



**NORTH CENTRAL FIRE PROTECTION DISTRICT
SPECIAL CALLED MEETING AGENDA**

Thursday, January 18, 2024

4:30 p.m.

15850 W. Kearney Blvd., Kerman, CA

1. OPENING CEREMONIES

- A. Roll Call
- B. Invocation
- C. Flag Salute

2. AGENDA APPROVAL

3. PUBLIC COMMENTS/PRESENTATIONS

Anyone wishing to address the Board on any agenda item, can do so by written communication or in person during a Board of Directors meeting. In order to allow time for all public comments, individuals are limited to five minutes total for each action item.

4. CONSENT ITEMS

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Board Member may request an item be removed from the Consent Items and it will be considered separately.

- A. Minutes
- B. Disbursement List for December 2023
- C. Monthly Financial Reports
 - 1. Fresno County: Cash Balances – All Funds
 - 2. Budget Variance Report: YTD Expenses Compared to Budget
 - 3. Revenue and Reimbursement Report

Recommendation: Board approve consent items as presented.

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- A. Election of Board Chair, Board Vice-Chair and Board Secretary

Recommendation: Board nominate and elect Board Chair, Vice-Chair and Secretary.

- B. 2023-2024 Operating Budget Mid-Year Review

Recommendation: Board receive Mid-Year Review, and direct staff accordingly.

7. FIRE CHIEF REPORT

- A. Fire Incident/Fire Prevention Report
- B. Operational Update
- C. Board Ethics AB 1234 Training

8. BOARD MEMBER COMMENTS/REPORTS/ANNOUNCEMENTS

9. CLOSED SESSION

- A. GOVERNMENT CODE SECTION 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: A.P.N. 02520017S
Agency Negotiator: Chief Tim Henry
Negotiating Parties: Roland C. and Darlene A. Nale
Under Negotiation: Price and Terms of Sale
- B. GOVERNMENT CODE SECTION 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: Fire Chief

10. ADJOURNMENT

PUBLIC COMMENTS AND INQUIRIES. At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments." In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m., seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

ADA Compliance and Reasonable Accommodation. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-878-4550. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

AGENDA POSTING CERTIFICATION

I, Amanda Souza, Secretary for North Central Fire Protection District, do hereby declare under penalty of perjury that I caused the above agenda to be posted at North Central Fire Station at 15850 W. Kearney Blvd., Kerman, CA 93630 and on the website at [www.https://www.northcentralfire.org](https://www.northcentralfire.org)..

Date: January 15, 2024

/s/ Amanda Souza, Secretary

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, DECEMBER 14, 2023
START TIME: 3:30 P.M.
LOCATION: 15850 W. KEARNEY BLVD., KERMAN CA.**

MINUTES

1. CALL TO ORDER – 3:34 p.m.

A. Roll Call

**Present: Director Golden, Director Foglio, Chair Abrahamian, Director Souza;
Director Nonini arrived at 3:37 p.m.**

2. INVOCATION AND FLAG SALUTE

Pastor Tim McDonald and Chief Henry

3. PUBLIC COMMENTS – None

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements Lists for August, September, October, and November 2023

B. Review and Acceptance of Monthly Financial Reports

1. Fresno County: Cash Balances – All Funds
2. Budget Variance Report: YTD Expenses Compared to Budget
3. Revenue and Reimbursement Report

**Motion made by Director Golden, Seconded by Director Foglio. Voting Aye
Chairman Abrahamian, Director Foglio, Director Golden Director Nonini,
Director Souza**

5. APPROVAL OF MINUTES

A. Minutes of the Special Board Meeting of October 10, 2023

**Motion made by Director Golden, Seconded by Director Foglio. Voting Aye
Chairman Abrahamian, Director Foglio, Director Golden Director Nonini,
Director Souza**

6. FIRE CHIEF REPORT

- A. Fire Incident/Fire Prevention Reports for November 2023
- B. Operational Update
- C. Summary of Mandatory Overtime

Informational only

7. MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT FOR THE PURCHASE OF THREE APPARATUS FROM FIRE APPARATUS SOLUTIONS

- A. Resolution No. 23-12 - A Resolution Of The Governing Body Of North Central Fire Protection District, Authorizing The Execution And Delivery Of A Master Equipment Lease/Purchase Agreement And Separate Equipment Schedules Thereto For The Acquisition, Financing And Leasing Of Certain Equipment For The Public Benefit Within The Terms Herein Provided; Authorizing The Execution And Delivery Of Other Documents Required In Connection Therewith; And Authorizing The Taking Of All Other Actions Necessary To The Consummation Of The Transactions Contemplated By This Resolution.

Motion made by Director Golden, Seconded by Director Foglio. Voting Aye Chairman Abrahamian, Director Foglio, Director Golden Director Nonini, Director Souza

8. UPDATE OF AUTHORIZED SIGNERS

Informational only

9. PUBLIC COMMENTS – None

10. CLOSED SESSION

4:29 p.m. Recessed

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS PURSUANT TO GOVERNMENT CODE SECTION 54956.8
APN: 02520017S
Property: Kerman 93630
Agency Negotiation: Chief Tim Henry
Negotiating Parties: Roland C. and Darlene A. Nale
Under Negotiation: Price and Terms of Sale
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: Fire Chief

5:21 p.m. Reconvened – No reportable action

11. BOARD MEMBER COMMENTS/REPORTS

Comments made by Director Golden and Director Nonini

12. ANNOUNCEMENTS

A. Regular Board Meeting: Thursday, January 25, 2024 at 4:30 p.m.

Board consensus to move January, 2024, meeting to Thursday, January 18, 2024 at 4:30 p.m.

13. ADJOURNMENT

5:28 p.m. Motion made by Director Nonini, Seconded by Director Foglio, Voting Aye, Chairman Abrahamian, Director Foglio, Director Golden Director Nonini, Director Souza

MINUTES CERTIFICATION

I, Amanda Souza, Secretary for North Central Fire Protection District, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the Board meeting held on the first date above written at North Central Fire Protection District, 15850 W. Kearney Boulevard, Kerman, CA.

Date: _____

Amanda Souza
Board Secretary

NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
DECEMBER 1, 2023 - DECEMBER 31, 2023

CK#	DATE	VENDOR	DESCRIPTION	TOTAL AMOUNT
E-pay	12/13/2023	EDD	Payroll Taxes	\$ 13,550.92
E-pay	12/13/2023	United States Treasury	Payroll Taxes	33,806.21
E-pay	12/14/2023	QuickBooks Payroll Service	Employee Payroll	182,412.52
10016	12/15/2023	911 Safety Equipment LLC	ROP Turnouts	5,213.00
10017	12/15/2023	Aramark, Inc	Linen Service	918.74
10018	12/15/2023	ARBA	Group Life Insurance	202.46
10019	12/15/2023	AT&T	Phone & Long Distance Service	59.83
10020	12/15/2023	AT&T Mobility	Phone & Long Distance Service	1,495.14
10021	12/15/2023	Baker Manock & Jensen	Legal Service	3,368.96
10022	12/15/2023	Basilea Consulting	Fire Prevention Inspections	315.00
10023	12/15/2023	Cal Fire	Driver/Operator 1A	1,400.00
10024	12/15/2023	Employee Payroll Liability	Payroll Liability	100.50
10025	12/15/2023	Cascade Fire Equipment	Hoses & Fittings	307.89
10026	12/15/2023	Employee Reimbursement	Employee reimbursement	32.80
10027	12/15/2023	CHASE	Lease Payment	208,748.25
10028	12/15/2023	City of Fresno - Utilities	Utilities: Water	117.94
10029	12/15/2023	City of Kerman	Utilities: Water	718.92
10030	12/15/2023	Comcast Business	Internet & Phone Services	1,618.97
10031	12/15/2023	Conner's Appliance	Station Maintenance	232.22
10032	12/15/2023	Employee Reimbursement	FSA Reimbursement	3,000.00
10033	12/15/2023	CSG Consultants, Inc	Plan Consultants	4,387.50
10034	12/15/2023	Employee Reimbursement	FSA Reimbursement	987.00
10035	12/15/2023	Elk Grove Auto / Winner Chevrolet	Vehicle Purchase	49,266.47
10036	12/15/2023	Employee Reimbursement	FSA Reimbursement	1,200.00
10037	12/15/2023	Fastenal Company	Station Supplies	4,369.61
10038	12/15/2023	Fire Apparatus Solutions	Apparatus Repairs	19,986.77
10039	12/15/2023	Fire Risk Management Services (FRMS)	Health Insurance	79,196.47
10040	12/15/2023	Fresno County Fire Protection Dist.	Training Facility Rental	439.77
10041	12/15/2023	John Hancock USA	Plan Contribution - 457	4,505.08
10042	12/15/2023	John Nipp	Station 54 Rent	3,400.00
10043	12/15/2023	Board Member Reimbursement	Board Health Insurance Reimbursement	799.00
10044	12/15/2023	L.N. Curtis, Inc.	Apparatus Equipment	6,058.74
10045	12/15/2023	Loperena Antenna Sites	Owens Mountain Antenna Site Lease	1,853.00
10046	12/15/2023	Metro Uniform	Employee Uniforms	381.41
10047	12/15/2023	Board Member Reimbursement	Board Health Insurance Reimbursement	901.00
10048	12/15/2023	Board Member Reimbursement	Board Health Insurance Reimbursement	171.46
10049	12/15/2023	Mid Valley	Utilities: Trash Disposal	769.10
10050	12/15/2023	NCPFA, LOCAL 5260	Union Dues	3,000.00
10051	12/15/2023	Nwestco LLC	Apparatus Maintenance	658.97
10052	12/15/2023	ODP Business Solutions	Office Supplies	180.31
10053	12/15/2023	ORKIN, LLC	Pest Control Services	207.96
10054	12/15/2023	PG&E	Utilities	1,422.11
10055	12/15/2023	Real-Time, Inc.	Computer Support/Maintenance	1,036.00
10056	12/15/2023	REPUBLIC	Utilities - Trash Disposal	130.44
10057	12/15/2023	ROBERT V. JENSEN	Fuel	2,000.25
10058	12/15/2023	Board Member Reimbursement	Board Health Ins. Reimbursement	901.00
10059	12/15/2023	San Joaquin Valley Air Control Dist.	Permit to Operate Fee	42.00
10060	12/15/2023	Sebastian	Phone & Long Distance Service	168.71
10061	12/15/2023	Sierra Data Management	Storage of Scanned Documents	58.52
10062	12/15/2023	Slumberger	Station Supplies & Maintenance	933.39
10063	12/15/2023	Sparkletts	Drinking Water	674.37
10064	12/15/2023	Streamline	Web Maintenance	497.00
10065	12/15/2023	Employee Reimbursement	FSA Reimbursement	1,800.00
10066	12/15/2023	Employee Reimbursement	Employee Health Ins.	1,648.00
10067	12/15/2023	U.S. Bank Cal-Card	Credit Card Payment	8,007.35
10068	12/15/2023	U.S. Bank PARS	Pension Plan Contributions	52,747.34
10069	12/15/2023	U.S. Bank Voyager Fleet Systems	Voyager Card Fuel Purchases	3,575.41
10070	12/15/2023	UBEO West, LLC	Copier Maintenance for C5535i	496.43
10071	12/15/2023	United Health Centers of the SJV	Professional Service	200.00

CK#	DATE	VENDOR	DESCRIPTION	TOTAL AMOUNT
10072	12/15/2023	UNITEDHEALTHCARE INS	Prior Board Member Insurance	455.94
10073	12/15/2023	Valley Farm Supply, Inc.	Station Supplies, Station Maintenance, Apparatus	879.83
10074	12/15/2023	Verizon	Toughbooks Data Plan	646.17
E-pay	12/18/2023	QuickBooks Payroll Service	Payroll Taxes	12,696.30
10108	12/28/2023	Employee Payroll	Employee Payroll	1,348.09
10109	12/28/2023	Employee Payroll	Employee Payroll	2,274.09
10110	12/28/2023	Employee Payroll	Employee Payroll	2,225.69
10111	12/28/2023	VOID:	VOID:	0.00
10112	12/28/2023	Employee Payroll	Employee Payroll	1,143.10
E-pay	12/28/2023	QuickBooks Payroll Service	Employee Payroll	189,212.11
E-pay	12/28/2023	QuickBooks Payroll Service	Payroll Taxes	289.63
10075	12/29/2023	Aramark, Inc	Linen Service	561.42
10076	12/29/2023	Biola CSD	Utilities: Water	131.80
10077	12/29/2023	California State Disbursement Unit	Child Support	100.50
10078	12/29/2023	Employee Reimbursement	FSA Reimbursement	743.23
10079	12/29/2023	Employee Reimbursement	Travel Reimbursement and Advance for Training	7,455.86
10080	12/29/2023	City of Fresno - Utilities	Utilities: Water	82.26
10081	12/29/2023	Comcast Business	Internet & Phone Services	222.39
10082	12/29/2023	County of Fresno - POB	Pension Obligation	28,354.27
10083	12/29/2023	Employee Reimbursement	FSA Reimbursement	540.32
10084	12/29/2023	State of CA Dept of General Services	Legal Services	10,910.25
10085	12/29/2023	Fastenal Company	Station Supplies	333.44
10086	12/29/2023	Fire Apparatus Solutions	CDBG Water Tender	249,499.52
10087	12/29/2023	Fire Specialties	Fire Investigations	550.84
10088	12/29/2023	Fresno County DPH - EMS Division	Dispatch Service	15,781.92
10089	12/29/2023	John Hancock USA	Plan Contribution - 457	4,255.08
10090	12/29/2023	Jorgensen Company, Inc.	Fire Extingisher Maintenance	505.86
10091	12/29/2023	Kerman C of C	Membership	40.00
10092	12/29/2023	L.N. Curtis, Inc.	Apparatus Equipment	39,159.78
10093	12/29/2023	Liebert Cassidy Whitmore	Legal Services	560.50
10094	12/29/2023	Mac's Equipment	Part for Apparatus	102.51
10095	12/29/2023	ODP Business Solutions	Office Supplies	923.32
10096	12/29/2023	Olmy Creations	Promotional Items	275.00
10097	12/29/2023	ORKIN, LLC	Pest Control Services	55.00
10098	12/29/2023	PG&E	Utilities	3,531.24
10099	12/29/2023	Employee Reimbursement	Flex reimbursement	380.00
10100	12/29/2023	ROBERT V. JENSEN	Fuel	3,090.10
10101	12/29/2023	Standard Insurance Company	Life & LTD Insurance	2,175.00
10102	12/29/2023	U.S. Bank PARS	Pension Plan Contributions	51,350.61
10103	12/29/2023	U.S. Bank Voyager Fleet Systems	Voyager Card Fuel Purchases	3,599.16
10104	12/29/2023	UBEO West, LLC	Copier Maintenance	286.80
10105	12/29/2023	UnWired Broadband, LLC	Radio Communication	9.98
10106	12/29/2023	Verizon	Toughbooks Data Plan	646.17
10107	12/29/2023	Verizon Wireless	Cell Phone - Operations	18.35
10113	12/29/2023	Employee Payroll	Employee Payroll	2,460.37
10114	12/29/2023	Employee Payroll	Employee Payroll	278.01
				<u>\$ 1,356,820.02</u>
				<u>\$ 1,356,820.02</u>

Board Action: To approve disbursements from West America general account as presented for the total amount of \$1,356,820.02 for December 2023.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
FUND CASH BALANCES**

FUND CASH BALANCES	GENERAL	CAPITAL EQUIPMENT	BUILDING	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY	TOTAL OF ALL FUNDS
FUND CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 12/1/2023	\$ 1,339,902.05	\$ 3,285,503.03	\$327,586.80	\$ 698,873.49	\$35,965.40	\$ 356,698.00	\$ 124,913.75	\$ 6,169,442.52
Ending Balance 12/31/2023	\$ 5,240,868.84	\$ 3,312,265.86	\$341,658.20	\$ 1,319,258.90	\$36,193.79	\$ 358,963.15	\$ 125,706.99	\$ 10,734,915.73

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2023 - JUNE 2024**

Services, Supplies and Maintenance	Fiscal Year 2023 - 2024 Budget	Activity thru November	December	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
County of Fresno - Dispatch Services	\$ 189,400	\$ 78,909.60	\$ 15,781.92	\$ 94,691.52	50.0%	\$ 94,708.48	50.0%
Pension Obligation Bonds	340,800	141,771.35	28,354.27	170,125.62	49.9%	170,674.38	50.1%
FCERA Payment Financing	417,400	208,179.60	568.65	208,748.25	50.0%	208,651.75	50.0%
Apparatus Financing Payment	49,200	49,160.54	0.00	49,160.54	99.9%	39.46	0.1%
Station 54 Lease	40,800	17,000.00	3,225.18	20,225.18	49.6%	20,574.82	50.4%
Property, Auto & Liability Insurance	160,000	158,999.00	0.00	158,999.00	99.4%	1,001.00	0.6%
Personal Protective Equipment	100,000	57,548.04	7,724.00	65,272.04	65.3%	34,727.96	34.7%
Communications	132,000	63,422.64	14,464.14	77,886.78	59.0%	54,113.22	41.0%
Apparatus Maintenance	370,000	194,135.26	8,984.93	203,120.19	54.9%	166,879.81	45.1%
Station Equipment Maintenance	10,000	4,680.01	1,075.51	5,755.52	57.6%	4,244.48	42.4%
Computers & Office Equipment	112,200	45,289.60	930.06	46,219.66	41.2%	65,980.34	58.8%
Facility Maintenance	185,000	74,956.53	2,308.21	77,264.74	41.8%	107,735.26	58.2%
Station Supplies	68,900	37,820.54	6,091.22	43,911.76	63.7%	24,988.24	36.3%
Fuel	163,000	71,563.21	10,168.25	81,731.46	50.1%	81,268.54	49.9%
Utilities	100,000	64,061.08	6,773.37	70,834.45	70.8%	29,165.55	29.2%
Legal & Accounting	124,100	75,437.21	14,144.41	89,581.62	72.2%	34,518.38	27.8%
Professional Services	206,800	93,926.71	8,331.69	102,258.40	49.4%	104,541.60	50.6%
Membership Dues & Subscriptions	19,100	16,672.00	104.44	16,776.44	87.8%	2,323.56	12.2%
Travel Expenses	45,000	2,163.15	7,720.69	9,883.84	22.0%	35,116.16	78.0%
Training	335,400	75,020.95	7,835.13	82,856.08	24.7%	252,543.92	75.3%
Health, Fitness and Safety	40,000	0.00	0.00	0.00	0.0%	40,000.00	100.0%
Office Supplies	24,300	11,534.48	0.00	11,534.48	47.5%	12,765.52	52.5%
Food	6,000	1,588.85	766.00	2,354.85	39.2%	3,645.15	60.8%
Fire Prevention	125,000	54,581.34	20,443.85	75,025.19	60.0%	49,974.81	40.0%
Apparatus Tools, Equipment & Hose	155,000	77,197.78	0.00	77,197.78	49.8%	77,802.22	50.2%
SCBA Masks & Maintenance	84,000	2,654.29	0.00	2,654.29	3.2%	81,345.71	96.8%
Totals	\$ 3,603,400.00	\$ 1,678,273.76	\$ 165,795.92	\$ 1,844,069.68	51.2%	\$ 1,759,330.32	48.8%

6th month of fiscal year - average = 50%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2023 - JUNE 2024**

Wages, Benefits and POB	Fiscal Year 2023 - 2024 Budget	Activity thru November	December	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	\$ 50,458	\$ 19,797.30	\$ 8,824.52	\$ 28,621.82	56.7%	\$ 21,836.18	43.3%
Prior Board Member Benefits	5,600	2,325.01	465.00	2,790.01	49.8%	2,809.99	50.2%
Surviving Spouse Benefits	11,600	4,724.85	947.00	5,671.85	48.9%	5,928.15	51.1%
Employee Wages and Benefits	9,564,859	3,682,274.98	1,064,992.47	4,747,267.45	49.6%	4,817,591.55	50.4%
Total Wages and Benefits	\$ 9,632,517	\$ 3,709,122.14	\$ 1,075,228.99	\$ 4,784,351.13	49.7%	\$ 4,848,165.87	50.3%
Fund Expenditures per Budget							
Weed Abatement	\$ 10,600	\$ 24,727.27	\$ -	\$ 24,727.27	233.3%	\$ (14,127.27)	-133.3%
CDBG Off-Road Water Tender	600,000	0.00	299,499.52	299,499.52	49.9%	300,500.48	50.1%
Apparatus Sales Tax	-	67,788.00	0.00	67,788.00		(67,788.00)	
Misc Capital Improvement Projects	20,000	14,670.00	0.00	14,670.00	73.4%	5,330.00	26.7%
Station 55 Improvements	89,000	0.00	0.00	0.00	0.0%	89,000.00	100.0%
NCFPD Microwave Upgrades		131,737.68	0.00	131,737.68		(131,737.68)	
Stations 57 & 58 Gates/Fencing	50,000	23,472.81	0.00	23,472.81	46.9%	26,527.19	53.1%
Station 59 Renovations	100,000	0.00	0.00	0.00	0.0%	100,000.00	100.0%
American Ambulance Qtrs Renovations	50,000	0.00	0.00	0.00	0.0%	50,000.00	100.0%
Two Fire Prevention Vehicles	85,000	83,060.22	0.00	83,060.22	97.7%	1,939.78	2.3%
Total Fund Expenditures	\$ 1,004,600	\$ 345,455.98	\$ 299,499.52	\$ 644,955.50	64.2%	\$ 359,644.50	35.8%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2023 - JUNE 2024**

Revenue	Fiscal Year 2023 - 2024 Budget	Activity thru November	December	YTD Total	% of Budget Received	Budget Remaining	%
Property Taxes	\$ 11,966,200	\$ 123,738.56	\$ 5,829,974.63	\$ 5,953,713.19	50%	6,012,486.81	50%
Interest (County Investment Pool)	189,200	2,036.76	21,450.18	23,486.94	12%	165,713.06	88%
Fees, Permits and Plan Checks	96,800	52,736.11	25,810.47	78,546.58	81%	18,253.42	19%
Ambulance Station Lease	20,300	8,452.50	0.00	8,452.50	42%	11,847.50	58%
Tower Rental	31,400	13,765.00	2,753.00	16,518.00	53%	14,882.00	47%
FCC ISA/Training Reimbursement	189,600	21,431.58	0.00	21,431.58	11%	168,168.42	89%
Reimbursement for Priority One Calls	8,000	8,135.00	0.00	8,135.00	102%	-135.00	-2%
Miscellaneous Income	23,500	12,752.06	0.00	12,752.06	54%	10,747.94	46%
Revenue Totals	\$ 12,525,000	\$ 243,047.57	\$ 5,879,988.28	\$ 6,123,035.85	48.89%	6,401,964.15	51.1%
Reimbursable Items							
SHSGP and OES Grant Reimbursements	\$ 11,100	\$ -	\$ -	\$ -	0%	\$ 11,100.00	100%
Strike Team Reimbursement		9,423.96	0.00	9,423.96			
CDBG Grant for Off-Road Tender	300,000	241,570.00	0.00	241,570.00	81%	58,430.00	19%
2019 SAFER Grant	789,677	436,311.84	0.00	436,311.84	55%	353,365.16	45%
2020 SAFER Grant	720,000	308,026.77	0.00	308,026.77	43%	411,973.23	57%
2022 Office of Traffic Safety Grant	50,000	0.00	0.00	0.00	0%	50,000.00	100%
2022 AFG Training Grant	163,100	0.00	0.00	0.00	0%	163,100.00	100%
Reimbursement Totals	\$ 2,033,877	\$ 995,332.57	\$ -	\$ 995,332.57	48.94%	\$ 1,047,968.39	52%



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Foglio

Michael Golden • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 878-4550 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: January 18, 2024

SUBJECT: Election of Board Chair, Board Vice Chair, and Board Secretary

In accordance with the North Central Fire Protection District Bylaws, the Board of Directors shall elect members to serve as a Board Chair, Board Vice Chair, and Board Secretary, who shall serve a term of one year or until their successor is elected.

Current Board Chair will open the floor for nominations starting with the position of Board Chair. Once a nomination is made, the Board Chair will ask for a motion; if a second is received, a vote will take place.

This process for nominations, motions and votes will continue with the Board Vice Chair and Board Secretary, until all vacancies are filled.

Recommended Action: Board nominate and elect Board Chair, Vice-Chair and Secretary.



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MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: January 18, 2024

SUBJECT: 2023-2024 Operating Budget Mid-Year Review

The following information has been prepared for the Board related to the mid-year status of the 2023-2024 Adopted Budget. Staff has reviewed revenues and expenditures through December 31, 2023 and projected balances through fiscal year end based on activity to date.

Summary

Operating Revenues

Based on the District's first property tax apportionment in December, it is estimated the net property tax revenues will exceed budget estimates by \$200,901 for the year.

Other revenues and transfers are also estimated to be above budget estimates by \$39,673 as a result of training programs and strike team reimbursements.

The total of these items is estimated to result in approximately \$240,574 additional operating revenue above budget projections through fiscal year end.

Operating Expenditures

Wages and Benefits are estimated to be under budget by \$48,217. Although, the department is experiencing high overtime usage, sufficient estimated costs were included in the proposed budget.

Services and Supplies are estimated to be over budget by \$51,290 resulting from estimated apparatus maintenance costs. Receipt of the three new fire apparatuses is anticipated to reduce apparatus maintenance, but the delivery dates have been extended to April for the first engine and several months after that for the remaining two engines. As such, the benefits of this new equipment will not be realized until the subsequent budget year.

Total operating expenditures encompassing both Wages and Benefits plus Services and Supplies is estimated to be over budget by \$2,507. While expenditures are currently estimated to exceed budgeted appropriations at fiscal year-end, administration is continually reviewing and prioritizing purchase requests minimize negative budgetary impacts.

Based on current estimates outlined above, net operating revenues are still projected to exceed budgeted expenditures by an additional \$238,067 after the annual \$900,000 contribution to the capital fund. Staff will be updating revenue and expenditure estimates monthly and report back to the Board prior to fiscal year end with recommendations for any revenue or expenditure amendments to the operating budget.

Recommended Action: Board receive Mid-Year Review, and direct staff accordingly.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
2023-2024 MID -YEAR STATUS
SUMMARY**

SUMMARY	2023-24 Estimated Actuals	2023-24 Adopted Budget	Variance
Operating Revenue			
Property Tax Revenue	12,156,501	11,955,600	200,901
Other Revenue	729,173	689,500	39,673
Total Operating Revenue	12,885,674	12,645,100	240,574
Operating Expenditures			
Wages and Benefits	8,074,622	8,122,839	48,217
Services and Supplies	2,657,890	2,606,600	-51,290
Dispatch Services	189,383	189,400	17
Pension Obligation Bonds - FCERA	340,251	340,800	549
FCERA Settlement Financing	417,400	417,400	0
Apparatus Lease Purchase Payment	49,200	49,200	0
Total Operating Expenditures	11,728,747	11,726,239	-2,507
Annual Contribution to Capital Fund	900,000	900,000	0
Operating Net Revenue	256,928	18,861	238,067

December 2023

Total Calls
360

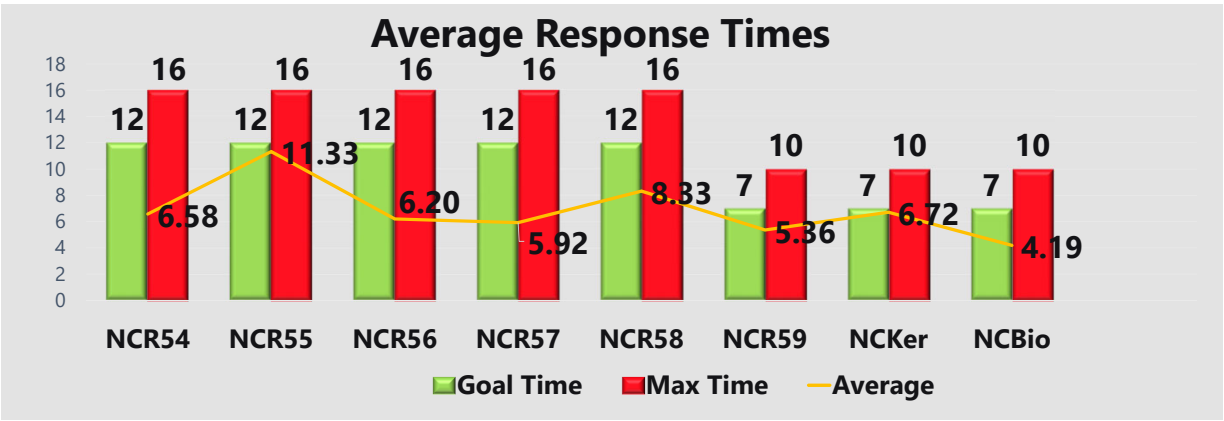
Fire/Other
16%

58 Fire Call Types

120 Other Types

EMS/Rescue
51%

182 EMS/Rescue Call Types



TOTAL FIRE LOSS
\$269,960

