# NORTH CENTRAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR BOARD MEETING THURSDAY, JUNE 23, 2022 START TIME: 5:30 P.M.

LOCATION: 15850 W. KEARNEY BLVD., KERMAN CA.

#### **AGENDA**

The North Central Fire Protection District Board of Directors meetings are electronically broadcast. You can view the meeting on the District's website, <a href="www.northcentralfire.org">www.northcentralfire.org</a>, by selecting Administration, then Board Meetings from the drop-down menu and clicking the <a href="Live Stream"><u>Live Stream</u></a> link. Please note this is not an interactive forum.

Anyone wishing to address the Board on any agenda item, can do so by written communication or in person during a Board of Directors meeting. In order to allow time for all public comments, individuals are limited to five minutes total for each action item.

#### 1. CALL TO ORDER

A) Roll Call

#### 2. INVOCATION AND FLAG SALUTE

#### 3. PUBLIC COMMENTS

#### 4. CONSENT AGENDA

- A) Consideration and Approval of Disbursements List for May 2022
- B) Review and Acceptance of Monthly Financial Reports
  - 1) Fresno County: Cash Balances All Funds
  - 2) Budget Variance Report: YTD Expenses Compared to Budget
  - 3) Revenue and Reimbursement Report
  - 4) PG & E Report
- C) Resolution 22-06 First Amendment to the 2021-2022 Fiscal Year Adopted Final Budget
- D) Resolution 22-07 Ordering Even Year Board of Directors' Election;
   Consolidation of Elections; and Specification of the Election Order

#### 5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of May 26, 2022.

### 6. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES

- A) Action item Conduct Public Hearing
- B) Review List of Notices

#### 7. FIRE CHIEF REPORT

- A) Fire Incident/Fire Prevention Reports for May
- B) Operational Update
- C) Apparatus Status Report

#### 8. PRELIMINARY BUDGET FOR THE 2022-2023 FISCAL YEAR

A) Action item – Consider and adopt the District's Preliminary Budget for the 2022-2023 Fiscal Year.

**PUBLIC COMMENT:** (Before Closed Session) For any member of the public that would like to make a comment on the Closed Session item(s).

#### 9. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATORS Government Code section 54957.6 Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore Employee organization: North Central Professional Firefighters Association
- B. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9: Number of cases: 2

#### 10. BOARD MEMBER COMMENTS/REPORTS

#### 11. ANNOUNCEMENTS

A) Regular Board Meeting: Thursday, July 28, 2022, at 5:30 p.m.

#### 12. ADJOURNMENT

#### **PUBLIC COMMENTS AND INQUIRIES**

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

### NORTH CENTRAL FIRE PROTECTION DISTRICT DISBURSEMENT JOURNAL May 1, 2022 - May 31, 2022

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
	Quickbooks	Service charge	5/2/2022	\$ 1.75
	NCPFA	Union dues	5/3/2022	5,900.00
	Payroll	Board Payroll	05/04/22	220.38
	Quickbooks	Employee Final check	05/10/22	3,211.45
	Quickbooks	Employee Payroll	05/12/22	148,113.05
7665	Mid Valley Disposal	Utilities	05/13/22	324.22
7666	Orkin	Pest Control	05/13/22	86.00
7667	PARS	Pension and 457 plans cost	05/13/22	3,031.82
7668	PG&E	Utilities	05/13/22	812.52
7669	Employee Reimbursement	Food & Office Supplies	05/13/22	186.56
7670	Aramark	Linen service	05/13/22	273.17
7671	ARBA	Group Life Insurance	05/13/22	191.12
7672	Asi Admin. Solutions	Dental/Vision Premiums	05/13/22	2,698.00
7673	AT&T	Phone & long distance service	05/13/22	48.23
7674	Baker Manock & Jensen	Legal services	05/13/22	1,334.04
7675	Employee Payroll Liabilities	Child support	05/13/22	435.00
7676	Employee Payroll Liabilities	Child support	05/13/22	100.50
7677	Employee Reimbursement	Flex medical savings	05/13/22	212.43
7678	Cheryl Carlson	Financial Consultant	05/13/22	4,225.00
7679	City of Fresno	Utilities	05/13/22	62.34
7680	City of Kerman	Utilities	05/13/22	653.02
7681	Comcast Business	Internet and phone services	05/13/22	1,603.21
7682	Consolidated Services Inc.	Repair A/C day room, water leak, Repair A/C in sleeping area at Station 55, Station 57 A/C, Station 56 installed ice mach.	05/13/22	7,800.00
7683	Cooks Communications	Radio repair	05/13/22	610.00
7684	Employee Reimbursement	Training classes	05/13/22	369.00
7685	County of Fresno	permit	05/13/22	204.75
7686	CSFA	Membership	05/13/22	5,964.17
7687	CSG Consultants	City Plan review	05/13/22	1,926.25
7688	Fastenal	Station Supplies	05/13/22	568.99
7689	FDAC Empolyment Benefits	Health Ins	05/13/22	65,018.91
7690	Fire Safety Solutions Inc.	County Plan review	05/13/22	2,340.00
7691	H&J Chevrolet	Vehicle maintence	05/13/22	289.85
7692	John Hancock - USA	457 Plan Contributions	05/13/22	4,697.04
7693	John Nipp	Station 54 Rent - June	05/13/22	3,400.00
7694	Employee Reimbursement	Training	05/13/22	250.00
7695	Board Member Reimbursement	Board member health insurance	05/13/22	799.00
7696	L.N. Curtis	Apparatus Equipment	05/13/22	2,139.82
7697	Loperena Antenna Sites	Owens mountain antenna site lease	05/13/22	1,853.00
698	Mac's Equipment	Parts for apparatus	05/13/22	480.14
699	Metro Uniform	Nikki's Shirts	05/13/22	195.99
7700	Board Member Reimbursement	Board member health insurance	05/13/22	901.00
7701	Board Member Reimbursement	Board member health insurance	05/13/22	168.16
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### NORTH CENTRAL FIRE PROTECTION DISTRICT DISBURSEMENT JOURNAL May 1, 2022 - May 31, 2022

				TOTAL
CK#	VENDOR	DESCRIPTION	DATE	AMOUNT
7702	Precision Custom Construction	New Flooring at Station 54	05/13/22	12,848.00
7703	Quinn Company	Generators	05/13/22	57,099.07
7704	Ray Morgan	Copier maintenance	05/13/22	693.89
7705	Real-Time	Computer maintenance	05/13/22	2,341.83
7706	Robert V Jensen	Fuel	05/13/22	5,796.73
7707	Rolinda Farm Supply	Station maint, Station Supplies	05/13/22	52.91
7708	Board Member Reimbursement	Board member health insurance	05/13/22	799.00
7709	Sebastion	Phone & long distance service	05/13/22	171.37
7710	Sierra Data Management	Storage for old files	05/13/22	24.48
7711	Sierra HR Partner	Consultant	05/13/22	125.00
7712	Slumberger Lumber	Training facility & Maintanence at stations	05/13/22	4,049.01
7713	Sparkletts	Water	05/13/22	853.78
7714	Streamline	Web maintanence	05/13/22	400.00
7715	Employee Reimbursement	Health Ins	05/13/22	1,350.00
7716	Ty Burgess Construction	Station 59	05/13/22	36,234.87
7717	U.S. Bank PARS	Pension plan contributions	05/13/22	49,954.91
7718	United Health Care Ins.	Prior Board Member health insurance	05/13/22	431.75
7719	Valley Farm Supply	Station supplies, Station Maint, Training	05/13/22	380.60
720	Vincent Communications, Inc.	Repair radio	05/13/22	4,702.86
721	Employee Reimbursement	Uniform Allowance	05/20/22	281.25
7722	Streamline	Web maintanence	05/20/22	800.00
723	Employee Reimbursement	Uniform Allowance	05/20/22	281.25
	Payroll	Final Check	05/20/22	960.53
	Quickbooks	bank service fee	05/23/22	1.75
	Clyde Lansing	Consultant	05/24/22	2,000.00
7724	Fouts Bros Fire Equipment	New Apparatus	05/25/22	274,688.00
7725	Employee Reimbursement	Food for Pinning Ceremony	05/25/22	402.25
	Payroll	Employee Payroll	05/27/22	142,294.33
726	Employee Reimbursement	Uniform Allowance	05/31/22	281.25
727	Aramark	Linen service	05/31/22	173.62
7728	Bartel Associates, LLC	PARS Audit	05/31/22	7,866.00
7729	Bauer Compressors	SCBA repairs	05/31/22	19,252.61
7730	Biola CSD	Utilities	05/31/22	116.20
731	Employee Payroll Liabilities	Child support	05/31/22	435.00
7732	Employee Payroll Liabilities	Child support	05/31/22	100.50
733	Center State Fence Inc.	New Fence	05/31/22	16,080.00
734	Cheryl Carlson	Financial Consultant	05/31/22	3,528.48
7735	Employee Reimbursement	Uniform Allowance & Boots	05/31/22	566.25
736	Co. of Fresno Auditor/Controller	April POB	05/31/22	30,305.24
737	Employee Reimbursement	Training	05/31/22	230.00
738	Energy Concepts Inc.	Solar Maintenance	05/31/22	140.00
739	Fresno County DPH-EMS Div.	Dispatch service	05/31/22	14,876.00
740	John Hancock USA	457 Plan contributions	05/31/22	4,622.04
7741	Employee Reimbursement	Apparatus Equipment - Wildland Pack	05/31/22	397.23
, 71	Embložee izeliliparaeliletit	Apparatus Equipment - Wildiand Pack	00/31/22	391.23

### NORTH CENTRAL FIRE PROTECTION DISTRICT DISBURSEMENT JOURNAL May 1, 2022 - May 31, 2022

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
7742	L.N. Curtis	Turnouts	05/31/22	
7743	Liebert Cassidy Whitmore	Legal services	05/31/22	5,973.18 950.00
7744	American Factors-MMIM Welding	Training building	05/31/22	
7745	Office Depot	Office supplies & station supplies	05/31/22	9,987.00 826.43
7746	Orkin	Pest Control	05/31/22	
7747	PG&E	Utilities	05/31/22	130.00
7748	Quinn Company	Repair on generator	05/31/22	1,510.01 785.41
7749	Ray Morgan	Printers maintenance		
7750	Real-Time		05/31/22	295.56
7751	Robert V Jensen	Computer maintenance Bulk fuel	05/31/22	1,155.00
7752	Sparkletts	Water Service	05/31/22	7,136.97
7753	·		05/31/22	962.70
	Standard Insurance Company	Life & LTD Insurance	05/31/22	2,001.00
7754	Tyler Burgess Construction	Maintenance at 59	05/31/22	600.00
7755	U.S. Bank Cal-Card	Maintenance computer, Station, Comm., & Apparatus, Travel, Bank fees, Food, Postage, Training, Turnouts, Weed Abatement, Fire Prevention, Office supplies	05/31/22	28,005.42
7756	U.S. Bank PARS	Pension plan contributions	05/31/22	49,164.33
7757	US Bank Voyager Fleet Card	Voyager card fuel purchases	05/31/22	1,840.64
7758	Verizon	Toughbooks data plan	05/31/22	760.20
7759	Verizon Wireless	Cell phones - operations	05/31/22	280.76
7760	Verizon Wireless office	Cell phones - admin	05/31/22	521.57
7761	Vincent Communications, Inc.	Radio repair	05/31/22	649.01
	Quickbooks	Payroll Board	05/31/22	289.63
	Total			\$ 1,086,514.54

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 1,086,514.54

#### NORTH CENTRAL FIRE PROTECTION DISTRICT DISTRICT FUND CASH BALANCES MAY 31, 2022

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF
FUND CLASS#	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 05/01/2022	6,808,479.44	3,137,091.86	266,050.13	1,726,744.11	34,971.60	346,841.65	121,462.10	12,441,640.89
	â.							
Ending Balance 05/31/2022	5,708,561.35	3,137,154.92	266,055.34	1,726,768.33	34,972.30	346,848.62	121,464.54	11,341,825.40

#### NORTH CENTRAL FIRE PROTECTION DISTRICT WAGES, BENEFITS, POB AND FUND EXPENDITURES BUDGET - TO - ACTUAL JULY 2021 - JUNE 2022

Wages, Benefits and POB	Fiscal Year 2021 - 2022 Budget	Activity thru 4/30/22	May-22	YTD Total	% of Budget Used	Budget Remaining	% of Budge Remaining
Current Board Wages and Benefits	61,075	43,628.14	4,162.78	47,790.92	78.2%	13,284.08	21.8%
Prior Board Member Benefits	5,419	4,355.00	439.75	4,794.75	88.5%	624.25	11.5%
Surviving Spouse Benefits	11,295	9,339.10	927.38	10,266.48	90.9%	1,028.52	9.1%
Employee Wages and Benefits	6,155,974	4,997,621.20	581,865.55	5,579,486.75	90.6%	576,487.25	9.4%
Total Wages, Benefits and POB	6,233,763	5,054,943.44	587,395.46	5,642,338.90	90.5%	591,424.10	9.5%
Fund Expenditures per Budget							
Weed Abatement	25,000	1,483.82	674.73	2,158.55	8.6%	22,841.45	91.4%
Dispatch Radio Upgrade	20,000	18,813.50	0.00	18,813.50	94.1%	1,186.50	5.9%
Tranquillity Tower Equipment Transfer	25,000	5,750.00	0.00	5,750.00	23.0%	19,250.00	77.0%
Maintenance Worker Vehicle	65,000	0.00	0.00	0.00	0.0%	65,000.00	100.0%
Squad Rig - Station 59	30,310	17,673.62	0.00	17,673.62	58.3%	12,636.38	41.7%
Renovation of Station 59 App Bay	650,000	279,448.89	49,682.87	329,131.76	50.6%	320,868.24	49.4%
Type III Fire Engine	500,000	0.00	0.00	0.00	0.0%	500,000.00	100.0%
Capital Improvement Projects	100,000	73,381.28	0.00	73,381.28	73.4%	26,618.72	26.6%
Extractors for Stations 56 & 58	30,000	26,094.38	0.00	26,094.38	87.0%	3,905.62	13.0%
Miscellaneous Expenditures - Capital	10,000	7,115.96	0.00	7,115.96	71.2%	2,884.04	28.8%
Storage Containers - Stations 55 & 58	27,000	25,333.00	0.00	25,333.00	93.8%	1,667.00	6.2%
Miscellaneous Expenditures - Building	10,000	5,207.62	0.00	5,207.62	52.1%	4,792.38	47.9%
Total Fund Expenditures	1,492,310	460,302.07	50,357.60	510,659.67	34.2%	981,650.33	65.8%

#### NORTH CENTRAL FIRE PROTECTION DISTRICT SERVICES, SUPPLIES AND MAINTENANCE BUDGET - TO - ACTUAL JULY 2021 - JUNE 2022

Services, Supplies and Maintenance	Fiscal Year 2021 - 2022 Budget	Activity thru 4/30/22	May-22	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,066,468	888,723.32	88,872.33	977,595.65	91.7%	88,872.35	8.3%
County of Fresno - Dispatch Services	210,200	133,884.00	14,876.00	148,760.00	70.8%	61,440.00	29.2%
Pension Obligation Bonds	363,663	272,747.16	30,305.24	303,052.40	83.3%	60,610.60	16.7%
FCERA Payment Financing	417,751	416,707.27	0.00	416,707.27	99.8%	1,043.73	0.2%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100.0%	0.46	0.0%
Property, Auto & Liability Insurance	115,000	111,340.00	0.00	111,340.00	96.8%	3,660.00	3.2%
Personal Protective Equipment	100,000	47,026.34	11,593.73	58,620.07	58.6%	41,379.93	41.4%
Communications	90,000	92,892.80	6,794.45	99,687.25	110.8%	(9,687.25)	-10.8%
Apparatus Maintenance	150,000	129,992.08	19.99	130,012.07	86.7%	19,987.93	13.3%
Station Equipment Maintenance	40,000	5,969.69	0.00	5,969.69	14.9%	34,030.31	85.1%
Computers & Office Equipment	60,000	67,806.52	13,447.84	81,254.36	135.4%	(21,254.36)	-35.4%
Facility Maintenance	100,000	114,895.72	31,205.75	146,101.47	146.1%	(46,101.47)	-46.1%
Station Supplies	40,000	39,815.50	1,496.28	41,311.78	103.3%	(1,311.78)	-3.3%
Fuel	90,000	79,624.19	14,774.34	94,398.53	104.9%	(4,398.53)	-4.9%
Utilities	65,000	54,524.09	(774.73)	53,749.36	82.7%	11,250.64	17.3%
Professional Services	130,000	169,070.48	14,466.11	183,536.59	141.2%	(53,536.59)	-41.2%
Membership Dues & Subscriptions	20,000	9,783.58	0.00	9,783.58	48.9%	10,216.42	51.1%
Travel Expenses	30,000	12,658.48	19.00	12,677.48	42.3%	17,322.52	57.7%
Training	127,000	93,850.49	11,770.29	105,620.78	83.2%	21,379.22	16.8%
Office Supplies	20,000	18,177.82	799.06	18,976.88	94.9%	1,023.12	5.1%
Food	5,000	4,228.58	826.65	5,055.23	101.1%	(55.23)	-1.1%
Fire Prevention	25,000	13,403.83	4,389.05	17,792.88	71.2%	7,207.12	28.8%
Apparatus Tools, Equipment & Hose	75,000	29,063.61	2,537.05	31,600.66	42.1%	43,399.34	57.9%
SCBA Masks & Maintenance	20,000	20,765.57	0.00	20,765.57	103.8%	(765.57)	-3.8%
Tot	tals 3,409,243	2,876,111.66	247,418.43	3,123,530.09	91.6%	285,712.91	8.4%

#### NORTH CENTRAL FIRE PROTECTION DISTRICT REVENUE AND REIMBURSEMENTS BUDGET - TO - ACTUAL JULY 2021 - JUNE 2022

Revenue	Fiscal Year 2021 - 2022 Budget	Activity thru 3/31/22	Apr-22	YTD Total	% of Budget Received	Budget Remaining	%
Property Taxes	10,467,016	5,635,250.10	4,423,929.79	10,059,179.89	96%	407,836.11	4%
Interest (County Investment Pool)	80,000	43,239.16	22,937.71	66,176.87	83%	13,823.13	17%
Fees, Permits and Plan Checks	35,000	90,583.53	8,055.25	98,638.78	282%	(63,638.78)	-182%
Ambulance Station Lease	17,388	10,143.00	3,611.25	13,754.25	79%	3,633.75	21%
Tower Rental	30,804	22,932.00	2,624.00	25,556.00	83%	5,248.00	17%
Weed Abatement Assessment	25,000	7,407.94	0.00	7,407.94	30%	17,592.06	70%
Fresno City College ISA Training	28,000	32,525.85	21,742.20	54,268.05	194%	(26,268.05)	-94%
Reimbursement for Priority One Calls	12,000	10,303.15	0.00	10,303.15	86%	1,696.85	14%
Miscellaneous Income	4,500	80,275.37	147.00	80,422.37	1787%	(75,922.37)	-1687%
Revenue Totals	10,699,708	5,932,660.10	4,483,047.20	10,415,707.30	97%	284,000.70	3%
Reimbursable Items		Activity thru 3/31/22	Apr-22	YTD Totals			
Ambulance Station Lease Utility Reimb.		5,374.84	0.00	5,374.84			
Strike Team Reimbursement	452,757.22	349,976.02	63,935.94	413,911.96			
SAFER Grant	837,610.00	403,877.00	0.00	403,877.00			
Reimbursement Totals		759,227.86	63,935.94	823,163.80			

PG&E	Comparison	
202	21 to 2022	

1021 10 2021							
LOCATION		May-21		May-22	D	ifference	
15850 W. Kearney:							
Acc# 7835118536 (Elect) - Kwh	\$	23.82	\$	23.81	\$	(0.01	
Acc# 7835118040 (Gas) - Therms	\$	124.49	\$	164.50	\$	40.01	
MONTHLY TOTALS	\$	148.31	\$	188.31	\$	40.00	
806 S. Garfield:							
Acc# 7835118697 (Elect) - Kwh	\$	9.53	\$	(2.46)	\$	(11.99	
Acc# 7835118050 (Gas) - Therms	\$	50.73	\$	63.29	\$	12.56	
MONTHLY TOTALS	\$	60.26	\$	60.83	\$	0.57	
4555 N. Biola:							
Acc# 2283032025 (Elect) - Kwh	\$	9.53	\$	9.53	\$	9₩	
Acc# 2283032030 (Gas) - Therms	\$	38.58	\$	6.37	\$	(32.21	
MONTHLY TOTALS	\$	48.11	\$	15.90	\$	(32.21	
7285 W. Shields:							
Acc# 4052914195 (Elect) - Kwh	\$	1,277.56	\$	1,328.60	\$	51.04	
Acc# 7836118697 (Shop) - Kwh	\$	160.15	\$	153.96	\$	(6.19	
Acc# 7835118020 (yrd lite) - Kwh	\$	11.80	\$	9.68	\$	(2.12	
Acc# 7835118821 (Gas) - Therms	\$	84.04	\$	100.11	\$	16.07	
MONTHLY TOTALS	\$	1,533.55	\$	1,592.35	\$	58.80	
1709 W. Bullard:							
Acc# 2283032570 (Elect) - Kwh	\$	49.26	\$	46.68	\$	(2.58	
Acc# 2283032877 (Gas) - Therms	\$	7.84	\$	7.93	\$	0.09	
Acc# 7835118401 (Elect) - Kwh	\$	=	\$	9.95	\$	9.95	
MONTHLY TOTALS	\$	57.10	\$	64.56	\$	7.46	
3031 W. Nielsen:							
Acc# 228813832 (Elect) - Kwh			\$	49.06	\$	49.06	
Acc# 2280727636 (Gas) - Therms			\$	7.84	\$	7.84	
MONTHLY TOTALS	\$	- 5	\$	56.90	\$	56.90	
TOTALS BY MONTH	\$	1,847.33	\$	1,978.85	\$	131.52	

#### PG&E Comparison 2021 to 2022

LOCATION	May-21	May-22	Difference
15850 W. Kearney:			
Acc# 7835118536 (Elect) - Kwh	2,202	1,499	(703
Acc# 7835118040 (Gas) - Therms	88	83	(5
806 S. Garfield:			
Acc# 7835118697 (Elect) - Kwh	355	19	(336)
Acc# 7835118050 (Gas) - Therms	33	34	1
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	1,600	445	(1,155)
Acc# 2283032030 (Gas) - Therms	22	29	7
7285 W. Shields:			
Acc# 4052914195 (Elect) - Kwh	5,216	4,471	(745)
Acc# 7836118697 (Shop) - Kwh	623	493	(130)
Acc# 7835118020 (yrd lite) - Kwh	9	9	0
Total Kwh current month	5,848	4,973	(875)
Acc# 7835118821 (Gas) - Therms	104	54	(50)
1709 W. Bullard:			
Acc# 2283032570 (Elect) - Kwh	126	134	8
Acc# 2283032877 (Gas) - Therms	0	0	0
Acc# 7835118401 (Elect) - Kwh		2	
3031 W. Nielsen:			
Acc# 228813832 (Elect) - Kwh		127	
Acc# 2280727636 (Gas) - Therms		0	





Board of Directors: Ken Abrahamian • Michael Golden Michael Foglio • Rusty Nonini • Amanda Souza Fire Chief: Timothy V. Henry, CFO, EFO

> Fire Headquarters 15850 W. Kearney Boulevard Kerman, California 93630-9335 (559) 275-5531 • FAX (559) 846-3788 www.northcentralfire.org

#### MEMORANDUM

TO:

North Central Board of Directors

FROM:

Timothy Henry, Fire Chief

DATE:

June 23, 2022

SUBJECT: Resolution 22-06 to Amend the FY21-22 Final Budget

Staff is recommending an amendment to the FY21-22 Final Budget to recognize unanticipated revenues and to reallocate existing appropriations within the budget to more closely align specific line item appropriations with estimated expenditures.

In March, the District was approved for \$1,085,668 in funds from the County of Fresno through the Coronavirus State and Local Fiscal Recovery Funds Program. The District was also the recipient of \$74,832 in unanticipated revenue from the California Department of Finance Fiscal Relief for Special Districts program to offset COVID-19 operational impacts. In addition, revenues from sending staff on state strike team assignments resulted in \$189,500 in revenue above expenditures, and the District was reimbursed \$33,300 in salary costs for employees out on approved injury leave. These amounts were not included in the 2021-22 final budget adopted in August 2021.

With this First Amendment to the 2021-2022 Adopted Budget, staff is recommending that the Capital Fund annual contribution of \$900,000 be increased by \$1,100,000 for a total contribution of \$2,000,000. There was no contribution adopted in the budget for the pension trust fund this fiscal year and staff is recommending that \$283,300 of these unanticipated revenues be deposited into the Pension 115 Trust Fund to strengthen fund balances and for use in future capital acquisitions and construction projects which will enhance district operations. The resolution also includes recommended decreases and increases to various line item operational accounts. These adjustments will simply more closely align appropriations and actual expenditures in their respective categories. There is no increase in appropriations as a result of this request.

Recommended Action: Adopt Resolution No. 22-06 amending the 2021-2022 Final Budget as presented.

#### **RESOLUTION NO. 22-06**

### A RESOLUTION OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT ADOPTING THE FIRST AMENDMENT TO THE 2021-2022 FISCAL YEAR ADOPTED FINAL BUDGET

THE BOARD OF DIRECTORS (the "Board") OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT (the "District") RESOLVES, FINDS, AND DETERMINES AS FOLLOWS:

During the 2021-2022 Fiscal Year the District will receive \$1,350,300 in unanticipated revenues from state and federal funding sources and \$33,300 in reimbursements for labor costs for workers out on injury. These unanticipated revenues shall be transferred to the District Capital Fund in the amount of \$1,100,000 and Pension 115 Trust Fund in the amount of \$283,300.

In addition, the District will reallocate unexpended appropriations from Base Salaries, Overtime Pay and FLSA line items to specific line items where estimated expenditures are anticipated to exceed appropriations in the adopted budget. There is no increase to the overall operating budget for this reallocation of appropriations between the wages and benefits category to the operating expenses category in the 2021-2022 Final Budget.

Budgeted Account Line Item	Increase/ (Decrease)	Amended Line Item Amount
4410 – Strike Team Reimbursements	\$ 189,500	\$ 189,500
4190 – 4850 Reimbursement	33,300	33,300
4400 – Reimbursement of Expenses	1,085,668	1,085,668
4500 – Miscellaneous Income	74,832	79,332
Total Revenue Increase	1,383,300	
Capital Fund Transfer	1,100,000	2,000,000
Pension 115 Trust Fund Transfer	283,300	283,300
Total Capital Fund & Pension 115	1,383,300	
Trust Fund Transfers		
Reallocation of Appropriations		
5100 – Base Salaries	(287,000)	4,507,000
5105 – Salaries OT Pay	( 30,000)	436,853
5115 – Salaries - FLSA	( 7,000)	79,062
5360 – Fire Prevention	25,000	50,000
5895 – Station 54 Lease	20,000	20,000
5570 - Computer Support & Maintenance	44,000	104,000
5600 - Facility Maintenance	62,000	162,000
5610 – Station Supplies	10,000	50,000
5650 – Bulk Fuel	30,000	120,000
5810 - Legal & Accounting	70,000	70,000
5830 - Professional Services - Other	63,000	193,000
Net Change in Budget Appropriations	-0-	

**WHEREAS**, the Board of Directors of the North Central Fire Protection District has considered the proposed amendments to the 2021-2022 Fiscal Year adopted final budget and desires to give approval to the proposed budget amendment.

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the North Central Fire Protection District:

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the North Central Fire Protection District held this 23rd day of June, 2022, by the following vote:

vote:	. Please the all and being day of ballo, both, by the lenowing
AYES: NOES: ABSENT: ABSTAIN:	
	APPROVED:
ATTEST:	Ken Abrahamian, Board Chairperson North Central Fire Protection District
Amanda Souza, Board Secre North Central Fire Protection	
	CERTIFICATE
STATE OF CALIFORNIA COUNTY OF FRESNO CITY OF KERMAN	) ) ss. )
hereby certify the foregoing F	ard Secretary of the North Central Fire Protection District, do Resolution of the Board of Directors of the North Central Fire passed and adopted at a Regular Meeting of the Board of
<b>DATED</b> : June 23, 2022	
	Amanda Souza, Board Secretary

#### NORTH CENTRAL FIRE PROTECTION DISTRICT



Board of Directors: Ken Abrahamian • Michael Golden Michael Foglio • Rusty Nonini • Amanda Souza Fire Chief: Timothy V. Henry, CFO, EFO

> Fire Headquarters 15850 W. Kearney Boulevard Kerman, California 93630-9335 (559) 275-5531 • FAX (559) 846-3788 www.northcentralfire.org

#### **MEMORANDUM**

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

**DATE**: June 23, 2022

**SUBJECT:** Resolution No 22-07 Ordering Even-Year Board of Directors' Election:

Consolidation of Elections; and Specifications of the Election Order

Every two years, as part of the regular elections process, the Fresno County Elections Office requests all districts with seats coming up for election to adopt a resolution.

This resolution outlines an even-year Board of Directors' election in the District, direction to consolidate the election with the County-wide State and Federal elections taking place in November and to give specifications for the election order.

District Counsel has reviewed the resolution.

**Recommended Action:** Adopt Resolution No. 22-07 Ordering an Even-Year Board of Directors' Election, Consolidation of Elections and Specifications of the Election Order.

## BEFORE THE BOARD OF DIRECTORS OF THE North Central Fire Protection District FRESNO COUNTY, STATE OF CALIFORNIA

Resolution Ordering Even-Year Board of Directors' Election; Consolidation of Elections; and Specifications of the Election Order

**RESOLUTION NO. 22-07** 

WHEREAS, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; determine the number of words, may estimate the cost; and state the estimate must be paid in advance; and

WHEREAS, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the district.

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in this district on the **8th day of November**, **2022**, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

#### SPECIFICATIONS OF THE ELECTION ORDER

1. The Election shall be held on Tuesday, **the 8th day of November, 2022.** The purpose of the election is to choose members of the board of directors for the following seats:

Rusty Nonini 4-year term

Michael Foglio 4-year term

<u>Michael Golden</u> <u>4-year term</u>

- 2. The District has determined that the <u>candidate</u> will pay for the optional Candidate's Statement. The Candidate's Statement will be limited to <u>200</u> words. As a condition of having the Candidate's Statement published, the candidate shall pay the estimated cost at the time of filing. The District hereby accepts the estimated cost as estimated by the County Clerk/Registrar of Voters.
- 3. The District directs that the Fresno County Clerk/Registrar of Voters publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
- 4. This board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, pursuant to Elections Code Section 10400 *et seq*. In accordance with the provisions of Elections Code Section 10403, the Board of Directors acknowledges that the consolidated election will be held and conducted in accordance with the applicable provisions of law regulating the statewide general election pursuant to Elections Code Section 10418.
- 5. The board hereby requests the Board of Supervisors to permit the County Clerk/Registrar of Voters to provide all necessary election services and to canvass the results of the election.
- 6. The District will reimburse the county for the actual cost incurred by the County Elections Official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
- 7. The Clerk of this Board is ordered to deliver copies of this Resolution, to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held.

8.	THE FOREGOING RESOLUTION WA	S ADOPTED upon motion of	of Director
	, seconded	by Director	at a
	regular meeting on this 23rd day of Jui	ne 2022, by the following vo	te:
ATTES	Γ:		
I, Aman	da Souza, Board Secretary of the Nort	h Central Fire Protection Di	strict, do hereby certify
that the	foregoing resolution was duly adopted	and passed by the Board o	of Directors at a regular
meeting	of the North Central Fire Protection D	istrict held at 15850 W. Kea	rney Blvd, Kerman CA
on the 2	3 <sup>rd</sup> of June, 2022, by the following vote	<b>:</b> :	-
AYES	NOES:	ABSENT:	ABSTAIN:
Amanda	Souza, Board Secretary		

## NORTH CENTRAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR BOARD MEETING THURSDAY, MAY 26, 2022, 5:30 P.M.

#### **MINUTES**

#### 1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:30 p.m.

#### Roll Call

**Board Members Present:** Mr. Michael Golden, Mr. Ken Abrahamian, Ms. Amanda Souza, Mr. Michael Foglio. Mr. Rusty Nonini arrived at 5:40 p.m.

Also present were Fire Chief Tim Henry and District Counsel Ken Price

#### 2. INVOCATION AND FLAG SALUTE

The invocation was led by Tom Boomstra and the flag salute was led by Chief Henry.

#### 3. PUBLIC COMMENTS

#### 4. CONSENT AGENDA

- A) Consideration and Approval of Disbursements List for April 2022
- B) Review and Acceptance of Monthly Financial Reports
  - 1) District Fund Cash Balances All Funds
  - 2) Budget Variance Report: YTD Expenses Compared to Budget
  - 3) Revenue and Reimbursement Report
  - 4) PG&E Report
- C) Resolution 22-05 Designation of District Treasurer and Designees for Conducting Business with the County of Fresno for Fund 4390

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. Hearing none, Mr. Abrahamian called for a motion to approve the Consent Agenda.

MOTION: To approve the consent agenda as presented.

Moved by: Mr. Golden, second by Mr. Foglio

Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote Aye Aye Absent Aye 4/0

#### 5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of April 28, 2022

MOTION: To approve the minutes of the Regular Board Meeting of April 28, 2022 with the typo correction to Deputy Chief McAfee's name in Item 1 Roll Call.

Moved by: Ms. Souza, second by Mr. Golden

Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote Aye Abstain Absent Aye 3/0

### 6. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES

- A) Action Item Conduct Public Hearing
- B) Review List of Notices

Mr. Abrahamian opened the floor for the Public Protest Hearing for public comments on the 2022 weed abatement season at 5:38 p.m.

Mr. Abrahamian asked if there had been any correspondence or phone calls. Chief Henry indicated there were two properties that the Fire Marshal had visited that day and that staff was working with the property owners. Chief Henry also provided the Board with follow-up information on 2021 weed abatement activity in response to a question at the April 28<sup>th</sup> meeting.

There were no members from the public to address the District Board so Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2022 weed abatement season at 5:40 p.m.

#### 7. FIRE CHIEF REPORT

- A) Fire Incident/Fire Prevention Reports for April 2022
- B) Fire Station Remodel(s) Update Chief Henry noted that Bullard/West fire station is still on target to open on time, however there have been a couple permit issues which have caused some delay. Marks/Nielsen interiors are being completed by District maintenance staff, major appliances are in and staff are working with multiple agencies on obtaining internet connectivity.
- C) Update on Apparatus Purchases Chief Henry reported that there are four pieces of equipment in process and once received, they will be rotated into the fleet.
- D) Property Acquisition Update letters to two property owners were mailed to inquire about the potential purchase of land for future district fire station sites.

### 8. AGREEMENT FOR AUTOMATIC AID FIRE SUPPRESSION AND EMERGENCY SERVICES WITH MADERA COUNTY FIRE DEPARTMENT

A) Action item – Consider and authorize Board Chair to execute an Agreement with the Madera County Fire Department for Automatic Aid Fire Suppression and Emergency Services

Tim England, President of Local 5260 expressed membership support for auto aid agreements and his concerns regarding the district's front-line and reserve apparatus repair status.

MOTION: Consider and authorize Board Chair and Fire Chief to execute an Agreement with the Madera County Fire Department for Automatic Aid Fire Suppression and Emergency Services.

Moved by: Mr. Nonini, second by Mr. Abrahamian

Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote Aye Aye Aye Aye 5/0

#### **PUBLIC COMMENT:**

Jonathan Hall, Fire Captain, NCFPD spoke on pay and benefit concerns. Tim England, President of Local 5260, expressed membership concerns. There were no other public comments, and the Board adjourned into closed session at 6:13 p.m.

#### 9. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9: Number of cases: 2

Back in open session 7.18 p.m. No action to report from Closed Session.

#### 10. BOARD MEMBER COMMENTS/REPORTS -

Board Member Golden inquired about the impact on the open house at Station 59 if the opening day was delayed. Chief Henry indicated a public notice would be published/sent out about 2 weeks prior. Mr. Golden also inquired if Chief Henry had an opportunity to meet with Sierra Sky Park homeowners as requested at the last board meeting. Chief Henry indicated that he has been working with individuals to set a date and location for the informational meeting.

11.	ANNOUNCEMEN  A) Regular Board		ırsday, June 2	23, 2022, at 5	:30 p.m.	
12.	ADJOURNMENT					
	The meeting was Moved by Mr. Nor	-	•			
	Mr. Abrahamian: Aye	Mr. Golden: Aye	Mr. Foglio: Aye	Mr. Nonini: Aye	Ms. Souza: Aye	Vote 5/0

Date

Amanda Souza, Board Secretary
North Central Fire Protection District





Board of Directors: Ken Abrahamian • Michael Golden Michael Foglio • Rusty Nonini • Amanda Souza Fire Chief: Timothy V. Henry, CFO, EFO

> Fire Headquarters 15850 W. Kearney Boulevard Kerman, California 93630-9335 (559) 275-5531 • FAX (559) 846-3788 www.northcentralfire.org

#### **MEMORANDUM**

**TO:** North Central Board of Directors

**FROM:** Timothy Henry, Fire Chief

**DATE:** June 23, 2022

**SUBJECT:** Weed Abatement Public Hearing and Notices

This is the second of three scheduled public hearings for weed abatement.

Since the last public hearing on May 26th, another 26 notices were mailed out to property owners in violation of the District abatement policy. District engine companies will begin the reinspections of these properties after tonight's hearing and properties not abated will be assigned to contractors.

Attached is a list of the properties receiving the "Notice to Destroy Weeds" in June for the Board's review.

Recommended Action: Conduct Public Hearing and review list.

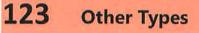
10-DAY NOTICE MAILED	BOARD HEARING DATE	APN	OWNER INFORMATION	LOCATION
6/9/2022	6/23/2022	312-150-37S	Cesar Trujillo and Moises Del Toro Chavez	6464 W McKinley Ave
6/9/2022	6/23/2022	327-120-65	Donald Edwin & Renee Sue Miranda	1510 S Brawley
5/20/2022	6/23/2022	406-091-18	104 Investments LLC	6138 N Van Ness Blvd
5/20/2022	6/23/2022	407-152-12	Brian and Vickie Cogburn	6050 N San Pablo Ave
5/20/2022	6/23/2022	407-375-01	Esteban Castillo & Wm James Green	6512 N. Ferger Ave.
5/13/2022	6/23/2022	416-153-15	Priscilla Cole & Jason Reece	687 W. Roberts Ave.
5/20/2022	6/23/2022	417-251-04	Namak Properties	327 W San Jose
5/20/2022	6/23/2022	425-091-04	Al-Hindi Properties, LLC	4969 N. Glenn Ave
5/20/2022	6/23/2022	425-091-33	Viego Capital - A Carlson	4961 N Glenn Ave.
5/20/2022	6/23/2022	425-091-34	Viego Capital - A Carlson	4957 N Glenn Ave.
5/20/2022	6/23/2022	425-121-29	Vic Gharibian	4877 N. Arthur Ave
5/20/2022	6/23/2022	425-121-43	Bryce D Hovannisian	408 W Santa Ana
5/20/2022	6/23/2022	425-122-16	Paulette Wierman - J Giffen	4886 N Arthur Ave
5/20/2022	6/23/2022	425-203-11	Central Valley Capital IV LP	4735 N. Thorne Ave
5/20/2022	6/23/2022	425-203-13	Voltier Inc	4715 N. Thorne Ave
5/20/2022	6/23/2022	425-203-28	James & Rhonda Karagozian TRS	4710 N Arthur Ave
5/20/2022	6/23/2022	425-283-04	Dick Yoshida	4641 N Thorne Ave
5/20/2022	6/23/2022	425-293-01	Patrick M Casey	88 E. Rialto Ave
5/20/2022	6/23/2022	426-122-22	Jason and April Jackson	4487 N. Thorne Ave.
5/13/2022	6/23/2022	442-320-47	Mary Jane Lewis	3588 W Peralta
5/13/2022	6/23/2022	449-040-05	Carolyn Cooley and Gregory Arthur Cooley	lot just west of 3241 W McKinley
6/9/2022	6/23/2022	449-040-40	Arturo and Orquidia Fraustro TRS	3216 W Floradora
6/9/2022	6/23/2022	505-050 <b>-</b> 03S	Pamela L Kammen and Donald Michael Black TRS	5395 N Garfield Ave
6/9/2022	6/23/2022	505-030-05S	Desmond Family Real Estate LP	8208 W Barstow
6/9/2022	6/23/2022	505-030-32	Thomas Gene Hernstedt	8365 W Barstow
6/9/2022	6/23/2022	505-050-16	Grande Hall and the Gardens	5242 N Garfield

May 2022

Total Calls 398



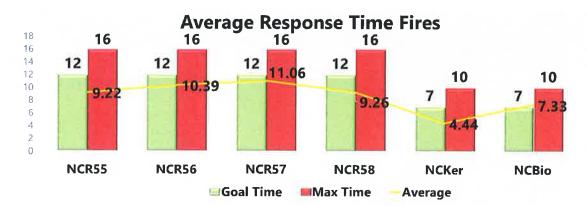
36 Fire Call Types



EMS/Rescue

239

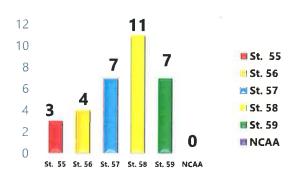
EMS/Rescue Call Types

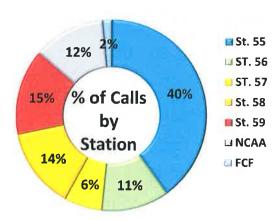


**TOTAL FIRE LOSS** 

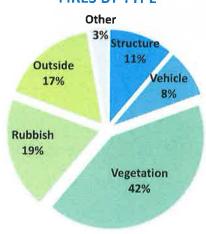
\$492,000.00

#### Overlapping call % by Station (Q2)





#### **FIRES BY TYPE**



#### NORTH CENTRAL FIRE PROTECTION DISTRICT



Board of Directors: Ken Abrahamian • Michael Foglio Michael Golden • Rusty Nonini • Amanda Souza Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters 15850 W. Kearney Boulevard Kerman, California 93630-9335 (559) 878-4550 • FAX (559) 846-3788 www.northcentralfire.org

#### **MEMORANDUM**

TO:

North Central Board of Directors

FROM:

Timothy Henry, Fire Chief

DATE:

June 23, 2022

SUBJECT:

2022-2023 Fiscal Year Preliminary Budget

The 2022-2023 Preliminary Budget has been prepared for the Board's review and adoption. Below are some of the highlights for the amended 2021-2022 Fiscal Year Budget, and projections for the 2022-2023 Fiscal Year budget:

#### FY 2021-22

Page 1 - operating revenue is projected to be \$771,209 over expenditures after the contribution to the Capital Fund of \$2,000,000 and the \$283,300 contribution to the District's Pension 115 Trust Fund Plan.

Staff is recommending an additional \$316,700 contribution to the District's Pension 115 Trust Plan bringing the total contribution in 2021-2022 to \$600,000.

- ➤ Page 2 net property tax revenues are projected to be .7% or \$73,938 above budgeted revenues. The actual property tax revenue increase from prior year tax revenues was \$354,742 or a 3.48% increase. Operating revenue from all sources is estimated to be \$252,487 over budget.
- ▶ Page 3 this chart reflects the percentage growth in property taxes for the District each year and the 6-year average growth rate. In 2016-2017, the District received \$8.3 million in property taxes. In 2021-2022, the District will receive an estimated \$10.5 million. This is an increase in tax revenue of \$2.2 million for the year compared to six years ago. Staff has used two percent for purposes of projecting revenues in next years' budget.
- ➤ Page 4 operating expenses, agreements, debt service payments, and obligations are projected to be \$26,393 under budget.

- Page 5 wages and benefit expenses are projected to be \$195,326 under budget. Wages and benefits expenses are reflected net of reimbursements for SAFER grants of \$816,565 and OES strike team reimbursements for overtime and FLSA of \$141,189 and \$24,205 respectively.
- Page 6 and 7 during the 2021-2022 Fiscal Year the District is estimating expending funds on the following capital purchases, improvements and building projects:
  - Continued upgrades on Station 59 \$529,926
  - Dispatch radio upgrade \$18 814
  - Tower Equipment Upgrade \$233,589
  - Training Tower Project at Station 58 \$65,093
  - Replaced the chain link fencing at Stations 56 and 58 \$43,054
  - Tranquility Tower communication equipment transfer \$8,014
  - Purchase new vehicle for Property Maintenance Worker \$63,444
  - Purchase new Squad apparatus for Station 59 \$274,688
  - Type I Fire Engine (in production) \$915,390
  - Type III Fire Engine for Station 57 (in production) CDBG Grant -\$250,000.
  - Purchased storage containers for Station 55 and 58 \$29,060
  - Installed extractors for Station 56 and 58 \$26,094

#### FY 2022-23

- ➤ Page 1 operating revenue is projected to be \$114,150 over expenditures after the annual contribution to the Capital fund of \$900,000.
- ▶ Page 2 budgeted property tax revenues are projected to increase by 1.58 percent or \$167,046. Overall revenue from all sources is estimated to decrease by \$1,006,295 due to approximately \$1.1 million in one-time revenues from COVID reimbursement programs not anticipated to be received next fiscal year.
- ▶ Page 4 total operating expenses, agreements, debt service payments, and obligations are projected to decrease by \$668,563 from actual estimated expenses of 2021-22. This decrease results from the termination of the City of Fresno service agreement for \$1,066,468. Excluding this, actual operating expenses are projected to increase by \$397,905 which factors in the opening, and continued operation, of two new fire station facilities and companies.
- ➤ Page 5 with the opening of two new stations and a daily staffing increase to 21 firefighters per day, total salary and benefits less funds received from the SAFER grant are projected to increase by \$1,702,627 from actual

estimated expenses of 2021-22. This assumes all authorized positions are filled.

- Page 6 and 7 Capital and Building Fund projects proposed for 2022-2023:
  - With an extended lead time of up to 18 months for new apparatus, it is recommended the District initiate the order process for two new apparatus. Lease payments usually begin 6 months after delivery and will fall into the subsequent budget year. The equipment recommended for ordering is:
    - o One Type 1 Fire engine \$940,037
    - One Water Tender for Biola \$554,000 (also being submitted for potential CDBG funding)
  - Two Fire Prevention staff vehicles \$85,000
  - Expand the driveway area around the training tower plus additional concrete work - \$25,000
  - Several projects will be carried over to 2022-2023 including:
    - o Upgrades to Paramedics dorm at Station 58 \$50,000
    - o Driveway asphalt repair at Station 55 \$15,000
    - Reconditioning the drainage/drywell in the front driveway at Station 58 - \$20,000
- ▶ Page 8 ending total cash balances for all District funds for June 30, 2022 is projected to be \$11,857,123 which is an increase of \$1,935,084 from June 30, 2021.
- ▶ Page 9 a two-year projection utilizing a two percent increase in property tax growth projects a net operating revenue of \$44,303 after the annual Capital Fund contribution of \$900,000.
- ➤ Page 10 staff has updated the Apparatus/Capital Equipment Schedule presented to the Board on June 24, 2021 and incorporated into this proposed budget document. Significant changes include:
  - Moving the timeframe for land acquisition for a future fire station and training facility from 2024-2025 to fiscal year 2022-2023, increasing the anticipated cost of the property to \$1.5 million and not financing the purchase.
  - Adding plan site/infrastructure/plan design costs in 2025-2026 of \$500,000.
  - Moving the construction date of the new fire facilities from 2030-2021 to 2026-2027, increasing the estimated construction from \$5 million to \$6 million and not financing the construction.

Even with the land acquisition and construction of new facilities paid without financing, the Capital Fund cash balance is estimated to remain sufficient for the long-term capital needs of the District. Should the Board finance any potential land acquisition or construction projects, that would only strengthen the Capital Fund cash balance.

Staff will return to the board in August for adoption of the proposed final budget for 2022-2023 which incorporates all actual activity for the fiscal year ending June 30, 2022.

Recommended Action: Adopt the 2022-2023 Preliminary Budget as presented.



## NORTH CENTRAL FIRE PROTECTION DISTRICT

**Preliminary Budget** 

2022-2023

### NORTH CENTRAL FIRE PROTECTION DISTRICT 2022-2023 PRELIMINARY BUDGET

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Two-Year Projection	9
Apparatus/Capital Equipment Schedules	10

## NORTH CENTRAL FIRE PROTECTION DISTRICT SUMMARY 2022-2023 PROPOSED BUDGET

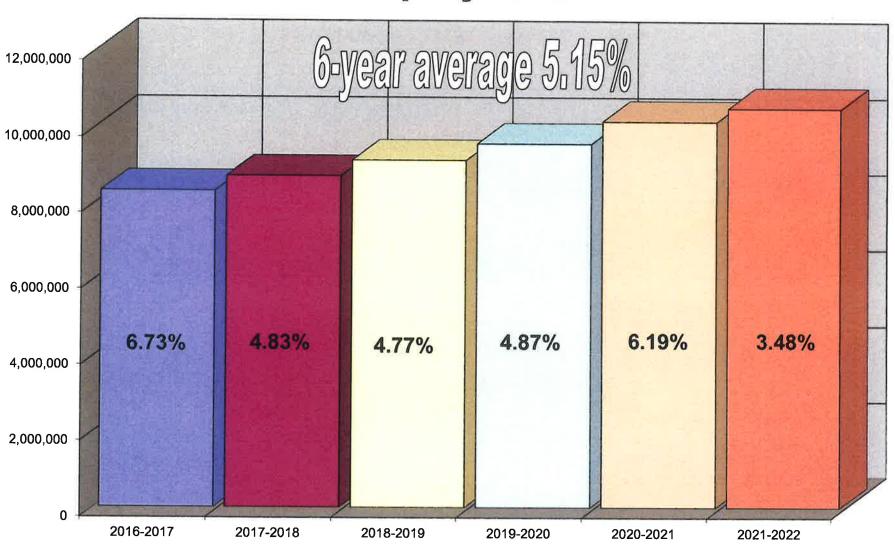
SUMMARY	2021-22 Estimated Actuals	2022-23 Proposed	Variance
Operating Revenue			
Property Tax Revenue	10,540,954	10,708,000	167,046
Other Revenue	1,736,240	562,900	-1,173,340
Total Operating Revenue	12,277,195	11,270,900	-1,006,295
Operating Expenditures			
Wages and Benefits	5,515,104	7,218,950	1,703,846
Services and Supplies	1,633,071	2,001,300	368,229
City of Fresno Service Agreement	1,066,468	0	-1,066,468
Dispatch Services	178,512	183,900	5,388
Pension Obligation Bonds - FCERA	363,663	385,500	21,837
FCERA Settlement Financing	416,707	417,900	1,193
Apparatus Lease Purchase Payment	49,161	49,200	39
Total Operating Expenditures	9,222,686	10,256,750	1,034,064
Annual Contribution to Capital Fund	2,000,000	900,000	-1,100,000
Contribution to Pension 115 Trust Account	283,300	0	-283,300
Operating Revenue	771,209	114,150	-657,059
Recommendation of Additional Contribution to Pension 115 Trust Account	316,700	0	-316,700
Operating Net Revenue	454,509	114,150	-340,359

### NORTH CENTRAL FIRE PROTECTION DISTRICT OPERATING REVENUE 2022 - 2023 PRELIMINARY BUDGET

Revenue	2021-2022 Adopted Budget	2021-2022 Estimated Actuals	Variance from Adopted	2022-2023 Proposed Budget	Variance from Estimated Actuals
Property Tax Revenue - General	Fund				
Secured Property Taxes	8,973,494	9,052,035	78,541	9,204,500	152,465
Unsecured Property Taxes	447,109	430,158	-16,951	412,500	-17,658
Homeowners Relief	65,900	63,196	-2,704	64,000	804
General Fund Totals	9,486,503	9,545,389	58,886	9,681,000	135,611
Property Tax Revenue - EMS Fu	ınd				
Secured Property Taxes	1,069,771	1,073,728	3,957	1,107,000	33,272
Unsecured Property Taxes	52,414	48,062	-4,352	47,500	-562
Homeowners Relief	7,600	7,410	-190	7,500	90
EMS Fund Totals	1,129,785	1,129,200	-585	1,162,000	32,800
Gross Property Tax Revenue	10,616,288	10,674,589	58,301	10,843,000	168,411
Redevelopment Portion	0	0	0	0	0
Fresno County Tax Collection Fees	-149,272	-133,635	15,637	-135,000	-1,365
Net Property Tax Revenue	10,467,016	10,540,954	73,938	10,708,000	167,046
Other Revenue and Transfers					
Interest on Funds with County	80,000	128,663	48,663	126,000	-2,663
Miscellaneous Revenue	79,332	101,779	22,447	17,300	-84,479
Payment for Priority one calls	12,000	13,914	1,914	13,000	-914
Permits, Fees and Plan Reviews	35,000	91,639	56,639	71,500	-20,139
American Ambulance Lease	17,388	17,388	0	17,400	12
Tower Rental	30,804	30,804	0	31,700	896
FCC and ROP Training Programs	28,000	76,925	48,925	166,000	89,075
Strike Team (Net of Expenses)	189,500	189,460	-40	0	-189,460
COVID Exp Reimbursed (Co & SLFRF)	1,085,668	1,085,668	0	0	-1,085,668
SHSGP and OES Grant Revenue	0	0	0	120,000	120,000
Total Other Revenue	1,557,692	1,736,240	178,548	562,900	-1,173,340
Total Projected Operating Revenue	12,024,708	12,277,195	252,487	11,270,900	-1,006,295

2022 - 2023 Projected Property Tax Revenue Growth = 2.0% increase

### **Property Tax Growth**



#### NORTH CENTRAL FIRE PROTECTION DISTRICT DISTRICT OBLIGATIONS AND OPERATING EXPENSES 2022- 2023 PRELIMINARY BUDGET

District Obligations and Operating Expenses	2021-2022 Adopted Budget	2021-2022 Estimated Actuals	Variance from Adopted Budget	2022-2023 Proposed Budget	Variance from Actuals
Agreements, Debt, Prior Obligations					
City of Fresno Service Agreement	1,066,468	1,066,468	0	0	-1,066,468
County of Fresno - Dispatch Services	210,200	178,512	-31,688	183,900	5,388
FCERA Payment Financing	417,751	416,707	-1,044	417,900	1,193
Apparatus Lease Purchase Payment	49,161	49,161	0	49,200	39
Pension Obligation Bonds	363,663	363,663	0	385,500	21,837
Station 54 Lease	20,000	20,000	0	40,800	20,800
Prior Board Benefits	5,419	5,005	-414	5,600	595
Surviving Spouse Benefits	11,295	10,976	-319	11,600	624
Total Agreements, Debt & Obligations	2,143,957	2,110,492	-33,465	1,094,500	-1,015,992
Operating Expenses					
Property, Auto and Liability Insurance	115,000	111,340	-3,660	125,000	13,660
Personal Protective Equipment (PPE)	100,000	134,602	34,602	92,100	-42,502
Communications	90,000	116,627	26,627	124,000	7,373
Apparatus Maintenance	150,000	143,789	-6,211	250,000	106,211
Station Equipment Maint.	40,000	7,880	-32,120	12,000	4,120
Computers & Office Equipment	104,000	102,479	-1,521	77,300	-25,179
Facility Maintenance	162,000	161,914	-86	200,000	38,086
Station Supplies	50,000	51,779	1,779	71,900	20,121
Bulk Fuel	120,000	116,629	-3,371	163,000	46,371
Utilities	65,000	63,862	-1,138	90,400	26,538
Professional Services	263,000	288,656	25,656	299,000	10,344
Membership Dues and Subscriptions	20,000	16,698	-3,302	18,800	2,102
Travel Expenses	30,000	14,677	-15,323	15,000	323
Training	127,000	128,592	1,592	120,000	-8,592
Health, Fitness and Safety				30,000	30,000
Office Supplies	20,000	21,159	1,159	17,000	-4,159
Food	5,000	5,555	555	6,000	445
Fire Prevention	50,000	46,912	-3,088	50,000	3,088
Apparatus Tools, Equipment & Hose	75,000	59,155	-15,845	115,000	55,845
SCBA Masks & Maintenance	20,000	20,766	766	84,000	63,234
Total Services, Supplies & Maintenance	1,606,000	1,613,071	7,071	1,960,500	347,429
Total Operating Expenditures	3,749,957	3,723,563	-26,393	3,055,000	-668,563

## NORTH CENTRAL FIRE PROTECTION DISTRICT WAGES AND BENEFITS 2022- 2023 PRELIMINARY BUDGET

Wages and Benefits	2021-2022 Adopted Budget	2021-2022 Estimated Actuals	Variance from Adopted Budget	2022-2023 Proposed Budget	Variance from Actuals
Wages and Benefits:					
Current Board Wages & Benefits	61,075	50,213	-10,862	51,200	987
Base Salaries	4,507,000	4,503,977	-3,023	5,885,900	1,381,923
Overtime	436,853	435,038	-1,815	581,000	145,962
FLSA Overtime	79,062	48,720	-30,342	108,500	59,780
Holiday Pay	56,905	43,078	-13,827	62,300	19,222
Premium Pay	57,033	116,389	59,356	145,800	29,411
Uniform Allowance	45,939	47,278	1,339	49,000	1,722
Health Insurance	559,839	540,368	-19,471	775,500	235,132
Pension	595,533	497,554	-97,979	715,100	217,546
457	29,750	26,500	-3,250	27,000	500
Workers Comp	195,899	120,277	-75,622	255,450	135,173
Payroll Taxes	105,771	84,939	-20,832	113,400	28,461
Total Wages & Benefits	6,730,659	6,514,332	-216,327	8,770,150	2,255,818
SAFER Grant Reimbursements: 2019 Award 2020 Award	-837,610	-765,829 -50,736	71,781 -50,736	-908,000 -660,400	-142,171 -609,664
Total SAFER Reimbursment	-837,610	-816,565	21,045	-1,568,400	-751,835
Strike Team Reimbursements:					
Overtime	-141,200	-141,189	11	0	141,189
Premium Pay	-24,200	-24,205	-5	0	24,205
Total Strike Team Reimbursment	-165,400	-165,394	6	0	165,394
4850 Pay Reimbursement	-33,200	-33,251	-51	0	33,251
Total 4850 Pay Reimbursement	-33,200	-33,251	-51	0	33,251
Adjusted Wages & Benefits Totals	5,694,449	5,499,123	-195,326	7,201,750	1,702,627

#### NORTH CENTRAL FIRE PROTECTION DISTRICT CAPITAL EQUIPMENT FUND 2022- 2023 PRELIMINARY BUDGET

Capital Equipment Fund	2021-2022 Adopted Budget	2021-2022 Estimated Actuals	Variance from Adopted Budget	2022-23 Proposed Budget	Variance from Actuals
Beginning Cash Balance	3,108,805	3,108,805	0	4,458,964	1,350,159
Interest from Fresno County	28,000	24,000	-4,000	53,508	29,508
Transfer from Operating Funds	2,000,000	2,000,000	0	900,000	-1,100,000
Strike Team Reimbursements	100,000	100,000	0	100,000	0
Subtotal before Expenditure Transfers	5,236,805	5,232,805	-4,000	5,512,472	279,667
Expenditures					
Miscellaneous Expenditures	10,000	7,116	-2,884	10,000	2,884
Dispatch Radios Upgrade	20,000	18,814	-1,187	0	-18,814
Tranquility Tower Equipment Transfer	25,000	8,014	-16,986	0	-8,014
Maintenance Vehicle	65,000	63,444	-1,556	0	-63,444
Squad - Station 59	30,310	47,052	16,742	0	-47,052
Renovation - Station 59 App Bay	650,000	529,926	-120,074	373,200	-156,726
Type III Fire Engine (CDBG Grant)	500,000	0	-500,000	500,000	500,000
Capital Improvement Projects	100,000	73,381	-26,619	100,000	26,619
Extractor for Stations 56 & 58	30,000	26,094	-3,906	0	-26,094
Two Fire Prevention Vehicles				85,000	85,000

Total Transfers and Expenditures	1,430,310	773,841	-656,469	1,068,200	294,35
Estimated Ending Fund Balance	3,806,495	4,458,964	652,469	4,444,272	-14,692
Net Change in Fund Balance	697,690	1,350,159	652,469	-14,692	-1,364,851

## NORTH CENTRAL FIRE PROTECTION DISTRICT BUILDING FUND 2022- 2023 PRELIMINARY BUDGET

Building Fund	2021-2022 Adopted Budget	2021-2022 Estimated Actuals	Variance from Adopted Budget	2022-23 Proposed Budget	Variance from Actuals
Beginning Cash Balance	240.020	240.000		0.40 500	
Property Tax Revenue	249,028	249,028	0	318,589	69,561
	26,000	15,000	-11,000	26,000	11,000
Interest from Fresno County	6,500	3,000	-3,500	6,500	3,500
Transfer from EMS fund	100,000	100,000	0	0	-100,000
Subtotal before Transfers	381,528	367,028	-14,500	351,089	84,061
Expenditures					
Weed Abatement Expenses	25,000	17,898	-7,102	25,000	7,102
Miscellaneous Expenditures	10,000	5,208	-4,792	10,000	4,792
Storage Containers - Stations 55 & 58	27,000	25,333	-1,667	0	-25,333
3					
Total Expenditures	62,000	48,439	-13,561	35,000	-13,439
Estimated Ending Fund Balance	319,528	318,589	-939	316,089	-2,500
Net Change in Fund Balance	70,500	69,561	-939	-2,500	-72,061

#### NORTH CENTRAL FIRE PROTECTION DISTRICT COUNTY FUND BALANCES 2022- 2023 PRELIMINARY BUDGET

### NORTH CENTRAL FIRE PROTECTION DISTRICT County Fund Balances

#### Balances as of

Funds	Estimated at June 30, 2022	June 30, 2021	Variance
General Fund	5,882,455	5,427,946	454,509
Capital - Equipment Fund	4,458,964	3,108,805	1,350,159
Building Fund	318,589	249,028	69,561
EMS Zone 1 Fund	693,837	638,263	55,574
SL/Vacation Buyout Fund	34,971	34,605	366
Reserve Fund	346,842	343,204	3,638
Contingency Fund	121,465	120,188	1,277
Total Balance for all Funds	11,857,123	9,922,039	1,935,084

### NORTH CENTRAL FIRE PROTECTION DISTRICT TWO-YEAR PROJECTION 2022- 2023 PRELIMINARY BUDGET

	2021-2022 Estimated Actuals	2022-2023 Projections	2023-2024 Projections
Revenue			
Total Operating Revenue	12,277,195	11,270,900	11,496,318
Total Revenue	12,277,195	11,270,900	11,496,318
Expenditures	-		
Wages, Benefits and POB	5,878,767	7,604,450	7,832,584
Services and Supplies	1,860,744	2,234,400	2,301,432
City of Fresno - Service Agreement	1,066,468	0	0
FCERA Settlement Financing	416,707	417,900	418,000
Total Expenditures	9,222,686	10,256,750	10,552,016
Annual Contribution to Capital Fund	2,000,000	900,000	900,000
Contribution to Pension 115 Trust Account	600,000	0	0
Operating Net Revenue	454,509	114,150	44,303

Property Tax Growth Projection 2022-23 = 2% Increase Property Tax Growth Projection 2023-24 = 2% Increase

#### NORTH CENTRAL FIRE PROTECTION DISTRICT APPARATUS/CAPITAL EQUIPMENT SCHEDULE FISCAL YEARS 2022 - 2042

Fiscal Year	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031	2031 - 2032	2032 - 2033	2033 - 2034	2034 - 2035	2035 - 2036	2036 - 2037	2037 - 2038	2038	2039 - 2040	2040 - 2041	2041 - 2042
Beginning Balance	3,108,805	4,458,964	3,778,311	4,563,620	5,258,529	5,461,777	103,186	564,166	644,575	1,000,107	1,267,231	1,511,041	1,823,714	2,128,291	2,412,218	2,774,970	2,959,887	2,888,318	2,749,113	2,976,685	3,051,468
Interest Accrued	24,000	53,508	45,340	54,763	63,102	65,541	1,238	6,770	7,735	12,001	15,207	18,132	21,885	25,539	28,947	33,300	35,519	34,660	32,989	35,720	36,618
Strike Team Reimb.	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Transfer from General Fund	2,000,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000
Capital Improvement Projects	661,236	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Apparatus Lease Payments	49,161	49,161	160,031	259,854	259,854	324,133	324,133	552,203	552,203	552,203	671,397	605,459	511,366	641,612	566,195	650,065	814,496	705,417	705,417	860,938	741,744
District Vehicle Purchases	63,444	85,000	0	0	0	0	116,125	274,158	0	92,674	0	0	105,942	0	0	98,318	192,591	368,448	0	0	0
Purchase Land for New Station	0	1,500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Build New Station	0	0	0	0	500,000	6,000,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ending Balance	4,458,964	3,778,311	4,563,620	5,258,529	5,461,777	103,186	564,166	644,575	1,000,107	1,267,231	1,511,041	1,823,714	2,128,291	2,412,218	2,774,970	2,959,887	2,888,318	2,749,113	2,976,685	3,051,468	3,246,341

Interest Rate Assumption @ 1.2%
Inflation Rate Assumption @ 3%

## NORTH CENTRAL FIRE DISTRICT 20-YEAR APPARATUS REPLACEMENT SCHEDULE

FY Approval to Order	Equipment Purchased	Equipment Purchased Estimated Cost	
2021-2022	Type III Fire Engine	250,000	29,009
2021-2022	Squad Rescue Rig	318,248	36,929
2021-2022	Type I Fire Engine	915,390	94,093
2022-2023	2 Fire Prevention Staff Vehicles	85,000	N/A
2022-2023	Type I Fire Engine	940,037	99,823
2022-2023	Water Tender (Possible CDBG)	553,952	64,279
2025-2026	Type I Fire Engine	940,037	109,079
2027-2028	Aerial Ladder Truck	1,441,277	118,991
2027-2028	BC Truck	116,125	N/A
2028-2029	Fire Chief Vehicle	91,386	N/A
2028-2029	Deputy Chief Vehicle	91,386	N/A
2028-2029	Fire Marshal Vehicle	91,386	N/A
2030-2031	Type I Fire Engine	1,027,204	119,194
2030-2031	Training Vehicle	92,674	N/A
2033-2034	Type I Fire Engine	1,122,454	130,246
2033-2034	BC Truck	105,942	N/A
2034-2035	Patrol Rig	210,326	24,406
2035-2036	Water Tender	722,782	83,870
2036-2037	Type I Fire Engine	1,226,535	142,324

## NORTH CENTRAL FIRE DISTRICT 20-YEAR APPARATUS REPLACEMENT SCHEDULE

FY Approval to Order	Equipment Purchased Estimated Cost		Annual Lease Payment		
2036-2037	Water Tender	744,465	86,386		
2036-2037	Maintenance Truck	98,318	N/A		
2037-2038	Staff Vehicle	36,529	N/A		
2037-2038	BC Truck	156,062	N/A		
2038-2039	Fire Chief Vehicle	122,816	N/A		
2038-2039	Deputy Chief Vehicle	122,816	N/A		
2038-2039	Fire Marshal Vehicle	122,816	N/A		
2039-2040	Type I Fire Engine	1,340,268	155,521		