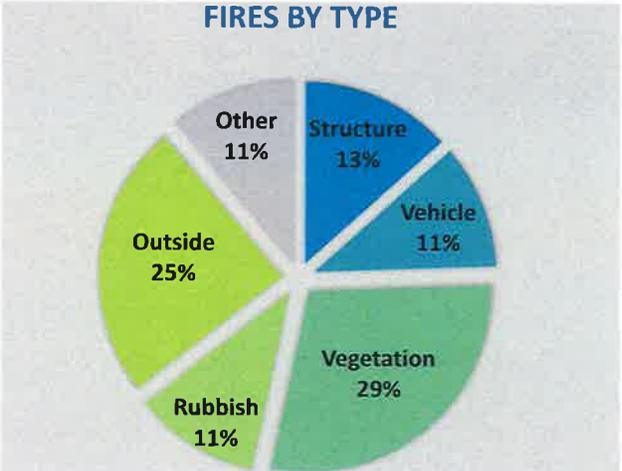
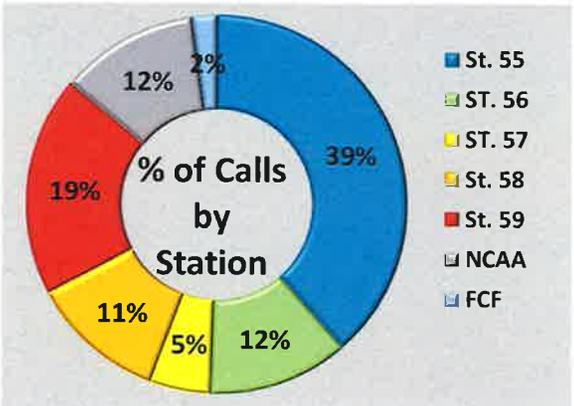
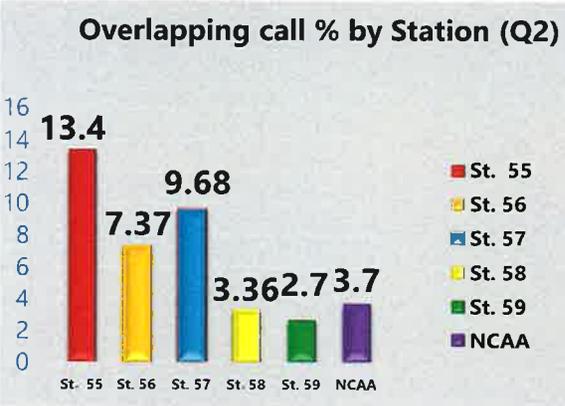
45 Fire Call Types
104 Other Types

EMS/Rescue
60%

217 EMS/Rescue Call Types

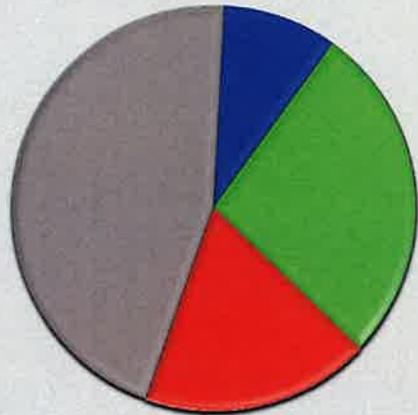


TOTAL FIRE LOSS
\$238,450.00



District Overall Fire Investigation Statistics for April 2021

INVESTIGATIONS BY TYPE



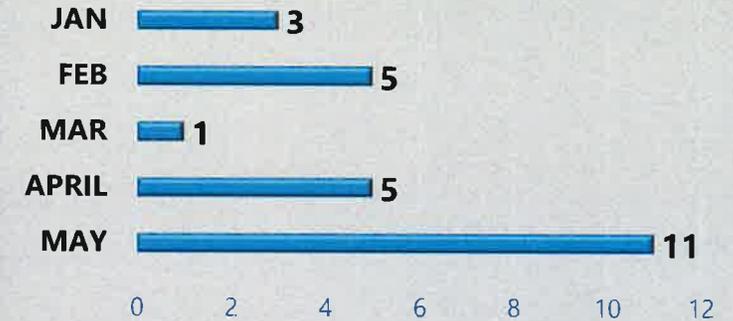
- Structure Fires
- Vegetation Fire
- Vehicle Fires
- Other- Fires (Property)

COST RECOVERY

\$0.00



INVESTIGATION COUNT PER MONTH 2021 YR



DOLLAR LOSS

\$238,450.00

Hours Spent on Investigations

52

00 Injuries

00 Fatalities

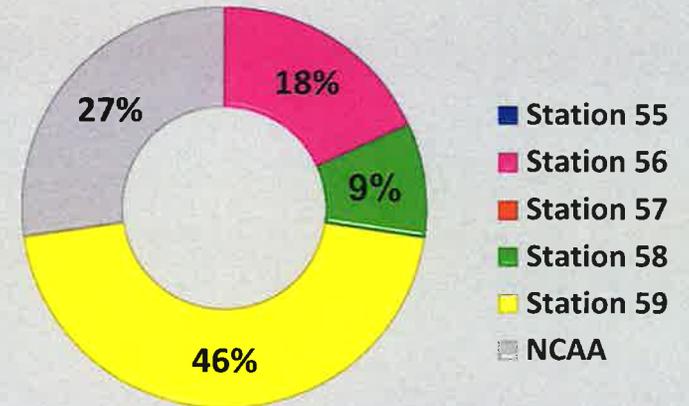
20 Field Hours

32 Office Hours

STATUS OF INVESTIGATION

11 - Open
0 - Closed
0 - Criminal

PERCENT OF INVESTIGATIONS BY 1ST IN STATION





NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: June 24, 2021

SUBJECT: Station 59 Update

After a review of the current conditions of Station 59, the following repairs and upgrades have been identified.

- Air Conditioner/Heater service and repairs
- Insulation replaced (removed during asbestos removal)
- New flooring
- Tile Replaced in bathrooms/kitchen
- New water heaters
- Exterior/Interior painting
- Kitchen Appliances
- Bedroom, Office, and Livingroom furniture
- Lockers
- Communications
 - Phone System
 - Data Router/Internet connectivity
 - Station Alerting tones/speakers
- Raise Apparatus Roof & Installing 12'x12' apparatus doors

The majority of the items above can be completed within 3-6 months with the exception of the apparatus roof & doors.



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

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Fire Headquarters
15850 W. Kearney Boulevard
Kerman, California 93630-9335
(559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: June 24, 2021

SUBJECT: Sole Source Contract for Station 59 Upgrades

Background and Summary

The current service agreement with the City provides for limited fire suppression coverage in the NCFPD Metro zone. This zone consists of 5.2 square miles and is situated between highways 99 and 41, south of the San Joaquin River and Dakota Ave. The District islands are bordered by the City of Fresno and Fig Garden Fire Protection District. In 1953, the District built and operated a fire station at 1709 W Bullard Ave., Fresno CA known as Station 59. The Station was used continuously until its closing in 2007, when the District entered into the now terminated 30-year Fire Service Agreement with the City of Fresno.

The District is entering into the third and last year of a three (3) year *limited* service agreement with the City of Fresno to provide services in the District's Metro area that surrounds Station 59. The current three-year limited service agreement with the City expires June 30, 2022.

On October 20, 2020, the District submitted a proposal to extend the current service agreement with the City of Fresno. The proposal included a three-year extension of the current service agreement that would increase the first payment to the City by three percent and continue with an annual three percent increase. The initial payment proposed by the District was \$1,098,462, which would have resulted in a three percent increase from the final payment of the current agreement and would increase three percent each year thereafter.

Chief Donis responded to the District's proposal on October 23, 2020. She stated that the City's depth of response and standby time in the Metro Area is worth far more than

\$1.1 million dollars annually. On January 8, 2021, the District received a counterproposal from the City requesting an initial annual payment of \$2,075,731 and three percent increases in the payment each subsequent year. The formula used by the City was their annual fire department budget of \$72 million dollars divided by the City population of 540,000 calculating the per capita cost at \$133 per City resident. The City's counter proposal used a population within the North Central Metro area of 15,607, multiplied by their cost per citizen of \$133.00 equaling \$2,075,731.

Budgetary Impact and Sustainability

At the May 20, 2021 regular District Board meeting, the Board reviewed the proposed expenses and services for a three-year extension of the City agreement. As noted above the City's proposal increases the District's operating budget by one million dollars per year. The District's projected revenue in FY 22/23 is \$10,975,659 and the proposed City agreement would increase the annual operating budget in the first year to \$11,145,966, creating a negative budgetary impact, exceeding the annual revenue by \$170,307 in the first year. The annual expenses would continue to exceed the District's revenue annually by \$1.2 million per year over the next 10 years.

The Board affirmed the proposal was not financially sustainable for the District and gave direction to the Board Chair to make formal notification to the City by letter, that the District does not intend to extend the service agreement when it expires June 30, 2022, which was sent to the City on May 21, 2021.

Operational Impact:

By June 30, 2022, there must be essential fire protection without interruption in the impacted territory. With no automatic or service agreements in place with the City or Fig Garden Fire Protection District, there is a clear and imminent danger to the public if the District is unable to effectively provide fire protection services to the area using the infrastructure at Station 59.

To ensure emergency fire and EMS services are not interrupted, Station 59 requires significant repairs and improvements; the apparatus bay doors are 10 feet tall and would need to be increased to 12 feet tall prior to operating a fire engine at this station, which means the roof structure must be raised to accommodate the apparatus door height. In my judgment as District Fire Chief, these improvements must be in place for the District to provide an effective fire protection to that area, beginning July 1, 2022.

The District must provide the fire protection and emergency services to the unincorporated northwest Fresno area. To do so, the District must make significant upgrades to Station 59 (1709 W Bullard Ave, Fresno CA 93711) in order for the District to fit two (2) fire apparatus at the station, including raising the roof for fire engines access.

Parking the District apparatus outside Station 59 is not a viable option because the fire station property does not have the space for temporary portable buildings for housing six (6) firefighters, nor secure outside parking for the two (2) fire apparatus. Building temporary security options on the property for the fire apparatus would increase emergency response times. As a result, the District staff believes that normal procurement process will not allow for construction to be completed prior to expiration of the City Agreement on June 30, 2022.

After reviewing past District RFP development project timelines, none of those processes would meet the District's current demand to re-open the fire station on July 1, 2022. District staff reached out to local architect and engineering firms, as well as developers to obtain information on the timing of construction upgrades to Station 59. As a result of these communications, staff confirmed that if the District used its normal procurement procedures, the engineering, plan development and construction work required to raise the roof cannot be completed by July 1, 2022. Based on my findings, there does not appear to be any process that would meet the District's formal purchasing process and meeting the re-opening deadline. The inability to reach a financial solution for an extended service agreement has created a sudden, unexpected occurrence that poses a clear and imminent danger requiring prompt action to protect life, health, property, through providing essential public services.

Recommended Action:

Staff recommends the District enter into a sole source contract for Station 59 Upgrades. The District's legal counsel has provided the following comments in regards to entering into a sole source contract:

California Public Contract Code Section 20813(a) provides the general rule that '{a}ll contracts for the construction or completion of any building, structure, or improvement, when the expenditure required for the work exceeds ten thousand dollars (\$10,000), shall be contracted for and let to the lowest responsible bidder after notice.' Section 2250 provides for emergency contracting procedures, which requires a four-fifths (4/5) vote of the Board to "repair or replace a public facility," and that the Board make a finding "that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency." An emergency is defined under Section 1102 as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, property, or essential public services."

The District has also adopted a purchasing policy that requires formal bids for purchases and contracts in excess of \$50,000. Bidding "may be dispensed with" upon a

determination by the Fire Chief that includes “an emergency exists which permits no delay because of the possibility of injury to life or destruction of property.” The Fire Chief shall certify in writing and file the certification in the records of the District and report to the Board at the next meeting.

Counsel goes on to state that the essential question is whether the “sudden, unexpected occurrence” poses a clear and imminent danger requiring prompt action to protect life, health, property, or essential public services, and that an “emergency is not synonymous with expediency, convenience, or best interest.”

For the situation at hand, it is a question of timing. If the Agreement expires and the upgrades are not completed, such a situation could very well pose a clear and imminent danger to the public if the District is unable to effectively provide fire protection services to the area.

In summary, as the District Fire Chief, I have determined through research that such improvements cannot be timely constructed, and am requesting the Board to approve the emergency designation by a four-fifth’s vote, based on the above certified findings as the main justification for proceeding as an emergency.



NORTH CENTRAL FIRE PROTECTION DISTRICT

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Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: June 24, 2021

SUBJECT: Weed Abatement Public Hearing and Notices

There is another public hearing for the weed abatement season scheduled for tonight.

Last month District staff reported 123 notices to destroy weeds were mailed out to property owners in violation of the District's abatement policy. District engine companies began re-inspection of lots after the last public hearing on May 20th. Fifty-one (51) of the re-inspected lots were not abated so District staff assigned work orders to our abatement Contractor to begin abatement of these fifty-one (51) properties.

Another forty-eight (48) notices were mailed out to property owners in violation of the District abatement policy in the last part of May and these properties were re-inspected after the June 10th public hearing. Seventeen (17) of the lots re-inspected were not abated and work orders were assigned to the District's abatement Contractor bringing the total of work orders assigned for this season to sixty-eight (68).

Attached is a list of the properties receiving the "Notice to Destroy Weeds" in June for the District Board's review.

Recommended Action: Conduct Public Hearing and review list.

**North Central Fire District
Notice to Destroy Weeds - June 2021**

APN	Property Owner	Location/Description	Public Hearing
016-263-07	SOLTERO GUADALUPE AND RITA	12547 W. E Street	6/10/2021
020-070-76	SAN JOAQUIN VALLEY RAILROAD	Railroad along California Ave	6/10/2021
020-070-80	SAN JOAQUIN VALLEY RAILROAD	Railroad along California Ave	6/10/2021
020-070-84	SAN JOAQUIN VALLEY RAILROAD	Railroad along California Ave	6/10/2021
016-480-30	CENTRAL VALLEY MEDICAL SERVICES LLC	Shaw & Third (Lot 60 Tract No. 5322)	6/10/2021
016-490-01	GARCIA HECTOR	12744 W. C Street	6/10/2021
016-210-11	GOMEZ GIGI JEWEL	1560 N Bishop	6/10/2021
016-270-07	RENTERIA ENRIQUE	12423 W. E Street	6/10/2021
016-470-47	ZAPIEN ALVARO MENCHACA	12441 W Shaw Ave	6/10/2021
312-330-60	GOULART RICHARD PHILLIP JR, OLSEN SHERI ANN	2375 N. Garfield	6/10/2021
407-134-26	James R. Bergquist	1375 W Stuart	6/10/2021
415-090-29	SHAFER CHRISTOPHER R & EMILY A	5711 N Van Ness Blvd	6/10/2021
425-203-01	WIPPERN CHRISTOPHER SCOTT	235 W Santa Ana	6/10/2021
425-203-24	KARAGOZIAN JAMES H & RHONDA R TRS -	4710 N Aurthur	6/10/2021
425-293-01	CASEY PATRICK M	88 E Rialto	6/10/2021
426-051-09	BLUHM ANDREW J & MORGAN A	4554 N Fruit	6/10/2021
426-051-20	FRITS JASON & KRISTEN	4528 N Fruit	6/10/2021
426-052-05	LASKY KATHERINE A	4535 N Thorne	6/10/2021
426-122-13	MOTT CLAYTON K	4461 N. Thorne	6/10/2021
426-122-22	JACKSON JASON T & APRIL L	4487 N. Thorne	6/10/2021
426-291-01	SNOWDEN CURTIS L & MARY L	447 W Swift	6/10/2021
426-292-03	SHEPARD JAMES H JR & SUZANNE SLOAN L	4273 N Thorne	6/10/2021
426-292-06	O DELL NICOLE SHEA	4215 N Thorne	6/10/2021
434-041-29	BDHOV LP, LEHOV LP	229 W Hampton Way	6/10/2021
434-052-08	CHOUDHERY NASIR	4187 N Palm	6/10/2021
434-102-03	HUESCA CHRISTINE VU	36 E Bellair Way	6/10/2021
434-103-06	HILTON CHELSEA E, JACKLIN ROBERT J JR	70 E Sussex Way	6/10/2021
434-103-08	SOR PHANNAIT	94 E Sussex	6/10/2021
511-022-07	LAWLESS MARTHA E TRUSTEE -	N/E corner of Shields Ave. x Polk Ave.	6/10/2021

**North Central Fire District
Notice to Destroy Weeds - June 2021**

425-122-10	AFREI LLC	4832 N Arthur	6/10/2021
425-122-11	AFREI LLC	4844 N Arthur	6/10/2021
425-122-12	AFREI LLC	4860 N Arthur	6/10/2021
425-283-01	GOODMAN ROBERT N	4685 N Thorne	6/10/2021
426-202-07	KIRKPATRICK BOBBY JOE & PAMELA SUE	246 W Swift	6/10/2021
434-104-16	BRISENO DARA TRS	112 E Sussex	6/10/2021
442-341-07	MOORE DARLENE S TRS, MCCRACKEN CHRIS TRS	3154 W. McKinley	6/10/2021
406-091-50	LENT BRETT P & SHANA L BALLOW	6075 N Forkner	6/10/2021
407-141-10	SILVAS DELIA	6106 N Del Mar	6/10/2021
407-152-12	COGBURN BRIAN D & VICKIE A	6050 N San Pablo	6/10/2021
415-350-30	SANCHEZ SANTIAGO	5512 N Van Ness	6/10/2021
425-091-36	VIEJO CAPITAL LLC	4949 N Glenn	6/10/2021
512-043-27	LIDDELL ANDY TRUSTEE	NE corner of Shields & Garfield	6/10/2021
512-050-01	SINGH JASVINDER	6459 W Ashlan	6/10/2021
512-110-04S	VALERIO DON R	8118 W Ashlan	6/10/2021
512-150-01	WEST FRESNO HOLDINGS LLC Attn: D Hayashi	3230 N Grantland	6/10/2021
512-150-20	NGO CHI T	3105 N Bryan	6/10/2021
512-150-22	MENDEZ JOHNNY & CHRISTINA M	3161 N Bryan	6/10/2021
512-150-27	MICHAEL H JR & DOROTHY JEAN SMITH, TRUSTEES	3140 N Grantland	6/10/2021



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: June 24, 2021

SUBJECT: Long-term Capital Purchase Plan and Replacement Schedule

To plan for future and long-term capital improvements, purchases and apparatus replacement, District staff has put together a 20-year plan and replacement schedule. The 20-year plan is a spreadsheet tracking all capital improvement plans, purchases and apparatus replacement costs. Along with the 20-year plan is an apparatus and staff vehicle replacement schedule.

The 20-year plan allows the District to track when purchases will need to be made and how much of an annual contribution is needed to keep the capital fund healthy enough to make improvements, purchases and replace aging apparatus. The replacement schedule will help guide district staff as to when a certain apparatus or District vehicle needs to be replaced.

All costs listed for apparatus replacement are based on 10-year term finance payments. All District vehicle replacement costs are based on paying cash for the vehicle being replaced. Financing the apparatus replacement has become necessary because of the costs to replace a new fire engine. The last Type I fire engine purchased by the district cost \$690,000 in 2018. The District plans to purchase a Type I fire engine for station 59 that is projected to cost \$810,884. Future purchases of Type I fire engines in say ten years will be around \$1 million. Financing the apparatus replacement purchases will allow the District to make an annual contribution to Capital that will fit into our annual budget, allow the District to keep staffing levels at a desired level and still make capital improvements.

In the 20-year capital plan there is a purchase of land for a new station and in the 2030-2031 fiscal year there are funds to build a new station.

Recommended Action: Approve Capital fund 20-year plan and the apparatus and District vehicle replacement schedule.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
APPARATUS/CAPITAL EQUIPMENT SCHEDULE
FISCAL YEARS 2022 - 2042**

Fiscal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
Beginning Balance	3,108,803	3,249,865	4,028,832	4,817,147	5,495,099	6,181,186	6,811,228	7,104,634	7,243,529	7,658,248	2,866,076	3,175,010	3,581,744	3,757,171	4,136,062	4,435,630	4,476,044	4,531,748	4,412,264	4,504,273	4,716,581
Interest Accrued	28,000	38,998	48,346	57,806	65,941	74,174	81,735	85,256	86,922	91,899	34,393	38,100	42,981	45,086	49,633	53,228	53,713	54,381	52,947	54,051	56,599
Strike Team Reimb.	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Transfer from General Fund	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000
Capital Improvement Projects	756,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Apparatus Lease Payments	65,938	160,031	160,031	259,854	259,854	324,133	552,203	552,203	552,203	671,397	605,459	511,366	641,612	566,195	650,065	814,496	705,417	705,417	860,938	741,744	741,744
District Vehicle Purchases	65,000	0	0	0	0	0	116,125	274,158	0	92,674	0	0	105,942	0	0	98,318	192,591	368,448	0	0	0
Purchase Land for New Station	0	0	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0	0	0	0	0	0	0	0
Build New Station	0	0	0	0	0	0	0	0	0	5,000,000	0	0	0	0	0	0	0	0	0	0	0
Ending Balance	3,249,865	4,028,832	4,817,147	5,495,099	6,181,186	6,811,228	7,104,634	7,243,529	7,658,248	2,866,076	3,175,010	3,581,744	3,757,171	4,136,062	4,435,630	4,476,044	4,531,748	4,412,264	4,504,273	4,716,581	4,931,435

Interest Rate Assumption @ 1.2%

Inflation Rate Assumption @ 3%

**NORTH CENTRAL FIRE DISTRICT
20-YEAR APPARATUS REPLACEMENT SCHEDULE**

FY	Equipment Purchased	Estimated Cost	Annual Lease Payment
2021-2022	Maintenance Truck	65,000	N/A
2022-2023	Type III Fire Engine	250,000	29,009
2022-2023	Squad Rescue Rig	318,248	36,929
2022-2023	Type I Fire Engine	810,884	94,093
2024-2025	Type I Fire Engine	860,267	99,823
2026-2027	Water Tender	553,952	64,279
2027-2028	Type I Fire Engine	940,037	109,079
2027-2028	Aerial Ladder Truck	1,441,277	118,991
2027-2028	BC Truck	116,125	N/A
2028-2029	Fire Chief Vehicle	91,386	N/A
2028-2029	Deputy Chief Vehicle	91,386	N/A
2028-2029	Fire Marshal Vehicle	91,386	N/A
2030-2031	Type I Fire Engine	1,027,204	119,194
2030-2031	Training Vehicle	92,674	N/A
2033-2034	Type I Fire Engine	1,122,454	130,246
2033-2034	BC Truck	105,942	N/A
2034-2035	Patrol Rig	210,326	24,406
2035-2036	Water Tender	722,782	83,870
2036-2037	Type I Fire Engine	1,226,535	142,324
2036-2037	Water Tender	744,465	86,386

**NORTH CENTRAL FIRE DISTRICT
20-YEAR APPARATUS REPLACEMENT SCHEDULE**

FY	Equipment Purchased	Estimated Cost	Annual Lease Payment
2036-2037	Maintenance Truck	98,318	N/A
2037-2038	Staff Vehicle	36,529	N/A
2037-2038	BC Truck	156,062	N/A
2038-2039	Fire Chief Vehicle	122,816	N/A
2038-2039	Deputy Chief Vehicle	122,816	N/A
2038-2039	Fire Marshal Vehicle	122,816	N/A
2039-2040	Type I Fire Engine	1,340,268	155,521



NORTH CENTRAL FIRE PROTECTION DISTRICT

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15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: June 24, 2021

SUBJECT: 2021-2022 Fiscal Year Preliminary Budget

The 2021-2022 Preliminary Budget has been prepared for the Board's review and adoption. Below are some of the highlights for the 2020-2021 Fiscal Year ending June 30, 2021, and projections for the 2021-2022 Fiscal Year budget:

FY 2020-21

- Property tax revenue is projected to increase by 5.89 percent; this is \$373,390 above projected revenue and an increase of \$565,229 over the 2019-2020 fiscal year.
- Net operating revenue is projected to be \$227,029 over expenditures after the annual contribution to the Capital fund of \$1,800,000 and the approved \$150,000 contribution to the District's 115 trust for the Pension Plan.
- District operating expenses, agreements, debt service payments, and obligations are projected to be \$198,753 under budget. A list of these expenses can be found on page four of the Preliminary Budget.
- District wages and benefit expenses are projected to be \$640,554 under budget. A list of the District's salary and benefit costs can be found on page five of the Preliminary Budget.
- During the 2019-2020 Fiscal Year the District made the following Capital purchases, improvements and building projects:

- Completed the Parking Renovation Project at Station 55 - \$47,901.
 - Completed the Station Generators project at stations 57 & 58 - \$28,857.
 - Started maintenance upgrades on station 59 - \$250,000.
 - Purchased new station radios and made infrastructure upgrades on communication equipment for change in dispatch services - \$27,457.
 - Upgrades to Paramedics dorm at station 58 did not get started this year but is proposed to be completed in the 21-22 fiscal year - \$50,000.
 - Purchase new BK Radios - \$20,000.
 - Training Tower Project at station 58 is still in planning stages - \$138,000.
 - District match for the grants the District was awarded this past fiscal year - \$28,409
 - Landscaping at station 55 - \$18,775.
 - New Station signs – 1,740.
 - Furniture and equipment for portable classrooms - \$48,597.
 - Replaced two overhead doors at Station 58 - \$8,405.
 - Completed miscellaneous capital improvements and building repairs - \$10,902.
- The District received \$305,732 in grant funds with a remaining balance of \$97,905 to use to complete the PSPS grant for station generators for stations 56 and 55. Grant revenue and expenditures can be found on page 8 of the Preliminary Budget.
- Ending total cash balances for all District funds for June 30, 2021 is projected to be \$9,915,859 which is an increase of \$2,310,619 from June 30, 2020. Page nine of the Preliminary Budget lists all the balances of the District's funds.

FY 2021-22

- Property tax revenue is projected to increase by 2 percent, which is a projected total revenue increase of \$203,143.
- Total operating expenses, agreements, debt service payments, and obligations are projected to increase by \$178,673 from actual estimated expenses of 2020-21.
- Total salary and benefits less funds received from the SAFER grant are projected to increase by \$1,181,164 from actual estimated expenses of 2020-21 and \$383,918 over last year's adopted budget.
- Staff is projecting net operating revenue of \$24,946 after a transfer to the District's Capital fund of \$900,000.

- Capital and Building fund projects proposed for next year:
 - Tranquillity Tower communication equipment transfer - \$25,000.
 - Purchase new vehicle for Property Maintenance Worker - \$65,000.
 - Purchase new Squad apparatus for Station 59 – \$30,310.
 - Station 59 upgrades - \$650,000.
 - Type III Fire Engine for Station 57 – CDBG Grant - \$250,000.
 - Purchase storage containers for Station 55 and 58 - \$21,000
 - Various capital improvement projects listed on page eleven of Preliminary budget - \$81,000

- Ending total cash balances for all District funds for June 30, 2022 is projected to be \$9,862,825 which is a decrease of \$53,034 from June 30, 2021. Page nine of the Preliminary Budget lists all the balances of the District's funds.

Recommended Action: Adopt the 2021-2022 Preliminary Budget as presented.



**NORTH CENTRAL
FIRE PROTECTION DISTRICT**

PRELIMINARY BUDGET

FY 2021 - 2022

JUNE 24, 2021

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SUMMARY
2021-2022 PRELIMINARY BUDGET**

SUMMARY	2020-21 Estimated Actuals	2021-22 Proposed	Variance
Operating Revenue			
Property Tax Revenue	10,157,168	10,360,311	203,143
Other Revenue	443,773	191,692	-252,081
<i>Total Operating Revenue</i>	10,600,941	10,552,003	-48,938
Operating Expenditures			
Wages and Benefits	5,386,515	6,411,690	1,025,175
Services and Supplies	1,192,640	1,160,102	-32,538
City of Fresno Service Agreement	1,035,102	1,066,468	31,366
Dispatch Services	0	178,512	178,512
Pension Obligation Bonds - FCERA	343,373	343,373	0
FCERA Settlement Financing	417,121	417,751	630
Apparatus Lease Purchase Payment	49,161	49,161	0
<i>Total Operating Expenditures</i>	8,423,912	9,627,057	1,203,145
<i>Annual Contribution to Capital Fund</i>	1,800,000	900,000	-900,000
<i>Contribution to Pension 115 Trust Account</i>	150,000	0	-150,000
<i>Operating Net Revenue</i>	227,029	24,946	-202,083

Property Tax Growth Projection 2021-22 = 2% Increase

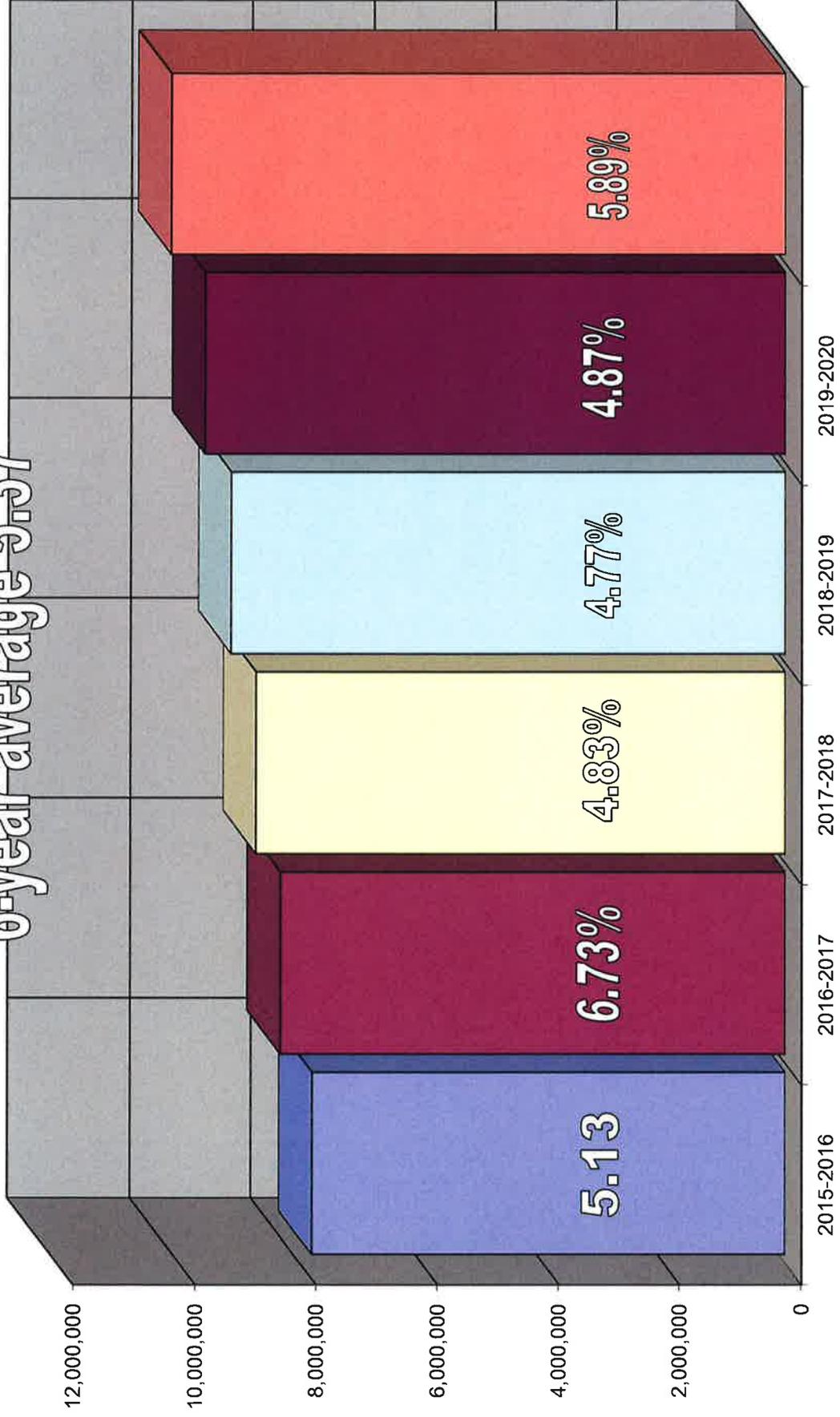
**NORTH CENTRAL FIRE PROTECTION DISTRICT
OPERATING REVENUE
2021 - 2022 PRELIMINARY BUDGET**

Revenue	2020-2021 Adopted Budget	2020-2021 Estimated Actuals	Variance from Adopted	2021-2022 Proposed Budget	Variance from Estimated Actuals
Property Tax Revenue - General Fund					
Secured Property Taxes	8,470,332	8,673,247	202,915	8,877,237	203,990
Unsecured Property Taxes	323,299	456,234	132,935	447,109	-9,125
Homeowners Relief	65,900	64,676	-1,224	65,900	1,224
General Fund Totals	8,859,531	9,194,157	334,626	9,390,246	196,089
Property Tax Revenue - EMS Fund					
Secured Property Taxes	1,009,817	1,034,281	24,464	1,057,224	22,943
Unsecured Property Taxes	37,600	53,484	15,884	52,414	-1,070
Homeowners Relief	7,600	7,578	-22	7,600	22
EMS Fund Totals	1,055,017	1,095,343	40,326	1,117,238	21,895
Gross Property Tax Revenue	9,914,548	10,289,500	374,952	10,507,484	217,984
Redevelopment Portion	0	0	0	0	0
Fresno County Tax Collection Fees	-130,770	-132,332	-1,562	-147,173	-14,841
Net Property Tax Revenue	9,783,778	10,157,168	373,390	10,360,311	203,143
Other Revenue and Transfers					
Interest on Funds with County	80,000	79,718	-282	80,000	282
Miscellaneous Revenue	1,500	1,189	-311	1,500	311
Payment for Priority one calls	12,000	11,588	-412	12,000	412
Permits, Fees and Plan Reviews	30,000	33,150	3,150	35,000	1,850
American Ambulance Lease	17,388	17,388	0	17,388	0
Tower Rental	30,126	30,126	0	30,804	678
Fresno City College Training Reimb.	15,000	22,709	7,709	15,000	-7,709
COVID Reimbursement (County)	0	150,000	150,000	0	-150,000
Grant Revenue (net of costs)	0	97,905	97,905	0	-97,905
Total Other Revenue	186,014	443,773	257,759	191,692	-252,081
Total Projected Operating Revenue	9,969,792	10,600,941	631,149	10,552,003	-48,938

2020 - 2021 Projected Property Tax Revenue Growth = 2% increase
2021 - 2022 Projected Property Tax Revenue Growth = 2% increase

Property Tax Growth

6-year average 5.37



**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISTRICT OBLIGATIONS AND OPERATING EXPENSES
2021 - 2022 PRELIMINARY BUDGET**

District Obligations and Operating Expenses	2020-2021 Adopted Budget	2020-2021 Estimated Actuals	Variance from Adopted Budget	2021-2022 Proposed Budget	Variance from Estimated Actuals
Agreements, Debt, Prior Obligations					
City of Fresno Service Agreement	1,035,102	1,035,102	0	1,066,468	31,366
County of Fresno - Dispatch Services	0	0	0	178,512	178,512
FCERA Payment Financing	417,751	417,121	-630	417,751	630
Apparatus Lease Purchase Payment	49,161	49,161	0	49,161	0
Pension Obligation Bonds	343,373	343,373	0	343,373	0
Prior Board Benefits	4,710	5,070	360	5,419	349
Surviving Spouse Benefits	11,064	10,941	-123	11,295	354
Total Agreements, Debt & Obligations	1,861,161	1,860,768	-393	2,071,979	211,211
Operating Expenses					
Property, Auto and Liability Insurance	58,000	60,643	2,643	65,102	4,459
Turnouts and Masks	155,000	160,000	5,000	100,000	-60,000
Communications	100,000	85,375	-14,625	90,000	4,625
Apparatus Maintenance	150,000	145,000	-5,000	150,000	5,000
Station Equipment Maint.	45,000	20,000	-25,000	30,000	10,000
Computers & Office Equipment	75,000	50,812	-24,188	60,000	9,188
Facility Maintenance	90,000	85,000	-5,000	100,000	15,000
Station Supplies	40,000	32,526	-7,474	40,000	7,474
Bulk Fuel	98,000	68,577	-29,423	85,000	16,423
Utilities	65,000	60,881	-4,119	65,000	4,119
Professional Services	145,000	138,873	-6,127	110,000	-28,873
Membership Dues and Subscriptions	20,000	15,632	-4,368	20,000	4,368
Travel Expenses	40,000	500	-39,500	30,000	29,500
Training	145,000	141,810	-3,190	90,000	-51,810
Office Supplies	20,000	10,296	-9,704	20,000	9,704
Food	5,000	1,980	-3,020	5,000	3,020
Fire Prevention	25,000	20,221	-4,779	25,000	4,779
Apparatus Tools, Equipment & Hose	85,000	68,420	-16,580	75,000	6,580
Extractors	30,000	26,094	-3,906	0	-26,094
Total Services, Supplies & Maintenance	1,391,000	1,192,640	-198,360	1,160,102	-32,538
Total Operating Expenditures	3,252,161	3,053,408	-198,753	3,232,081	178,673

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES AND BENEFITS
2021 - 2022 PRELIMINARY BUDGET**

Wages and Benefits	2020-2021 Adopted Budget	2020-2021 Estimated Actuals	Variance from Adopted Budget	2021-2022 Proposed Budget	Variance from Estimated Actuals
<i>Wages and Benefits:</i>					
Current Board Wages & Benefits	61,805	57,454	-4,351	61,075	3,621
Base Salaries	3,975,789	3,934,386	-41,403	4,944,036	1,009,650
Overtime	364,874	671,362	306,488	490,477	-180,885
FLSA Overtime	78,926	48,952	-29,974	89,654	40,702
Holiday Pay	38,622	33,034	-5,588	56,424	23,390
Premium Pay	59,961	97,571	37,610	54,727	-42,844
Uniform Allowance	36,750	30,632	-6,118	49,128	18,496
Health Insurance	641,790	481,828	-159,962	585,635	103,807
Pension	407,792	417,011	9,219	594,831	177,820
457	29,621	30,507	886	29,795	-712
Workers Comp	233,316	174,612	-58,704	173,557	-1,055
Payroll Taxes	81,812	80,148	-1,664	109,322	29,174
<i>Total Wages & Benefits</i>	6,011,058	6,057,497	46,439	7,238,661	1,181,164
<i>SAFER Grant Reimbursement:</i>					
Base Salaries		-193,902	-	-660,840	
FLSA Overtime		-1,717	-	-15,886	
Pension		-19,974	-	-81,944	
Health Insurance		-9,920	-	-34,105	
Workers Comp		-11,121	-	-40,873	
Payroll Taxes		-4,168	-	-10,037	
<i>Total SAFER Reimbursment</i>		-240,802		-843,685	0
<i>Strike Team Reimbursemnts:</i>					
Overtime		-345,638	-		
Premium Pay		-36,101	-		
<i>Total Strike Team Reimbursment</i>		-381,739			
4850 Pay Reimbursement		-64,452	-		
<i>Total 4850 Pay Reimbursement</i>		-64,452			
<i>Adjusted Wages & Benefits Totals</i>					
	6,011,058	5,370,504	-640,554	6,394,976	1,181,164

**NORTH CENTRAL FIRE PROTECTION DISTRICT
CAPITAL EQUIPMENT FUND
2021 - 2022 PRELIMINARY BUDGET**

Capital Equipment Fund	2020-21 Adopted Budget	2020-21 Estimated Actuals	Variance from Adopted Budget	2021-22 Proposed Budget	Variance from Actuals
Beginning Cash Balance	1,477,934	1,477,934	0	3,108,803	1,630,869
Interest from Fresno County	35,000	24,354	-10,646	28,000	3,646
Transfer from Operating Funds	700,000	1,800,000	1,100,000	900,000	-900,000
Strike Team Reimbursements	0	403,596	403,596	100,000	-303,596
<i>Subtotal before Transfers</i>	2,212,934	3,705,884	1,492,950	4,136,803	430,919
Expenditures					
Miscellaneous Expenditures	10,000	6,457	-3,543	10,000	3,543
Station 55 Parking Renovation Project	50,000	47,901	-2,099	0	-47,901
Generators for Stations 57 and 58	20,000	28,857	8,857		-28,857
Maintenance on Station 59	250,000	250,000	0	0	-250,000
New VHF Station Radios	15,000	27,457	12,457	0	-27,457
Station 58 Paramedics Dorm	50,000	50,000	0	0	-50,000
BK Radios	20,000	20,000	0	0	-20,000
Helmet Cams	8,000	0	-8,000		0
Patio at Station 55	35,000	0	-35,000	0	0
Training Tower at Station 58	138,000	138,000	0	0	-138,000
District Match on Grants	71,635	28,409	-43,226	0	-28,409
Tranquility Tower Equipment Transfer	0	0	0	25,000	25,000
Maintenance Vehicle	0	0	0	65,000	65,000
Squad - Station 59	0	0	0	30,310	30,310
Renovation - Station 59 App Bay	0	0	0	650,000	650,000
Type III Fire Engine (CDBG Grant)	0	0	0	250,000	250,000
Capital Improvement Projects	0	0	0	81,000	81,000
	0	0	0	0	0
	0	0	0	0	0
<i>Total Transfers and Expenditures</i>	667,635	597,081	-70,554	1,111,310	514,229
<i>Estimated Ending Fund Balance</i>	1,545,299	3,108,803	1,563,504	3,025,493	-83,310
<i>Net Change in Fund Balance</i>	67,365	1,630,869	1,563,504	-83,310	-1,714,179

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BUILDING FUND
2021 - 2022 PRELIMINARY BUDGET**

Building Fund	2020-21 Adopted Budget	2020-21 Estimated Actuals	Variance from Adopted Budget	2021-22 Proposed Budget	Variance from Actuals
Beginning Cash Balance	345,966	351,140	5,174	270,362	-80,778
Property Tax Revenue	26,000	19,032	-6,968	26,000	6,968
Interest from Fresno County	8,000	6,529	-1,471	6,500	-29
Transfer from EMS fund	0	0	0	100,000	100,000
<i>Subtotal before Transfers</i>	379,966	376,701	-3,265	402,862	-73,839
Expenditures					
Weed Abatement Expenses	25,000	4,377	-20,623	25,000	20,623
Miscellaneous Expenditures	10,000	4,445	-5,555	10,000	5,555
Landscaping at Stations	25,000	18,775	-6,225	0	-18,775
New Station Signs	20,000	1,740	-18,260	0	-1,740
Canopy Covers (2) at station 58	20,000	20,000	0	0	-20,000
Furniture & Equipment for Classrooms	60,000	48,597	-11,403	0	-48,597
OH Door Replacement - Stations 57 & 58	15,000	8,405	-6,595	0	-8,405
Storage Containers - Stations 55 & 58	0	0	0	21,000	21,000
<i>Total Expenditures</i>	175,000	106,339	-68,661	56,000	-50,339
<i>Estimated Ending Fund Balance</i>	204,966	270,362	65,396	346,862	76,500
<i>Net Change in Fund Balance</i>	-141,000	-80,778	60,222	76,500	157,278

**NORTH CENTRAL FIRE PROTECTION DISTRICT
GRANT REVENUE AND EXPENDITURES
2021 - 2022 PRELIMINARY BUDGET**

Grant Revenues and Expenditures	2020-21 Estimated Actuals
Grant Revenue	
Office of Traffic Safety (Extrication Equipment)	86,000
Cal OES PSPS (Station Generators)	120,000
SJVAPCD - Valley Air Pollution (Alternative Fuel Vehicles)	99,732
Total Grant Revenue	305,732
Grant Expenditures	
Office of Traffic Safety (OTS):	
L.N. Curtis	93,713
Total OTS Expenditures	93,713
Cal OES PSPS:	
Quinn	6,576
GC Builders	15,525
Total PSPS Expenditures	22,101
Valley Air Grant:	
ZeroNox	103,182
Total Valley Air Expenditures	103,182
Total Grant Expenditures	218,996
Grant Expenditures paid with Capital Funds	-11,169
Net Grant Revenue	97,905

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY FUND BALANCES
2021 - 2022 PRELIMINARY BUDGET**

NORTH CENTRAL FIRE PROTECTION DISTRICT County Fund Balances			
Balances as of			
Funds	June 30, 2021	June 30, 2020	Variance
General Fund	5,401,314	4,669,615	731,699
Capital - Equipment Fund	3,108,803	1,477,935	1,630,868
Building Fund	270,362	351,140	-80,778
EMS Zone 1 Fund	637,383	616,856	20,527
SL/Vacation Buyout Fund	34,605	34,028	577
Reserve Fund	343,204	337,482	5,722
Contingency Fund	120,188	118,184	2,004
Total Balance for all Funds	9,915,859	7,605,240	2,310,619

**NORTH CENTRAL FIRE PROTECTION DISTRICT
TWO-YEAR PROJECTION
2021 - 2022 PRELIMINARY BUDGET**

	2020-2021 Actuals	2021-2022 Projections	2022-2023 Projections
Revenue			
Total Operating Revenue	10,600,941	10,552,003	10,763,043
<i>Total Revenue</i>			
Total Revenue			
Expenditures			
Wages, Benefits and POB	5,729,888	6,755,063	7,149,404
Services and Supplies	1,241,801	1,387,775	1,415,531
City of Fresno - Service Agreement	1,035,102	1,066,468	0
FCERA Settlement Financing	417,121	417,751	417,751
<i>Total Expenditures</i>			
Total Expenditures			
Annual Contribution to Capital Fund	1,800,000	900,000	900,000
Contribution to Pension 115 Trust Account	150,000	0	300,000
Operating Net Revenue	227,029	24,946	580,358

Property Tax Growth Projection 2020-21 = 2% Increase

Property Tax Growth Projection 2021-22 = 2% Increase

**NORTH CENTRAL FIRE PROTECTION DISTRICT
PROPOSED CAPITAL IMPROVEMENT AND BUILDING PROJECTS
2021-2022 PRELIMINARY BUDGET**

Station 55:	Proposed Costs
1. Driveway asphalt repair	\$ 15,000
Station 55 Total	\$ 15,000
Station 56:	
1. Replace chain link fence with 6' privacy fence	\$ 6,000
2. Gutter replacement around station and on carport	\$ 5,500
3. Replace two overhead doors	\$ 8,000
Station 56 Total	\$ 19,500
Station 58:	
1. Drainage/Drywell in front driveway needs to be reconditioned	\$ 20,000
2. Chain link fence surrounding property needs to be replaced with 6' privacy fence	\$ 25,000
3. Install rain gutter in back of supply room	\$ 1,500
Station 58 Total	\$ 46,500
Total Capital Improvements	\$ 81,000

BUILDING PROJECTS

Station 55:	Proposed Costs
1. Purchase storage container for station	\$ 10,500
Total Station 55	\$ 10,500
Station 58:	
1. Purchase storage container for station	\$ 10,500
Station 58 Total	\$ 10,500
Building Projects Total	\$ 21,000



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: June 24, 2021

SUBJECT: Resolution No. 21-06 – Amending Salary & Benefit Resolution No. 20-10

District Resolution No. 21-06 is presented to the District Board for consideration of a proposed salary increase of three percent for non-represented employees to include the following positions: Fire Marshal, Battalion Chief, Deputy Chief, Business Manager, Inspector, Executive Assistant, Principal Account Clerk, Senior Account Clerk, Administrative Clerk, Admin Technician and Property Maintenance Worker.

The salary scale for all employees was originally adopted on August 23, 2018, with Resolution No. 18-06. This original salary and benefit resolution was amended January 24, 2019, with Resolution No. 19-02, again February 27, 2020, with Resolution No. 20-01, and October 22, 2020, with Resolution 21-10, to add positions or change the listing of benefits as they became available.

District Resolution No. 21-06 will amend Resolution No. 20-10 adopted last October 2020. The amendments to Resolution 21-06 are included in “Exhibit A1” the updated salary scale reflecting a three percent salary increase for the positions listed on the Exhibit.

Recommended Action: Consider and adopt Salary and Benefit Resolution No. 21-06

“Our Mission: To integrate with our community by exceeding traditional service expectations”

RESOLUTION No. 21-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT TO AMEND RESOLUTION NO. 20-10 TO ESTABLISH SALARIES AND BENEFITS FOR CURRENT AND FUTURE EMPLOYEES.

WHEREAS, the North Central Fire Protection District (DISTRICT) is a California special district located in the County of Fresno, and

WHEREAS, it is the DISTRICT's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the DISTRICT has in its employ, SAFETY AND NON-SAFETY employees; and

WHEREAS, there is a need to amend Resolution No. 20-10 adopted at a regular board meeting on October 22, 2020,

WHEREAS, the Board of Directors of the DISTRICT has reviewed the proposed salaries for all of its employees; and

WHEREAS, the DISTRICT shall enter into a separate employment agreement with the Fire Chief; and

WHEREAS, the DISTRICT will compensate its employees' overtime in accordance with this SALARIES AND BENEFITS RESOLUTION while during the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response as defined in the California Fire Assistance Agreement or Mutual-Aid Agreements.

NOW THEREFORE BE IT RESOLVED that the conditions set forth in this resolution, as stated below, take effect upon adoption by the North Central Fire Protection District Board of Directors.

1. Compensation. A base salary range for each employee position are established in Exhibit A1.
2. Premium Pay. Suppression personnel will receive a ten percent (10%) Premium Pay for forty-hour (40) Staff positions.
3. Uniform Allowance. The District shall reimburse employee for the actual cost of any expenses incurred to purchase or replace a District authorized uniform, up to Seven Hundred Fifty and No/100 Dollars

(\$750.00) per fiscal year.

4. Vacation. All vacation time shall be earned and credited to permanent employees on a monthly basis. Mid-Management is credited 1/3 of their vacation hours on the first day of the Fiscal Year. Employees in the following job classes shall earn annual vacation per the following:

40-hour Shift Employees

- a. Up to and including five years of service – ten (10) working days. Mid-Management 15 days
- b. Six years through ten years of service – fourteen (14) working days. Mid-Management 17.5 days.
- c. Eleven years of service or more – eighteen (18) working days. Mid-Management 20 days.

56-hour Shift Employees

- a. Up to and including five years of service – five (5) shifts (120 hours). Mid-Management 7.5 shifts
- b. Six years through ten years of service – seven (7) shifts (168 hours). Mid-Management 10 shifts
- c. Eleven years of service or more – nine (9) shifts (216 hours). Mid-Management 12 shifts

*Mid-Management are those position that are FSLA overtime exempt.

5. Sick Leave. Fifty-six (56) hour employees shall accrue sick leave at the rate of 12 hours a month, and forty (40) hour employees accrue sick leave at the rate of 8 hours a month. Part-time employees will be provided the state minimum required 24 hours (3 days) of sick leave at the beginning of each 12-month period.
6. Health and Welfare Contribution. The District will make available group medical, dental, optical and life insurance to all fulltime employees; however, DISTRICT's contribution shall be 80% of the total cost for these benefits with a maximum DISTRICT contribution of \$1,600 per month effective January 1, 2021.
7. Holiday Pay.
40-hour employees are eligible for a maximum of 88 hours of paid holiday time. When a holiday falls on a Sunday, the following Monday will be observed as the holiday. When a holiday falls on a Saturday, the preceding Friday will be observed as the holiday. Any employee whose regular assignment requires work on a holiday shall receive compensatory pay at straight time equal to the number of hours worked. Likewise, when the holiday falls on the employee's regularly scheduled day off, they shall receive one day of compensatory pay. No leave hours

shall carryover to the next year to be cashed out. The Fire Chief may on occasion assign certain employees to work on a designated holiday. When this occurs the employee shall receive an hour of paid overtime for each hour worked.

The District provides a maximum total of 88 hours paid holiday time per calendar year to 40-hour employees. This equals to ten (10) regular 8-hour workdays and two (2) ½ days or four (4) work hours each, on Christmas Eve Day, December 24th, and Friday afternoon prior to Easter Sunday.

56-hour employees are compensated an additional ½ time when working a District recognized holiday.

The District recognized holidays are:

1. New Year's Day, January 1
2. Martin Luther King Day, Third Monday in January
3. Washington's Birthday, Third Monday in February
4. Memorial Day, Fourth Monday in May
5. Independence Day, July 4
6. Labor Day, First Monday in September
7. Veterans Day, November 11
8. Thanksgiving Day, Fourth Thursday in November
9. Day After Thanksgiving Day
10. Christmas Day, December 25

8. Retirement.

The District adopted a 401(a) Defined Benefit Plan at a special board meeting held on December 12, 2018. Under this Plan, the District will contribute 10.3% for safety employees and 10.8% for non-safety employees of an employee's base salary.

This Resolution supersedes and replaces all prior District resolutions establishing salaries and benefits to current and future employees as of the date of adoption of this resolution.

Passed and adopted at a regular meeting of the Board of Directors of the North Central Fire Protection District held on this 24th day of June 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Ken Abrahamian, Board Chairperson

ATTEST:

Amanda Souza, Board Secretary

CERTIFICATE

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF KERMAN)

I, Amanda Souza, Board Secretary of the North Central Fire Protection District, do hereby certify the foregoing Resolution of the Board of Directors of the North Central Fire Protection District was duly passed and adopted at a regular meeting of the Board of Directors on June 24, 2021.

DATED: June 24, 2021

Amanda Souza, Board Secretary

**"EXHIBIT A1"
RESOLUTION NO. 21-06**

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SALARY SCALE**

Position	Pay Rate	Step I	Step II	Step III
Fire Marshal	Monthly Base Pay	8,390	8,810	9,250
	Annual Base Pay	100,680	105,720	111,000
Battalion Chief	Monthly Base Pay	9,250	9,738	10,251
	Annual Base Pay	111,000	116,856	123,012
Deputy Chief	Monthly Base Pay	11,078	11,632	12,214
	Annual Base Pay	132,936	139,584	146,568
Business Manager	Monthly Base Pay	5,438	5,725	6,027
	Annual Base Pay	65,256	68,700	72,324
Inspector	Monthly Base Pay	5,286	5,564	5,857
	Annual Base Pay	63,432	66,768	70,284
Executive Assistant	Monthly Base Pay	4,856	5,112	5,381
	Annual Base Pay	58,272	61,344	64,572
Principal Account Clerk	Monthly Base Pay	4,336	4,565	4,805
	Annual Base Pay	52,032	54,780	57,660
Senior Account Clerk	Monthly Base Pay	3,819	4,020	4,231
	Annual Base Pay	45,828	48,240	50,772
Administrative Clerk	Monthly Base Pay	2,625	2,756	2,894
	Annual Base Pay	31,500	33,072	34,728
Admin Tech	Monthly Base Pay	4,321	4,548	4,787
	Annual Base Pay	51,852	54,576	57,444
Property Maintenance Worker	Monthly Base Pay	4,120	4,326	4,542
	Annual Base Pay	49,440	51,912	54,504