

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
THURSDAY, MAY 28, 2020  
5:30 P.M.  
MINUTES**

*Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically," this Regular Meeting will be held via conference call and can be accessed as follows:*

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 847 7410 6942 and the password, 409065. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

**1. CALL TO ORDER**

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:35 p.m.

**Roll Call**

**Board Members Present:** Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Ms. Amanda Souza and Mr. Abrahamian.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

**2. INVOCATION**

The invocation was led by Pastor Michael Jordan.

**3. PUBLIC COMMENTS**

There were no public comments

**4. CONSENT AGENDA**

**A. Consideration and Approval of Disbursements List for April 2020**

**B. Review and Acceptance of Monthly Financial Reports**

- 1) District Cash Balances Report – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. There were no items pulled so Mr. Abrahamian called for a motion.

**Motion:** To approve the Consent Agenda as presented.

**Moved by:** Mr. Nonini, second by Mr. Foglio

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:

Aye                      Aye                      Aye                      Aye                      Aye                      5/0

**5. APPROVAL OF MINUTES**

**A) Minutes of the Regular Board Meeting of April 23, 2020.**

There were no questions or comments.

**Motion:** To approve the minutes of the Regular Board Meeting of April 23, 2020 as presented.

**Moved by:** Mrs. Belluomini, second by Mr. Nonini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:  
Aye                      Aye                      Aye                      Aye                      Aye                      5/0

**6. FIRE CHIEF REPORT**

**A) Fire Incident Fire/Prevention Reports for April**

Chief Henry called the District Board's attention to the summary report for the fire incident report for April and asked them if they had any questions. Chief Henry pointed out the difference in the year-to-date number of calls compared to last year. Chief Henry answered a couple questions from the District Board.

**B) Grant Submission Updates**

Chief Henry updated the District Board on all the grants the District has applied for which includes the SAFER grant for personnel and several AFG grants for equipment, including a grant to recover costs due to COVID-19. Chief Henry described each grant and the equipment and PPE the grants would provide funds for if awarded to the District. One of the grants is a regional grant with County Fire for extractors for two of the District stations.

**C) COVID-19 Update**

Chief Henry stated the District is updated regularly with the County Health Department and the City of Kerman on any COVID-19 changes. Based on decisions made by the County Board of Supervisors and Governor Newsom, the County is beginning to re-open some businesses. The District has moved from a Level Three threat back to Level Two which still has our front doors and lobbies closed to the general public. Prevention staff is working by phone with builders and developers for plan submittals. With businesses opening up the District is working towards adjustments to our work environment so we can start to receive the public into District facilities. It will still be some time before we allow tours, ride-a-longs or begin engaging in public events

Chief Henry asked Police Chief Golden to report on the status of the City of Kerman. Chef Golden stated the City continues to work close with the Fire Department and Kerman Unified School District to maintain safe distances and safe practices for the City of Kerman. The County Health Department is serious about having people continue to do mitigation for preventing the spread of COVID-19. Their biggest concern is with the openings proposed, the public is getting mixed messages about the seriousness of the threat at hand.

Chief Golden reported the City of Kerman is continuing to monitor, with procedures or rules in place similar to that of the County with cautiousness in mind. He thanked Chief Henry and the department for their dedication and guidance during this pandemic, it has helped the City immensely locally to have his experience and oversight in dealing with putting things together and to make sure we are following best practices in our work with American Ambulance crews

**D) Audit Services RFP**

Chief Henry stated AB 1345 limits the amount of consecutive years an auditor can audit an agencies financial records to six years. Mr. Sanborn has audited the District's records for the past six years so the District is required to send out a Request for Proposal (RFP) to audit firms to obtain proposals for their services. An RFP is being mailed out to local CPA firms with experience in auditing local government agencies. When al the proposals have been received, they will be presented to the District Board to select an audit firm to conduct the District's annual audits.

**E) City of Fresno Metro Service Agreement**

Chief Henry stated last month I engaged in some discussion with the City of Fresno in efforts to pursue an auto aid agreement. If you recall the Metro service agreement included language that the two fire chiefs would meet and review the auto aid provision of that agreement to determine if it needed any changes. Chief Donis requested a meeting with me a couple months ago to look at those numbers and review the agreement. She made some recommendations and has returned an auto aid agreement that Mr. Price had worked on some time ago with the City's modifications. The City agreed with everything in the agreement, I ran it by Mr. Price one more time and you have this updated version in your board packet with a few comments and changes made by Mr. Price.

Chief Henry stated the auto aid agreement before you will have to go before the City Council and this board for approval. But the City is not ready to move forward on this right now until Chief Donis and I have some more dialogue about what the District is responding to, how often the District will respond, the areas the District responds into and is there a better way of serving our District as well as the City before we move forward.

**F) Firefighter Hiring Process**

Chief Henry stated we are testing for the five open firefighter positions. We had eighty-one (81) total applications, the minimum requirements are that they had to have attended a fire academy of 700 plus hours. Fresno City Community College academy is 804 hours which meets the minimum qualifications. Out of the eighty-one (81) applications submitted, fifty-five (55) of them met the qualifications and so we invited those fifty-five (55) to the written test and five were no shows, so we tested fifty (50) qualified candidates. Out of these fifty (50), sixteen (16) of them were interns that work or have worked for the district. Three of the candidates tested are veterans so they get preferential points as veterans. Forty-seven (47) out of the fifty (50) testing graduated from Fresno City College Academy, two of them from Butte Community College and one from Lake Tahoe College. The

District is in the process of conducting oral interviews now and are on track to do backgrounds next month and maybe have a training academy during July.

## **7. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES**

### **A) Action item – Conduct Public Hearing**

Mr. Abrahamian opened the floor for the Public Protect Hearing for public comments on the 2020 weed abatement season at 6:17 p.m.

Ms. Gigi Gomez addressed the District Board asking them to consider giving her an extension to comply with the abatement of her property located at 1560 N Bishop. She explained the hardship she is experiencing and asked for a little more time. After some discussion the District Board approved an extension until June 15 for Ms. Gomez to abate the weeds on her property.

There were no more members from the public waiting on the phone to address the District Board so Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2020 weed abatement season at 6:24 p.m.

### **B) Review the List of Notices - Information only.**

Chief Henry reported over 400 lots were inspected the first week of May by district engine companies. Of these 400 plus lots, 241 were not abated and received a “Notice to Destroy Weeds” and were notified about the public hearing scheduled for tonight. Last year at this time, the District mailed out 114 notices. After tonight’s public hearing, engine companies will re-inspect the 241 lots sent notices, those not abated will be assigned to the District’s abatement contractor.

## **8. BOARD MEMBER COMMENTS/REPORTS**

There were no comments.

## **9. ANNOUNCEMENTS**

**A) Next Regular Board Meeting: Thursday, June 25, 2020 at 5:30 p.m.**

## **10. ADJOURNMENT**

**Motion:** To adjourn the meeting at 6:29 p.m.

**Moved by:** Mrs. Belluomini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

---

Amanda Souza, Board Secretary  
North Central Fire Protection District

---

Date