

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, APRIL 28, 2022
START TIME: 5:30 P.M.
LOCATION: 15850 W. KEARNEY BLVD., KERMAN CA.**

AGENDA

The North Central Fire Protection District Board of Directors meetings are electronically broadcast. You can view the meeting on the District's website, www.northcentralfire.org, by selecting Administration, then Board Meetings from the drop-down menu and clicking the "[Live Stream](#)" link. Please note this is not an interactive forum.

Anyone wishing to address the Board on any agenda item, can do so by written communication or in person during a Board of Directors meeting. In order to allow time for all public comments, individuals are limited to five minutes total for each action item.

- 1. CALL TO ORDER**
 - A) Roll Call

- 2. INVOCATION AND FLAG SALUTE**

- 3. PUBLIC COMMENTS**

The public is invited to comment on items not listed on the agenda but within the Board's jurisdiction.

- 4. CONSENT AGENDA**
 - A) Consideration and Approval of Disbursements List for March 2022
 - B) Review and Acceptance of Monthly Financial Reports
 - 1) District Fund Cash Balances – All Funds
 - 2) Budget Variance Report: YTD Expenses Compared to Budget
 - 3) Revenue and Reimbursement Report
 - 4) PG&E Report

- 5. APPROVAL OF MINUTES**
 - A) Minutes of the Regular Board Meeting of March 24, 2022

- 6. FIRE CHIEF REPORT**
 - A) Fire Incident/Fire Prevention Reports for March 2022
 - B) Fig Garden Fire Protection District Update
 - C) NCFPD Website Updates

- 7. WEED ABATEMENT CONTRACTOR AGREEMENT(S)**
 - A) Information Only item –

8. DISTRICT BYLAWS - DESIGNATION OF DISTRICT TREASURER

- A) Action item – designation of a District Treasurer pursuant to California Health and Safety section 13854(a) or section 13854(b).

PUBLIC COMMENT: (Before Closed Session) For any member of the public that would like to make a comment on the Closed Session item(s)

9. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

10. BOARD MEMBER COMMENTS/REPORTS

11. ANNOUNCEMENTS

- A) Regular Board Meeting: Thursday, May 26, 2022, at 5:30 p.m.

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-878-4550. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
MARCH 1, 2022 - MARCH 31, 2022**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
	NCPFA	Union dues	3/1/2022	4,800.00
	QuickBooks Payroll	Employee Payroll	3/14/2022	148,952.11
7491	Employee Reimbursement	Uniform & Boots	03/15/22	566.25
7492	Amerifactors Financial Group	Training	03/15/22	30,481.04
7493	Aramark	Linen service	03/15/22	173.66
7494	ARBA	Group Life Insurance	03/15/22	156.29
7495	AT&T	Phone & long distance service	03/15/22	48.71
7496	Baker Manock & Jensen	Legal services	03/15/22	2,905.18
7497	Bauer Compressors, Inc.	SCBA repair	03/15/22	5,541.38
7498	Employee Payroll Liabilities	Child support	03/15/22	435.00
7499	Employee Payroll Liabilities	Child support	03/15/22	100.50
7500	CCP Ind.	Station supplies	03/15/22	457.02
7501	Cheryl Carlson	Financial Consultant	03/15/22	4,467.18
7502	City of Fresno	Utilities	03/15/22	62.57
7503	City of Kerman	Utilities	03/15/22	598.04
7504	Comcast Business	Internet and phone services	03/15/22	1,605.30
7505	Cook's	Radio repair	03/15/22	1,322.14
7506	CSG Consultants	Plan Review Services (City)	03/15/22	517.50
7507	Fastenal Company	Station supplies	03/15/22	4,284.49
7508	Fire Safety Solutions	Plan Review Consultant (County)	03/15/22	1,560.00
7509	Glass Solutions	Repair window at #54	03/15/22	1,300.00
7510	H&J Chevrolet	Vehicle maintenance	03/15/22	69.81
7511	John Hancock - USA	457 Plan Contributions	03/15/22	4,181.10
7512	Employee Reimbursement	Training	03/15/22	157.46
7513	Board Member Reimbursement	Board member health insurance	03/15/22	799.00
7514	Kerman Chamber of Commerce	Membership	03/15/22	40.00
7515	Loperena Antenna Sites	Owens mountain antenna site lease	03/15/22	1,853.00
7516	Mac's Equipment	Parts for apparatus	03/15/22	79.60
7517	Board Member Reimbursement	Board member health insurance	03/15/22	901.00
7518	Board Member Reimbursement	Board member health insurance	03/15/22	168.16
7519	Mid Valley Disposal	Utilities	03/15/22	324.22
7520	Occupantional Health Centers	New Hires physicals	03/15/22	141.00
7521	Office Depot	Office supplies, training	03/15/22	157.33
7522	Orkin	Pest Control	03/15/22	220.00
7523	Pac West Direct	Envelopes	03/15/22	721.27
7524	Peter Cacossa	Inspection Consultant	03/15/22	1,850.00
7525	PG&E	Utilities	03/15/22	3,243.26
7526	Ray Morgan	Copier maintenance	03/15/22	202.18

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
MARCH 1, 2022 - MARCH 31, 2022**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
7527	Employee Reimbursement	Training Class	03/15/22	250.00
7528	Real-Time	Computer maintenance	03/15/22	1,357.50
7529	Robert V Jensen	Bulk fuel	03/15/22	6,572.24
7530	Rolinda Farm Supply	Duct Tape, Dry Lube, Veg Killer, Bug Wash	03/15/22	199.59
7531	Board Member Reimbursement	Board member health insurance	03/15/22	799.00
7532	Sebastion	Phone & long distance service	03/15/22	157.50
7533	Sierra HR Partner	Consultant	03/15/22	985.25
7534	Sierra Lock and Glass	Keys cut for new stations	03/15/22	151.69
7535	Slumberger Lumber	Training facility & Maintenance at stations	03/15/22	4,526.51
7536	Sparkletts	Water delivery service	03/15/22	921.10
7537	Streamline	Dispatch Service	03/15/22	400.00
7538	Employee Reimbursement	Health Ins	03/15/22	1,350.00
7539	Ty Burgess Construction	Station 59	03/15/22	63,247.50
7540	U.S. Bank Cal-card	Computer maint., uniform, Scba, office supplies, Fuel Station maint.& supplies, Food, Training, Travel, Postage, Turnout, Apparatus maint. & Promo.	03/15/22	30,282.28
7541	U.S. Bank PARS	Pension plan contributions	03/15/22	50,311.29
7542	United Health Care Ins.	Prior Board Member health insurance	03/15/22	403.50
7543	Valley Farm Supply	Station supplies	03/15/22	564.68
7544	Vincent Communications	Radio repair	03/15/22	21,117.42
	Pay service	Bank service charge	03/18/22	1.75
7545	Jason Duong	Video Fig board meeting	03/23/22	500.00
	QuickBooks Payroll	Board Payroll	03/30/22	497.40
	QuickBooks Payroll	Employee Payroll	03/30/22	146,490.10
7546	Clyde Lansing	Consultant	03/30/22	2,000.00
7547	Aramark	Linen service	03/31/22	217.28
7548	Asi Admin. Solutions	Dental/Vision	03/31/22	2,660.00
7549	Banks & Co.	Fuel Tank Test	03/31/22	790.83
7550	Biola CSD	Utilities	03/31/22	219.05
7551	Employee Payroll Liabilities	Child support	03/31/22	435.00
7552	Employee Payroll Liabilities	Child support	03/31/22	100.50
7553	Cheryl Carlson	Financial Consultant	03/31/22	4,550.00
7554	City of Fresno	Utilities	03/31/22	64.67
7555	Co. of Fresno Auditor/Controller	February POB	03/31/22	30,305.24
7556	Fastenal Company	Station supplies	03/31/22	225.34
7557	FDAC Employment Benefits	Health Ins	03/31/22	1,886.46
7558	Fire Apparatus Solutions	Apparatus Maintenance	03/31/22	15,370.25

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
MARCH 1, 2022 - MARCH 31, 2022**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
7559	Fresno County DPH - EMS Div	Dispatch Service - Dec-March	03/31/22	59,504.00
7560	Employee Reimbursement	Uniform	03/31/22	281.25
7561	John Hancock USA	457 Plan contributions	03/31/22	5,312.98
7562	Employee Reimbursement	Apparatus Maintenance	03/31/22	168.67
7563	Liebert Cassidy Whitmore	Legal services Union	03/31/22	988.00
7564	Pac West Direct	Weed Abatement post cards	03/31/22	579.29
7565	PARS	Pension & 457 fees	03/31/22	3,031.82
7566	PG&E	Utilities	03/31/22	1,608.69
7567	Priceless Kreations	Stationary envelopes	03/31/22	686.93
7568	Real-Time	Computer maintenance	03/31/22	363.00
7569	Employee Reimbursement	Flex spending Reimbursement	03/31/22	596.11
7570	Robert V Jensen	Bulk fuel	03/31/22	3,252.27
7571	Standard Insurance Company	Life & LTD Insurance	03/31/22	2,001.00
7572	Target Solutions Learning	Software renewal	03/31/22	5,101.76
7573	Telewave Inc.	Antenna & parts	03/31/22	2,264.26
7574	U.B. Bank Cal card	Computer maint., Comm, Bank charges, Station maint.& supplies, Food, Membership, Training, Travel, Postage, Turnout, Apparatus maint. & Promo.	03/31/22	17,227.70
7575	U.S Bank Pars	Pension plan contributions	03/31/22	51,814.89
7576	US Bank Voyager Fleet Card	Voyager card fuel purchases	03/31/22	1,389.67
7577	United Health Centers of SJV	Physiscal Employee	03/31/22	200.00
7578	Verizon	Toughbooks data plan	03/31/22	760.20
7579	Verizon Wireless	Cell phones - operations	03/31/22	280.87
7580	Verizon Wireless office	Cell phones - admin	03/31/22	743.21
7581	Employee Reimbursement	Training	03/31/22	250.00
Total				\$ 773,760.24

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 773,760.24

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISTRICT FUND CASH BALANCES
MARCH 31, 2022**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
FUND CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 03/01/2022	4,212,456.91	3,127,088.23	258,574.35	1,202,122.28	34,860.09	345,735.63	121,074.77	9,301,912.26
Ending Balance 03/31/2022	3,724,661.36	3,136,264.41	259,312.57	1,251,826.68	34,962.38	346,750.17	121,430.06	8,875,207.63

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022**

Services, Supplies and Maintenance	Fiscal Year 2021 - 2022 Budget	Activity thru 2/28/22	Mar-22	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,066,468	622,106.33	0.00	622,106.33	58.3%	444,361.67	41.7%
County of Fresno - Dispatch Services	210,200	74,380.00	59,504.00	133,884.00	63.7%	76,316.00	36.3%
Pension Obligation Bonds	363,663	212,136.68	30,305.24	242,441.92	66.7%	121,221.08	33.3%
FCERA Payment Financing	417,751	416,707.27	0.00	416,707.27	99.8%	1,043.73	0.2%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100.0%	0.46	0.0%
Property, Auto & Liability Insurance	115,000	111,340.00	0.00	111,340.00	96.8%	3,660.00	3.2%
Turnouts	100,000	45,584.94	308.90	45,893.84	45.9%	54,106.16	54.1%
Communications	90,000	57,443.75	30,209.25	87,653.00	97.4%	2,347.00	2.6%
Apparatus Maintenance	150,000	109,599.84	17,438.16	127,038.00	84.7%	22,962.00	15.3%
Station Equipment Maintenance	40,000	5,818.36	0.00	5,818.36	14.5%	34,181.64	85.5%
Computers & Office Equipment	60,000	42,665.99	15,811.81	58,477.80	97.5%	1,522.20	2.5%
Facility Maintenance	100,000	62,691.02	19,061.78	81,752.80	81.8%	18,247.20	18.2%
Station Supplies	40,000	24,829.05	11,350.69	36,179.74	90.4%	3,820.26	9.6%
Fuel	90,000	57,004.44	11,324.23	68,328.67	75.9%	21,671.33	24.1%
Utilities	65,000	44,371.33	6,120.50	50,491.83	77.7%	14,508.17	22.3%
Professional Services	130,000	128,344.13	18,967.80	147,311.93	113.3%	(17,311.93)	-13.3%
Membership Dues & Subscriptions	20,000	9,457.42	88.76	9,546.18	47.7%	10,453.82	52.3%
Travel Expenses	30,000	7,219.61	2,244.21	9,463.82	31.5%	20,536.18	68.5%
Training	127,000	28,556.06	43,198.55	71,754.61	56.5%	55,245.39	43.5%
Office Supplies	20,000	13,613.27	3,582.45	17,195.72	86.0%	2,804.28	14.0%
Food	5,000	2,444.84	703.21	3,148.05	63.0%	1,851.95	37.0%
Fire Prevention	25,000	8,047.58	3,927.50	11,975.08	47.9%	13,024.92	52.1%
Apparatus Tools, Equipment & Hose	75,000	26,967.51	1,029.70	27,997.21	37.3%	47,002.79	62.7%
SCBA Masks & Maintenance	20,000	13,190.60	6,401.38	19,591.98	98.0%	408.02	2.0%
Totals	3,409,243	2,173,680.56	281,578.12	2,455,258.68	72.0%	953,984.32	28.0%

9th month of fiscal year - average = 75%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022**

Wages, Benefits and POB	Fiscal Year 2021 - 2022 Budget	Activity thru 2/28/22	Mar-22	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,075	36,787.82	3,229.78	40,017.60	65.5%	21,057.40	34.5%
Prior Board Member Benefits	5,419	3,532.00	411.50	3,943.50	72.8%	1,475.50	27.2%
Surviving Spouse Benefits	11,295	8,403.72	8.00	8,411.72	74.5%	2,883.28	25.5%
Employee Wages and Benefits	6,155,974	4,004,411.25	496,591.93	4,501,003.18	73.1%	1,654,970.82	26.9%
Total Wages, Benefits and POB	6,233,763	4,053,134.79	500,241.21	4,553,376.00	73.0%	1,680,387.00	27.0%
Fund Expenditures per Budget							
Weed Abatement	25,000	111.25	751.41	862.66	3.5%	24,137.34	96.5%
Dispatch Radio Upgrade	20,000	18,813.50	0.00	18,813.50	94.1%	1,186.50	5.9%
Tranquillity Tower Equipment Transfer	25,000	0.00	0.00	0.00	0.0%	25,000.00	100.0%
Maintenance Worker Vehicle	65,000	0.00	0.00	0.00	0.0%	65,000.00	100.0%
Squad Rig - Station 59	30,310	0.00	0.00	0.00	0.0%	30,310.00	100.0%
Renovation of Station 59 App Bay	650,000	133,663.39	63,247.50	196,910.89	30.3%	453,089.11	69.7%
Type III Fire Engine	500,000	0.00	0.00	0.00	0.0%	500,000.00	100.0%
Capital Improvement Projects	100,000	73,381.28	0.00	73,381.28	73.4%	26,618.72	26.6%
Extractors for Stations 56 & 58	30,000	26,094.38	0.00	26,094.38	87.0%	3,905.62	13.0%
Miscellaneous Expenditures - Capital	10,000	7,115.96	0.00	7,115.96	71.2%	2,884.04	28.8%
Storage Containers - Stations 55 & 58	27,000	25,333.00	0.00	25,333.00	93.8%	1,667.00	6.2%
Miscellaneous Expenditures - Building	10,000	5,207.62	0.00	5,207.62	52.1%	4,792.38	47.9%
Total Fund Expenditures	1,492,310	289,720.38	63,998.91	353,719.29	23.7%	1,138,590.71	76.3%

NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022

Revenue	Fiscal Year 2021 - 2022 Budget	Activity thru 2/28/22	Mar-22	YTD Total	% of Budget Received	Budget Remaining	%
Property Taxes	10,467,016	5,180,511.01	454,739.09	5,635,250.10	54%	4,831,765.90	46%
Interest (County Investment Pool)	80,000	43,239.16	18,556.28	43,239.16	54%	36,760.84	46%
Fees, Permits and Plan Checks	35,000	76,083.78	14,499.75	90,583.53	259%	(55,583.53)	-159%
Ambulance Station Lease	17,388	10,143.00	0.00	10,143.00	58%	7,245.00	42%
Tower Rental	30,804	20,384.00	2,548.00	22,932.00	74%	7,872.00	26%
Weed Abatement Assessment	25,000	7,407.94	0.00	7,407.94	30%	17,592.06	70%
Fresno City College ISA Training	28,000	32,525.85	0.00	32,525.85	116%	(4,525.85)	-16%
Reimbursement for Priority One Calls	12,000	10,303.15	0.00	10,303.15	86%	1,696.85	14%
Miscellaneous Income	4,500	79,293.92	981.45	80,275.37	1784%	(75,775.37)	-1684%
Revenue Totals	10,699,708	5,459,891.81	491,324.57	5,932,660.10	55%	4,767,047.90	45%
Reimbursable Items		Activity thru 2/28/22	Mar-22	YTD Totals			
Ambulance Station Lease Utility Reimb.		5,374.84	0.00	5,374.84			
Strike Team Reimbursement	452,757.22	349,976.02	0.00	349,976.02			
SAFER Grant	837,610.00	403,877.00	0.00	403,877.00			
Reimbursement Totals		759,227.86	0.00	759,227.86			

**PG&E Comparison
2021 to 2022**

LOCATION	Mar-21	Mar-22	Difference
15850 W. Kearney:			
Acc# 7835118536 (Elect) - Kwh	373	2,312	1,939
Acc# 7835118040 (Gas) - Therms	672	388	(284)
806 S. Garfield:			
Acc# 7835118697 (Elect) - Kwh	243	336	93
Acc# 7835118050 (Gas) - Therms	99	117	18
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	2,037	2,227	190
Acc# 2283032030 (Gas) - Therms	53	141	88
7285 W. Shields:			
Acc# 4052914195 (Elect) - Kwh	4,538	4,449	(89)
Acc# 7836118697 (Shop) - Kwh	661	737	76
Acc# 7835118020 (yrd lite) - Kwh	10	10	0
Total Kwh current month	5,209	5,196	(13)
Acc# 7835118821 (Gas) - Therms	199	140	(59)
1709 W. Bullard:			
Acc# 2283032570 (Elect) - Kwh	112	67	(45)
Acc# 2283032877 (Gas) - Therms	0	0	0
Acc# 7835118401 (Elect) - Kwh		10	
3031 W. Nielsen:			
Acc# 228813832 (Elect) - Kwh		62	
Acc# 2280727636 (Gas) - Therms		0	

**PG&E Comparison
2021 to 2022**

LOCATION	Mar-21	Mar-22	Difference
15850 W. Kearney:			
Acc# 7835118536 (Elect) - Kwh	\$ 26.28	\$ 26.29	\$ 0.01
Acc# 7835118040 (Gas) - Therms	\$ 990.83	\$ 706.06	\$ (284.77)
MONTHLY TOTALS	\$ 1,017.11	\$ 732.35	\$ (284.76)
806 S. Garfield:			
Acc# 7835118697 (Elect) - Kwh	\$ 10.19	\$ 10.51	\$ 0.32
Acc# 7835118050 (Gas) - Therms	\$ 157.85	\$ 215.08	\$ 57.23
MONTHLY TOTALS	\$ 168.04	\$ 225.59	\$ 57.55
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ 10.52	\$ 10.51	\$ (0.01)
Acc# 2283032030 (Gas) - Therms	\$ 91.38	\$ 270.42	\$ 179.04
MONTHLY TOTALS	\$ 101.90	\$ 280.93	\$ 179.03
7285 W. Shields:			
Acc# 4052914195 (Elect) - Kwh	\$ 1,083.14	\$ 1,252.84	\$ 169.70
Acc# 7836118697 (Shop) - Kwh	\$ 168.04	\$ 224.10	\$ 56.06
Acc# 7835118020 (yrd lite) - Kwh	\$ 11.80	\$ 9.91	\$ (1.89)
Acc# 7835118821 (Gas) - Therms	\$ 301.00	\$ 261.62	\$ (39.38)
MONTHLY TOTALS	\$ 1,563.98	\$ 1,748.47	\$ 184.49
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 46.61	\$ 29.74	\$ (16.87)
Acc# 2283032877 (Gas) - Therms	\$ 7.84	\$ 8.66	\$ 0.82
Acc# 7835118401 (Elect) - Kwh	\$ 91.16	\$ 13.09	\$ (78.07)
MONTHLY TOTALS	\$ 145.61	\$ 51.49	\$ (94.12)
3031 W. Nielsen:			
Acc# 228813832 (Elect) - Kwh		\$ 28.31	\$ 28.31
Acc# 2280727636 (Gas) - Therms		\$ 8.21	\$ 8.21
MONTHLY TOTALS	\$ -	\$ 36.52	\$ 36.52
TOTALS BY MONTH	\$ 2,996.64	\$ 3,075.35	\$ 78.71

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, MARCH 24, 2022, 5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:37 p.m.

Roll Call

Board Members Present: Mr. Michael Golden, Mr. Rusty Nonini, Mr. Ken Abrahamian, Ms. Amanda Souza

Board Members Absent: Mr. Michael Foglio

Also present were Fire Chief Tim Henry, Ken Price, and Che Johnson.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Mr. Andrew Lossau and the flag salute was led by Chief Henry.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT AGENDA

A) Consideration and Approval of Disbursements List for February 2022

B) Review and Acceptance of Monthly Financial Reports

1) District Fund Balances – All Funds

2) Budget Variance Report: YTD Expenses Compared to Budget

3) Revenue and Reimbursement Report

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. Hearing none, Mr. Abrahamian called for a motion to approve the Consent Agenda.

MOTION: To approve the consent agenda as presented.

Moved by: Mr. Golden, second by Mr. Nonini

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Absent	Aye	Aye	4/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of February 24, 2022.

MOTION: To approve the minutes of the Regular Board Meeting of February 24, 2022 as presented.

Moved by: Mr. Nonini, second by Mr. Golden

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Absent	Aye	Aye	4/0

6. FIRE CHIEF REPORT

A) Fire Incident/Fire Prevention Reports for February 2022

B) Fig Garden Fire Protection District Update

Chief Henry presented the summary of calls for the month of February 2022 and indicated the inclusion of Fireworks Booth applications. Chief Henry also reported to the board that he, Mr. Abrahamian and Mr. Golden attended the Fig Garden Fire Protection District board meeting on March 22nd to follow-up on the Automatic/Mutual Aid Agreement proposed by the District. Chief Henry reported that the Fig Garden Board did not approve the Agreement.

7. RESOLUTION NO. 22-03 – WEED ABATEMENT

Staff presented Resolution 22-03 to initiate the annual weed abatement process. Mr. Abrahamian asked the District Board and members of the public if there were any questions. Mr. Golden inquired as to what the public hearings were for. Staff noted that it was for property owners receiving 10-day abatement notices to be present information to the Board. Hearing no more questions, Mr. Abrahamian called for a motion to approve Resolution 22-03 – Weed Abatement.

MOTION: To adopt Resolution 22-03 to establish the existence of a public nuisance within the North Central Fire District and to set the public hearing dates to May 26, 2022, June 23, 2022 and July 28, 2022, at 5:30 p.m.

Moved by: Mr. Nonini, second by Ms. Souza

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Absent	Aye	Aye	4/0

8. RESOLUTION NO. 22-04 AMENDING RESOLUTION 21-06 TO MAKE CHANGES TO ESTABLISHED SALARIES AND BENEFITS FOR CURRENT AND FUTURE EMPLOYEES

Chief Henry reported to the Board that Item 8 recommended several updates to the Salary Resolution including the addition of the new position of Community Risk Reduction Specialist, converting the current pay structure of the Business Manager position from 3-steps to a salary range, and a job title change to Information Technology Manager from Administrative Technician. Staff reported on recommended updates to Section 8, employer retirement contributions necessitated by the latest actuarial study, and including the designation of safety, non-safety, sworn and non-sworn classifications on Salary Resolution Exhibit A1. There was discussion on the job specification for the newly recommended classification of Community Risk Reduction Specialist and Chief Henry outlined the positions duties as well as the possibility of career path into the Fire Inspector position. Mr. Abrahamian invited public comment. Tim England, President of the North Central Professional Firefighters Association expressed concerns on the recommended changes and other salary and benefit issues. There were additional questions from the Board on the timing of the resolution, the current Fire Inspector vacancy and funding of the requests which were addressed by Chief Henry and staff. Hearing no more questions or comments, Mr. Abrahamian called for a motion to approve Resolution 22-04 Amending Resolution 21-06 to Make Changes To Established Salaries and Benefits for Current and Future Employees.

MOTION: To adopt Resolution No. 22-04 amending Resolution No. 21-06 to make changes to established salaries and benefits for current and future employees.

Moved by: Mr. Abrahamian second by Mr. Golden

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Absent	Aye	Aye	4/0

9. CORONAVIRUS STATE LOCAL FISCAL RECOVERY FUNDS SUBRECIPIENT AGREEMENT WITH COUNTY OF FRESNO

Chief Henry outlined the County of Fresno's contract to reimburse the District from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Program for expenditures incurred in providing in-home, life-threatening medical services related to COVID-19 emergencies. Hearing no questions or comments, Mr. Abrahamian called for a motion to authorize Board Chair to execute Coronavirus State Local Fiscal Recovery Funds Subrecipient Agreement with County of Fresno.

Moved by: Mr. Abrahamian second by Mr. Golden

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Absent	Aye	Aye	4/0

10. NORTH CENTRAL FIRE PROTECTION DISTRICT BYLAWS UPDATE

Ken Price outlined the process utilized in developing the proposed bylaws. Mr. Golden noted a minor format correction on page 6, section 4. Hearing no more questions or comments, Mr. Abrahamian called for a motion to accept the bylaws as presented with the one noted correction.

Moved by: Mr. Golden by Mr. Nonini

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Absent	Aye	Aye	4/0

PUBLIC COMMENT:

Tim England, President of the North Central Professional Firefighters Association expressed membership concerns. There were no other public comments, and the Board adjourned into closed session at 6:38 p.m.

9. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson, Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

Report from Closed Session: No action to report.

B) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9: Number of cases: 2

Report from Closed Session: No action to report.

10. BOARD MEMBER COMMENTS/REPORTS – no comments were noted.

11. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, April 28, 2022 at 5:30 p.m.

12. ADJOURNMENT

The meeting was adjourned at 8:18 p.m.

Moved by Mr. Golden; second by Mr. Nonini

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Not Present	Aye	Aye	4/0

Amanda Souza, Board Secretary
North Central Fire Protection District

Date

March 2022

Total Calls
384

Fire/Other
39%

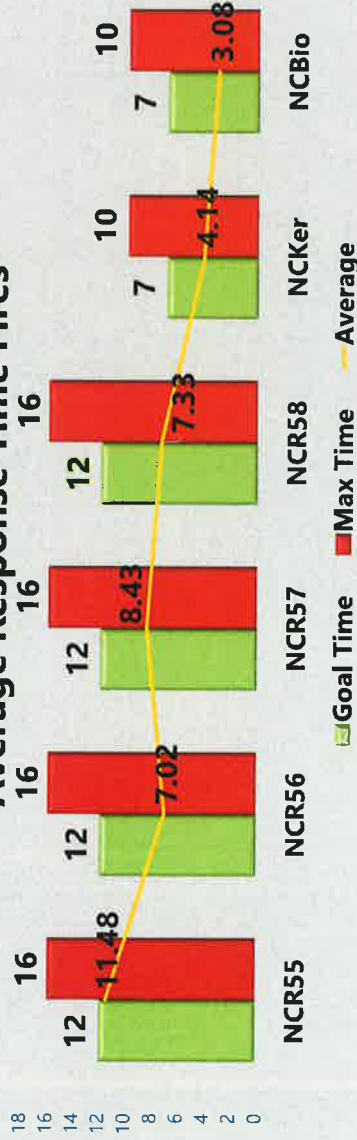
25 Fire Call Types

125 Other Types

EMS/Rescue
61%

234 EMS/Rescue Call Types

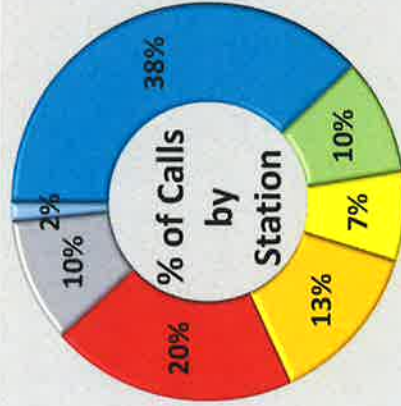
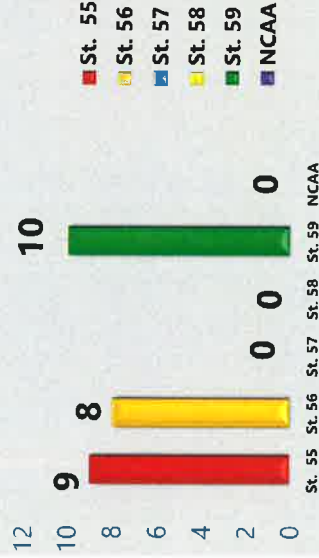
Average Response Time Fires



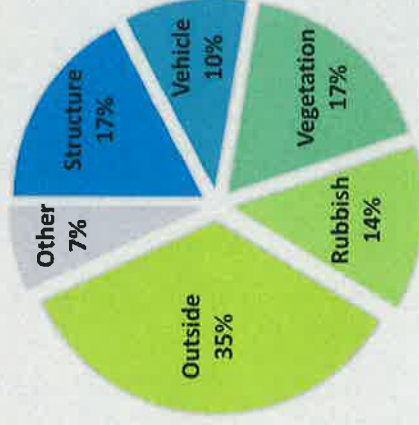
TOTAL FIRE LOSS

\$162,550.00

Overlapping call % by Station (Q2)



FIRES BY TYPE





March 23, 2022

Ken Abrahamian, NCFPD Board Chairman
15850 W. Kearney Boulevard
Kerman, CA 93630-9335

Dear Board Chairman Abrahamian,

On behalf of the Fig Garden Fire Protection District Board of Directors, I want to thank you for reaching out with your proposal for an Automatic/Mutual Aid Agreement between the North Central Fire Protection District (NCFPD) and the Fig Garden Fire Protection District (FGFPD) that Chief Henry presented on January 25, 2022 at our scheduled Board meeting.

Additionally, I did receive your letter dated February 3, 2022 indicating that the NCFPD Board approved the proposed agreement between our two Districts during the NCFPD Board meeting on January 27, 2022.

The FG Board has reviewed the NCFPD request (proposal) and has made the decision to not have such an agreement with the NCFPD, as it is not in the FGFPD best interest.

We wish you all the best with your fire district.

Respectfully,

Louis Linney

c: Tim Henry, NCFPD Fire Chief
Kerri L. Donis, FGFPD & City of Fresno Fire Chief
Chad Lew, FGFPD Legal Counsel



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: April 28, 2022

SUBJECT: District Website Updates

In November 2021, the District migrated our website platform from “GoDaddy” to Streamline for Special Districts. The new platform keeps us in compliance with State and Federal laws (transparency, ADA accessibility requirements) for special districts. Streamline also continuously monitors legislative changes and impacts to special districts. If the District receives a “request for accommodation” or an accessibility-related complaint, Streamline will immediately respond and work with the affected party to provide a timely resolution, at no cost to the District.

This new platform is user friendly on the backside, allowing staff to keep it up to date, and makes internal development possible. Below is a list of site visitors for the first four months of deployment:

Month/Year	Average Per Day Visits	Total Monthly Visits
December 2021	468	14,517
January 2022	525	16,281
February 2022	508	14,231
March 2022	472	14,637
TOTAL:	493	59,666

The following items are required by State law and have been complied with on the District’s website:

- General contact information for the district: mailing address, website address, email address, and telephone number.

“Our Mission: To integrate with our community by exceeding traditional service expectations”

- The Enterprise System Catalog is required as of July 2016, (due to the passage of Senate Bill 272), which requires you to create a catalog of certain software you use.
- Board meetings must be posted 2 weeks in advance of the meeting. Agendas must be posted 72 hours in advance of each meeting pursuant to Government Code Section 54952.2 (a) and Government Code Section 54956 (a).
- List compensation of Board Members and staff, and/or link to the [State Controller's webpage](http://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistricts.aspx).
(<http://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistricts.aspx>)
- The State Controller's most recent financial transaction report.

The above mandates are all available on the District's website, and/or link to the State Controller's webpage. There are eleven additional transparency items on our website, that are recommended at this time, but not required.



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
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Kerman, California 93630-9335
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MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: April 28, 2022

SUBJECT: Weed Abatement Contractor Agreement(s)

For many years, weed abatement services were performed under a contract with Sequoia Western. Staff made multiple attempts to contact Sequoia Western via phone and email over the course of several weeks with no response. Payments made for abatement services to Sequoia Western in FY 2020 totaled \$20,550.60 and \$13,598.25 for FY 2021.

The District's Purchasing Policy (1)(b) provides that for contracts over \$10,000 but less than \$50,000, the Fire Chief shall solicit informal bids by telephone or in writing from at least three suppliers. As payments to Sequoia Western fall within those parameters, staff will be following the informal bid process for obtaining bids and awarding vendor contracts for weed abatement services for 2022.

Staff is also recommending that contracts be initiated with more than one vendor to help alleviate any delays should one contractor's schedule be unable to accommodate the District's abatement needs.

The first public hearing on weed abatement is set for the May 26th board meeting. Staff will provide an update on vendor contracts and the overall weed abatement process at that time.

Recommended Action: Information only.



NORTH CENTRAL FIRE PROTECTION DISTRICT

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MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: April 28, 2022

SUBJECT: District Bylaws – Designation of District Treasurer

At the March 24, 2022 meeting, the board adopted District Bylaws as recommended by staff and board appointed Ad Hoc committee members Ken Abrahamian and Michael Golden.

Contained within the Bylaws is Section 5. TREASURER, which outlines the duties and responsibilities of the District Treasurer as follows:

Section 5. TREASURER

The District Treasurer shall draw checks or warrants to pay any demands which have been audited and approved in the manner prescribed by the District Board.

After adoption of the bylaws, District Counsel recommended that the board designate a District Treasurer at a future meeting. That position is not an officer of the Board. The designated officers are Chair, Vice Chair and Secretary.

California Health & Safety Code section 13854 states, in part, that "The district board may adopt a resolution appointing a district treasurer other than the county treasurer and defining the duties and compensation of the office. The district treasurer, or any other person authorized by the district board, shall draw checks or warrants to pay any demands which have been audited and approved in the manner prescribed by the district board."

The Health & Safety Code provision goes on to state that, "If the district board adopts the resolution provided by subdivision (b), the district treasurer and any other person designated by the district board shall give bonds to the district conditioned for the faithful

performance of their duties. The amount of each bond shall be at least one hundred thousand dollars (\$100,000) or 10 percent of the total amount of the district's final budget for the preceding fiscal year, whichever is greater. The district board shall pay the premiums on the bonds."

The Code does not require the designated person be a District Board member. Many District Boards do appoint a member to serve as the District Treasurer but those members almost always delegate their responsibilities to a staff person to handle the financial matters.

Staff recommends the person serving as Business Manager be designated as Treasurer by the Board. If the Board approves this item, counsel will send a letter to the Fresno County Auditor-Controller/Treasurer-Tax Collector informing them of the appointment.

Recommended Action: Designate a District Treasurer as provided for in the District Bylaws adopted on March 24, 2022 and pursuant to California Health and Safety section 13854(b).