

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, APRIL 23, 2020
5:30 P.M.
MINUTES**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically," this Regular Meeting will be held via conference call and can be accessed as follows:

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 862 0730 4283. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:36 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Ms. Amanda Souza and Mr. Abrahamian.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

There was no invocation or flag salute.

3. PUBLIC COMMENTS

There were no public comments

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for March 2020

B. Review and Acceptance of Monthly Financial Reports

- 1) District Cash Balances Report – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. There were no items pulled so Mr. Abrahamian called for a motion.

Motion: To approve the Consent Agenda as presented.

Moved by: Mr. Nonini, second by Mrs. Belluomini

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of March 26, 2020.

Mr. Abrahamian stated there was no flag salute at the last meeting because it was held telephonically. The minutes state there was a flag salute so that needs to be removed from the minutes.

Motion: To approve the minutes with the change just stated of the Regular Board Meeting of March 26, 2020.

Moved by: Mrs. Belluomini, second by Mr. Foglio.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

6. FIRE CHIEF REPORT

A) Fire Incident Fire/Prevention Reports for March

Chief Henry called the District Board's attention to the summary report for the fire incident report for March and asked them if they had any questions. Chief Henry answered a question about the average response time graphs. There were no other questions.

B) COVID-19 Update

Chief Henry updated the District Board on the implementation of the District policies for COVID-19. He stated the District will apply for a grant that reimburses the District for expenses directly related to items purchased and staffing costs due to COVID-19.

C) Personnel Update

Chief Henry updated the District Board on the process and timeline scheduled for testing and the promotion for the three vacant Engineer positions. After these three positions are filled, the District will have five vacant firefighter positions to fill. The District has begun to plan a period of applications, a time for testing, and then going through the selection, interview and background checks for the five vacant firefighter positions.

D) Station 55 Parking Renovation Project

Chief Henry reported on the progress of the station 55 parking renovation project and some of the challenges the District has faced to date. The project is moving forward and is expected to be completed on time which is the third week of June.

E) Modular Classrooms

Chief Henry called the District Board's attention to the pictures in their board packets of the classroom being installed at District station 58. Due to school closures from COVID-19, the school district decided to move the classrooms sooner than originally scheduled. Fortunately, at station 58, the District was able

to receive the classroom and install it on short notice. Chief Henry stated at station 55, due to the ongoing parking renovation project, the classroom for station 55 is being staged near the School District's new District office until we are ready for placement sometime in June.

F) Emergency Generators

Chief Henry updated the District Board on the progress and the process of ordering and installing the generators for stations 57 and 58. This project requires a lot of steps and permits but is starting to move forward.

G) Weed Abatement

Chief Henry called the District Board's attention to the letter from Kerman City Manager John Jansons. At their April 8th meeting, the Kerman City Council approved transferring their weed abatement service to the District. This change has been in the works for a couple months and now the District will provide weed abatement services for the City of Kerman.

Chief Henry stated this is the time of year when a lot of Grants become available so the District will be looking to submit applications as these opportunities become available.

7. RESOLUTION NO. 20-05 AMENDING THE 2019-2020 FINAL BUDGET

A) Action item – Consider and adopt Resolution No. 20-05 amending the 2019-2020 final budget.

Mr. Barcelos called the District Board's attention to the memo in their board packet listing the items that need to be added to the budget by this amendment. Most of these items are capital purchases or improvements approved by the District Board during the fiscal year after the budget was adopted back in August 2019. The only item already in the budget that needs to be increased is the station 55 parking renovation project which is being increased because the bid came in over the proposed cost adopted in the budget.

Mr. Barcelos took the District Board through the list of capital purchases and improvements and described each one and the proposed cost approved by the Board. Mr. Barcelos explained the reasons for the increase in the station 55 parking renovation project.

Mr. Barcelos and Chief Henry answered a few questions from the District Board and addressed any concerns. After all the questions and comments, Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 20-05 amending the 2019-2020 Final Budget as presented.

Moved by: Mr. Nonini, second by Mr. Abrahamian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

8. WEED ABATEMENT CONTRACTOR AGREEMENT

A) Action item – Consider and approve agreement with Sequoia Western for weed abatement services.

Mr. Barcelos stated Sequoia Western the District’s abatement contractor has agreed to provide their services at the same rates as last year. All other terms of the contract have remained the same, this is a renewal for this year’s abatement season. After Mr. Barcelos answered a few questions, Mr. Abrahamian called for a motion.

Motion: To approve the weed abatement services contract with Sequoia Western and authorize Chief Henry to sign the contract.

Moved by: Mrs. Belliomini, second by Ms. Souza.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

9. BOARD MEMBER COMMENTS/REPORTS

There were no comments.

10. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, May 28, 2020 at 5:30 p.m.

11. ADJOURNMENT

Motion: To adjourn the meeting at 6:16 p.m.

Moved by: Mr. Nonini, second by Mr. Abrahamian.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

Date