



NORTH CENTRAL FIRE
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY
AUGUST 26, 2021

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, AUGUST 26, 2021
5:30 P.M.
AGENDA**

1. CALL TO ORDER

A) Roll Call

2. INVOCATION AND FLAG SALUTE

3. PUBLIC COMMENTS

4. CONSENT AGENDA

A) Consideration and Approval of Disbursements List for July 2021

B) Review and Acceptance of Monthly Financial Reports

1) Budget Variance Report: YTD Expenses Compared to Budget - July

2) Fresno County: Cash Balances – All Funds – June and July

3) Revenue and Reimbursement Report – June and July

4) PG & E Report - July

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of July 22, 2021.

6. FIRE CHIEF REPORT

A) Fire Incident/Fire Prevention Reports for July

B) Fireworks Update

C) SAFER / Personnel

D) Station 59 Update

E) OES / Wildland Deployment

F) Notice from County Regarding 2018-2019 Audit

7. PUBLIC HEARING AND ADOPTION OF THE 2021-202 FISCAL YEAR FINAL BUDGET

A) Action item - Conduct Public Hearing and adopt the 2021-2022 fiscal year Final Budget.

PUBLIC COMMENT: (Before Closed Session) For any member of the public that would like to make a comment on the Closed Session item(s)

8. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

9. BOARD MEMBER COMMENTS/REPORTS

10. ANNOUNCEMENTS

A) Regular Board Meeting: Thursday, September 30, 2021, at 5:30 p.m.

11. ADJOURNMENT

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
JULY 1, 2021 - JULY 31, 2021
AUGUST 5, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
	Quickbooks Payroll Service	Employee Payroll	07/01/21	4,899.53
6108	Payroll - part-time employee	Employee Payroll	07/02/21	1,255.96
6170	SDRMA	Workers Comp annual premium	07/02/21	121,313.81
	NCPFA	Union dues	07/07/21	3,000.00
	Quickbooks Payroll Service	Employee Payroll	07/12/21	2,858.99
	Quickbooks Payroll Service	Employee Payroll	07/14/21	328.13
	Quickbooks Payroll Service	Employee Payroll	07/14/21	153,360.91
6171	AllStar Fire Equipment	Purchase of new fire hose	07/16/21	10,707.34
6172	Aramark	Linen service	07/16/21	180.83
6173	ARBA	Group life insurance	07/16/21	144.68
6174	AT&T	Phone & long distance service	07/16/21	50.74
6175	Baker Manock & Jensen	Legal services	07/16/21	2,330.30
6176	Barrios Enterprise	Portable toilet maintenance	07/16/21	35.00
6177	Employee Reimbursement	Uniform allowance & boots	07/16/21	485.75
6178	Employee Payroll Liabilities	Child support	07/16/21	435.00
6179	Employee Payroll Liabilities	Child support	07/16/21	100.50
6180	Chase	FCERA settlement debt service payment	07/16/21	208,568.52
6181	Christine L. Boozer	Training consultant	07/16/21	3,400.00
6182	City of Kerman	Utilities	07/16/21	609.71
6183	Clyde Lansing	Consultant services	07/16/21	2,000.00
6184	Comcast Business	Internet and phone services	07/16/21	1,611.29
6185	Cook's	Station radios	07/16/21	395.40
6186	CSG Consultants, Inc.	Inspections & plan review services	07/16/21	345.00
6187	Employee Reimbursement	Boots	07/16/21	285.00
6188	ECMS	Repair turnouts	07/16/21	322.21
6189	Employee Reimbursement	Boots	07/16/21	285.00
6190	Faustino Lopez	Gardener for station 59	07/16/21	580.00
6191	FDAC EBA	Group plan health insurance	07/16/21	52,140.45
6192	H&J Chevrolet	Apparatus maintenance	07/16/21	99.88
6193	IAFC	Membership dues	07/16/21	260.00
6194	Jack's Butane	Propane and parts for generator project	07/16/21	4,858.05
6195	John Hancock USA	457 plan contributions	07/16/21	3,227.86
6196	Jorgensen Company	Statiions extinguisher testing	07/16/21	563.00
6197	Employee Reimbursement	Uniform allowance & boots	07/16/21	618.49
6198	Board Member Reimbursement	Board member health insurance	07/16/21	799.00
6199	Employee Reimbursement	Boots	07/16/21	285.00
6200	Employee Reimbursement	Uniform allowance & boots	07/16/21	1,010.10
6201	Loperena Antenna	Owens Mountain antenna site lease	07/16/21	1,649.00
6202	Employee Reimbursement	Uniform allowance	07/16/21	667.38
6203	Mac's Equipment	Hose fitting	07/16/21	122.17

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
JULY 1, 2021 - JULY 31, 2021
AUGUST 5, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
6204	Board Member Reimbursement	Board member health insurance	07/16/21	901.00
6205	Mid Valley Disposal	Utilities	07/16/21	322.20
6206	Miller Mendel, Inc	Computer storage	07/16/21	12.31
6207	Occupational Health Center	Employee physicals	07/16/21	133.00
6208	Orkin	Pest control	07/16/21	70.00
6209	Overhead Doors, Inc	Overhead door repairs	07/16/21	341.25
6210	PARS	Pension plan admin fee	07/16/21	2,952.25
6211	PG&E	Utilities	07/16/21	5,015.02
6212	Quinn Co.	Payment adjustment to order generators	07/16/21	540.16
6213	Voided	Voided check	07/16/21	0.00
6214	Ray Morgan	Copier maintenance	07/16/21	62.50
6215	Real-Time	Computer maintenance	07/16/21	1,471.50
6216	Republic Services	Trash service - station 59	07/16/21	120.79
6217	Robert V Jensen	Bulk fuel	07/16/21	2,843.48
6218	Rolinda Farm Supply	Station supplies	07/16/21	97.85
6219	Board Member Reimbursement	Board member health insurance	07/16/21	799.00
6220	Santander Leasing, LLC	Apparatus lease annual payment	07/16/21	49,160.54
6221	Employee Reimbursement	Station repairs	07/16/21	1,045.90
6222	Sebastian	Phone service	07/16/21	173.90
6223	Sequoia Western	Weed abatement services	07/16/21	10,710.35
6224	Sierra Data Management	Scan and shred documents	07/16/21	7,982.90
6225	Sierra HR Partners, Inc	HR consultant services	07/16/21	575.00
6226	Sierra Lock & Glass	Key new station locks	07/16/21	2,146.47
6227	Slumberger Lumber	Station maintenance	07/16/21	23,282.09
6228	Sparkletts	Water delivery service	07/16/21	655.85
6229	Employee Reimbursement	Uniform allowance	07/16/21	284.92
6230	Board Member Reimbursement	Board member health insurance	07/16/21	1,350.00
6231	Employee Reimbursement	Boots	07/16/21	285.00
6232	U.S. Bank PARS	Pension plan contributions	07/16/21	41,003.78
6233	Unitedhealthcare Insurance Co.	Prior board member insurance	07/16/21	403.50
6234	Valley Farms Supply	Apparatus supplies, radio parts, station supplies.	07/16/21	834.95
6235	Employee Reimbursement	Uniform allowance & boots	07/16/21	722.50
	Quickbooks Payroll Service	Board Payroll	07/29/21	306.08
	Quickbooks Payroll Service	Employee Payroll	07/29/21	155,412.31
6236	Aramark	Linen service	07/30/21	160.48
6237	Employee Payroll Liabilities	Child support	07/30/21	435.00
6238	Employee Payroll Liabilities	Child support	07/30/21	100.50
6239	CCP Industries Inc.	Office & station supplies	07/30/21	1,003.21
6240	Co. of Fresno Auditor/Controller	July 2021 - POB	07/30/21	30,305.24

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
JULY 1, 2021 - JULY 31, 2021
AUGUST 5, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
6241	FAIRA	Auto, property & liability insurance premium	07/30/21	111,340.00
6242	FDAC EBA	Membership dues	07/30/21	562.50
6243	Fire Apparatus Solutions	Apparatus maintenance	07/30/21	7,260.53
6244	Employee Reimbursement	Training reimbursement	07/30/21	415.00
6245	John Hancock USA	457 plan contributions	07/30/21	3,156.59
6246	Jorgensen Company	Extinguisher inspection	07/30/21	219.34
6247	Employee Reimbursement	Uniform allowance & boots	07/30/21	740.08
6248	Employee Reimbursement	Boots	07/30/21	285.00
6249	L.N. Curtis	Turnout & fire hose accessories	07/30/21	3,652.55
6250	Mid State Containers	Down payment for containers for 58 & 55	07/30/21	6,000.00
6251	Office Depot	Office supplies	07/30/21	293.70
6252	Orkin	Pest control	07/30/21	35.00
6253	Peter Cacossa	Inspections	07/30/21	500.00
6254	PG&E	Utilities	07/30/21	2,303.98
6255	Ray Morgan	Printer maintenance	07/30/21	260.89
6256	Real-Time	Computer maintenance	07/30/21	516.17
6257	Robert V Jensen	Bulk fuel	07/30/21	4,270.75
6258	Salsbury Industries	Lockers for station 59	07/30/21	14,727.79
6259	Employee Reimbursement	Station maintenance	07/30/21	946.27
6260	Sierra Lock & Glass	Repair locks	07/30/21	942.65
6261	Sparkletts	Water delivery service	07/30/21	824.88
6262	Standard Insurance Company	Life & LTD Insurance	07/30/21	1,711.00
6263	Target Solution Learning LLC	Training course registration fees	07/30/21	349.30
6264	U.S Bank Cal Card	Station supplies & maint., bank charges, office supplies, apparatus maint., food, computer maint., training, other professional service, scba and equip. maint., radio comm	07/30/21	8,225.81
6265	U.S Bank Pars	Pension plan contributions	07/30/21	40,218.85
6266	US Bank Voyager Fleet Card	Voyager card fuel purchases	07/30/21	1,696.71
6267	Verizon	Toughbooks data plan	07/30/21	760.20
6268	Verizon Wireless	Cell phones - operations	07/30/21	5.71
6269	Verizon Wireless Office	Cell phones - admin staff	07/30/21	512.06
Total				1,142,946.07

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 1,142,946.07

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022**

Services, Supplies and Maintenance	Fiscal Year 2021 - 2022 Budget	Activity thru 07/01/21	Jul-21	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,066,468	0.00	88,872.33	88,872.33	8%	977,595.67	92%
County of Fresno - Dispatch Services	210,200	0.00	0.00	0.00	0%	210,200.00	100%
Pension Obligation Bonds	363,663	0.00	30,305.24	30,305.24	8%	333,357.76	92%
FCERA Payment Financing	417,751	0.00	208,568.52	208,568.52	50%	209,182.48	50%
Apparatus Financing Payment	49,161	0.00	49,160.54	49,160.54	100%	0.46	0%
Property, Auto & Liability Insurance	115,000	0.00	111,340.00	111,340.00	97%	3,660.00	3%
Turnouts	100,000	0.00	4,024.81	4,024.81	4%	95,975.19	96%
Communications	90,000	0.00	5,365.83	5,365.83	6%	84,634.17	94%
Apparatus Maintenance	150,000	0.00	8,277.97	8,277.97	6%	141,722.03	94%
Station Equipment Maintenance	40,000	0.00	871.25	871.25	2%	39,128.75	98%
Computers & Office Equipment	65,000	0.00	3,757.40	3,757.40	6%	61,242.60	94%
Facility Maintenance	100,000	0.00	12,263.40	12,263.40	12%	87,736.60	88%
Station Supplies	40,000	0.00	3,847.29	3,847.29	10%	36,152.71	90%
Fuel	90,000	0.00	8,810.94	8,810.94	10%	81,189.06	90%
Utilities	65,000	0.00	9,612.58	9,612.58	15%	55,387.42	85%
Professional Services	140,000	0.00	13,262.03	13,262.03	9%	126,737.97	91%
Membership Dues & Subscriptions	20,000	0.00	822.50	822.50	4%	19,177.50	96%
Travel Expenses	30,000	0.00	509.36	509.36	2%	29,490.64	98%
Training	90,000	0.00	7,977.48	7,977.48	9%	82,022.52	91%
Office Supplies	20,000	0.00	293.70	293.70	1%	19,706.30	99%
Food	5,000	0.00	649.77	649.77	13%	4,350.23	87%
Fire Prevention	25,000	0.00	599.99	599.99	2%	24,400.01	98%
Apparatus Tools, Equipment & Hose	75,000	0.00	13,609.91	13,609.91	18%	61,390.09	82%
SCBA Masks & Maintenance	20,000	0.00	361.32	361.32	2%	19,638.68	98%
Totals	3,387,243	0.00	583,164.16	583,164.16	17%	2,804,078.84	83%

1st month of fiscal year - average = 8.33%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022**

Wages, Benefits and POB	Fiscal Year 2021 - 2022 Budget	Activity thru 07/01/21	Jul-21	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,075	0.00	4,852.33	4,852.33	8%	56,222.67	92%
Prior Board Member Benefits	5,419	0.00	438.50	438.50	8%	4,980.50	92%
Surviving Spouse Benefits	11,295	0.00	919.44	919.44	8%	10,375.56	92%
Employee Wages and Benefits	6,155,974	0.00	558,091.33	558,091.33	9%	5,597,882.67	91%
Total Wages, Benefits and POB	6,233,763	0.00	564,301.60	564,301.60	9%	5,669,461.40	91%
Fund Expenditures per Budget							
Weed Abatement	25,000	0.00	0.00	0.00	0%	25,000.00	100%
Dispatch Radio Upgrade	20,000	0.00	0.00	0.00	0%	20,000.00	100%
Tranquillity Tower Equipment Transfer	25,000	0.00	0.00	0.00	0%	25,000.00	100%
Maintenance Worker Vehicle	65,000	0.00	0.00	0.00	0%	65,000.00	100%
Squad Rig - Station 59	30,310	0.00	0.00	0.00	0%	30,310.00	100%
Renovation of Station 59 App Bay	650,000	0.00	0.00	0.00	0%	650,000.00	100%
Type III Fire Engine	500,000	0.00	0.00	0.00	0%	500,000.00	100%
Capital Improvement Projects	81,000	0.00	0.00	0.00	0%	81,000.00	100%
Extractors for Stations 56 & 58	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Miscellaneous Expenditures - Capital	10,000	0.00	0.00	0.00	0%	10,000.00	100%
Storage Containers - Stations 55 & 58	27,000	0.00	0.00	0.00	0%	27,000.00	100%
Miscellaneous Expenditures - Building	10,000	0.00	0.00	0.00	0%	10,000.00	100%
Total Fund Expenditures	1,473,310	0.00	0.00	0.00	0%	1,473,310.00	100%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY OF FRESNO
CASH BALANCES AS OF JUNE 30, 2021**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 06/01/2021	6,264,235.60	1,409,929.76	349,655.51	1,653,999.86	34,490.75	342,072.67	119,792.02	10,174,176.17
Ending Balance 06/30/2021	5,415,545.95	3,104,142.42	247,899.75	634,344.86	34,490.75	342,072.67	119,792.02	9,898,288.42

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY OF FRESNO
CASH BALANCES AS OF JULY 31, 2021**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 07/01/2021	5,415,545.95	3,104,142.42	247,899.75	634,344.86	34,490.75	342,072.67	119,792.02	9,898,288.42
Ending Balance 07/31/2021	4,429,704.15	3,109,354.20	249,130.08	638,677.30	34,615.55	343,310.42	120,225.47	8,925,017.17

**NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2020 - JUNE 2021**

Revenue	Fiscal Year 2020 - 2021 Budget	Activity thru 05/31/21	Jun-21	YTD Total	% of Budget Received	Over (Under) Estimate	%
Property Taxes	9,783,778	9,643,499.68	518,651.30	10,162,150.98	104%	378,372.98	4%
Interest (County Investment Pool)	80,000	63,399.80	17,941.75	81,341.55	102%	1,341.55	2%
Fees, Permits and Plan Checks	30,000	75,407.60	9,989.07	85,396.67	285%	55,396.67	185%
Ambulance Station Lease	17,388	14,490.00	2,898.00	17,388.00	100%	0.00	0%
Tower Rental	30,126	27,578.00	2,548.00	30,126.00	100%	0.00	0%
Weed Abatement Assessment	26,000	19,413.03	240.87	19,653.90	76%	(6,346.10)	-24%
Fresno City College ISA Training	15,000	22,709.05	0.00	22,709.05	151%	7,709.05	51%
Reimbursement for Priority One Calls	12,000	11,587.92	2,580.70	14,168.62	118%	2,168.62	18%
Miscellaneous Income	1,500	1,189.41	708.52	1,897.93	127%	397.93	27%
COVID Expenses (County - CARES Act)	150,000	150,000.00	0.00	150,000.00	100%	0.00	0%
Revenue Totals	10,145,792	10,029,274.49	555,558.21	10,584,832.70	104%	439,040.70	4%
Reimbursable Items		Activity thru 05/31/21	Jun-21	YTD Totals			
Ambulance Station Lease Utility Reimb.		8,324.50	1,443.12	9,767.62			
Strike Team Reimbursement	785,642.19	785,642.19	0.00	785,642.19			
SAFER Grant	240,802.00	110,243.00	132,925.00	243,168.00			
Reimbursement Totals		904,209.69	134,368.12	1,038,577.81			

**NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022**

Revenue	Fiscal Year 2021 - 2022 Budget	Activity thru 07/01/21	Jul-21	YTD Total	% of Budget Received	Budget Remaining	%
Property Taxes	10,467,016	0.00	0.00	0.00	0%	10,467,016.00	100%
Interest (County Investment Pool)	80,000	0.00	2,172.51	2,172.51	3%	77,827.49	97%
Fees, Permits and Plan Checks	35,000	0.00	4,607.50	4,607.50	13%	30,392.50	87%
Ambulance Station Lease	17,388	0.00	0.00	0.00	0%	17,388.00	100%
Tower Rental	30,804	0.00	2,548.00	2,548.00	8%	28,256.00	92%
Weed Abatement Assessment	25,000	0.00	0.00	0.00	0%	25,000.00	100%
Fresno City College ISA Training	28,000	0.00	0.00	0.00	0%	28,000.00	100%
Reimbursement for Priority One Calls	12,000	0.00	0.00	0.00	0%	12,000.00	100%
Miscellaneous Income	4,500	0.00	0.00	0.00	0%	4,500.00	100%
Revenue Totals	10,699,708	0.00	9,328.01	9,328.01	0%	10,690,379.99	100%
Reimbursable Items		Activity thru 07/01/21	Jul-21	YTD Totals			
Ambulance Station Lease Utility Reimb.		0.00	0.00	0.00			
Strike Team Reimbursement		0.00	0.00	0.00			
SAFER Grant	837,610.00	0.00	0.00	0.00			
Reimbursement Totals		0.00	0.00	0.00			

**PG&E Comparison
2020 to 2021**

LOCATION	Jul-20	Jul-21	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	\$ 115.66	\$ 24.64	\$ (91.02)
Acc# 7835118040 (Gas) - Therms	\$ 101.73	\$ 112.23	\$ 10.50
MONTHLY TOTALS	\$ 217.39	\$ 136.87	\$ (80.52)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	\$ 13.95	\$ 9.86	\$ (4.09)
Acc# 7835118050 (Gas) - Therms	\$ 49.54	\$ 40.75	\$ (8.79)
MONTHLY TOTALS	\$ 63.49	\$ 50.61	\$ (12.88)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ 7.12	\$ 9.86	\$ 2.74
Acc# 2283032030 (Gas) - Therms	\$ 34.62	\$ 29.77	\$ (4.85)
MONTHLY TOTALS	\$ 41.74	\$ 39.63	\$ (2.11)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	\$ 1,745.93	\$ 2,226.50	\$ 480.57
Acc# 7835118025 (Shop) - Kwh	\$ 142.42	\$ 137.83	\$ (4.59)
Acc# 7835118020 (yrd lite) - Kwh	\$ 11.78	\$ 11.80	\$ 0.02
Acc# 7835118030 (Gas) - Therms	\$ 56.17	\$ 86.07	\$ 29.90
MONTHLY TOTALS	\$ 1,956.30	\$ 2,462.20	\$ 505.90
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 29.19	\$ 29.74	\$ 0.55
Acc# 2283032877 (Gas) - Therms	\$ 16.46	\$ 8.11	\$ (8.35)
MONTHLY TOTALS	\$ 45.65	\$ 37.85	\$ (7.80)
TOTALS BY MONTH	\$ 2,324.57	\$ 2,727.16	\$ 402.59

**PG&E Comparison
2020 to 2021**

LOCATION	Jul-20	Jul-21	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	6,291	8,100	1,809
Acc# 7835118040 (Gas) - Therms	71	80	9
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	2,965	2,508	(457)
Acc# 7835118050 (Gas) - Therms	32	24	(8)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	4,509	3,264	(1,245)
Acc# 2283032030 (Gas) - Therms	19	14	(5)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	6,484	7,931	1,447
Acc# 7835118025 (Shop) - Kwh	527	464	(63)
Acc# 7835118020 (yrd lite) - Kwh	10	9	(1)
Total Kwh current month	7,021	8,404	1,383
Acc# 7835118030 (Gas) - Therms	38	68	30
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	38	73	35
Acc# 2283032877 (Gas) - Therms	8	0	(8)

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, JULY 22, 2021
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:33 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Michael Foglio, Ms. Amanda Souza and Mr. Ken Abrahamian. Mr. Rusty Nonini was not present at roll call but arrived during agenda item number seven.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Pastor Garza and the flag salute was led by Chief Henry.

3. PUBLIC COMMENTS

City of Kerman Chief of Police John Golden addressed the District Board. Chief Golden stated on behalf of the City Manager, Mayor and City Council, I want to express my thanks to Chief Henry and the District for assisting the Police Department on the July 4th Holiday. He expressed his appreciation for all the times the District has worked with City Departments, City staff, the School District and the community.

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for June 2021

B. Review and Acceptance of Monthly Financial Reports

1) Budget Variance Report: YTD Expenses Compared to Budget

2) PG&E Report

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions.

There were no questions so Mr. Abrahamian called for a motion to adopt the Consent Agenda.

Motion: To approve the Consent Agenda as presented.

Moved by: Mr. Foglio, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of, June 24, 2021.

There were no questions or comments.

Motion: To approve the minutes of the Regular Board Meeting of June 24, 2021 as presented.

Moved by: Mr. Foglio, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

5. FIRE CHIEF REPORT

Chief Henry stated the District participated in the City of Kerman's 75th Anniversary celebration. He described the celebration events and how the District was able to help and participate during the events.

A) Fire Incident/Fire Prevention Reports for June 2021

Chief Henry called the District Board's attention to the summary report for incident data for the month of June and stated there are no substantial changes in call data when comparing data to previous months. There were no questions from the District Board.

B) Cal OES Type VI (Patrol) Engine on Loan to District

Chief Henry stated Cal OES delivered the Type VI fire engine to the District. He called the District Board's attention to the photos of the OES Type VI engine and discussed the differences between the OES Type VI engine and the District's Type VI engine. Chief Henry described the capabilities of the OES engine and answered questions about how it will be deployed on State wildland incidents.

C) Squad 59 Update

Chief Henry stated the District has ordered a Squad Rig and called the District Board's attention to the photo of a Squad Rig similar to what the District ordered. He discussed the capabilities of a Squad Rig and stated it can pump 1,500 gallons a minute which is the same as the Type I fire engines we currently have at all our stations. The Squad Rig will be stationed at District Station 59 supporting the Fire Engine that will be at Station 59.

Chief Henry described the process of ordering the engine and the proposed timeline and process of the build-up by the manufacturer.

D) Fireworks Update

Chief Henry called the District Board's attention to the list of citations issued for illegal fireworks during the 4th of July holiday. After some discussion about the list

of citations, Chief Henry and Chief Golden answered some questions about how the District patrolled the area working with the Police Department.

7. BUILDING CONSTRUCTION CONTRACT WITH DONALD BURGESS CONTRACTING FOR UPGRADES TO DISTRICT STATION 59

A) Action item – Consider and authorize Board Chair to execute Building Construction Contract with Donald Burgess Contracting for District Station 59 upgrades.

Chief Henry stated last month the board authorized me to seek a sole source contract to raise the roof at station 59 and complete the upgrades so District staff can inhabit the station by June 30th. I reached out to a handful of local contractors capable of doing the project but most of the responses were the timeline is too short and they were not interested.

Chief Henry stated in the contract before you tonight with Donald Burgess Contracting, not only were they interested but they also have the ability to perform the engineering and architectural work as well. This is a sole source design build agreement. I'm going to ask Mr. Price to go over the contract and answer any questions you might have.

Mr. Price stated Burgess Contracting supplied a construction contract to me that I revised pretty significantly. What you see here are only some red-lined revisions that we just did today. But the actual amount of revisions to the contract was quite significant to make the contract compliant with a public agency design build construction contract. The only revisions for you to review tonight is at the very end of the contract, where we added a provision in the contract which complies with some of the contract requirements in the labor code for California prevailing wage law. This section lists the obligations of the District and the Contractor regarding the prevailing wage reporting and documentation. Mr. Price stated we also included an indemnity provision so that if the contractor does violate California prevailing wage law they would have an obligation to indemnify the District.

Chief Henry called the District Board's attention to section three in the contract. This section talks about the sum or dollar amount paid to the contractor. The cost will be based on costs of the construction plus ten percent. If approved tonight, we will send this to the contractor to give us an estimate of what they anticipate the costs will be with ten percent added to it. If the estimate comes back with a number that surpasses the budgeted number that you have already authorized us to spend on this project, then we will have to come back to the board to get your approval to continue with this project.

Chief Henry stated about six months ago he got a couple ball park estimates from a couple of engineers and contractors. Their estimates without looking at the building were all around \$350,000 to \$400,000. The District has budgeted \$650,000 for this project so we will see what dollar amount the contractor's estimate comes back at. One of the things Burgess Contracting does if they have

to subcontract for electrical or something not in their scope of work, they conduct a formal bid process to hire a subcontractor to do the work. Using a formal bid process to hire a subcontractor complies with public works contracts.

Chief Henry discussed more of the scope of work and answered a few more questions from the District Board about the project. After all the discussion and questions, Mr. Abrahamian called for a motion.

Motion: To approve the Building Construction Contract with Burgess Contracting Inc. and authorize Chief Henry to work with Mr. Price to finalize and execute the Contract with the stipulation that the cost stays within the \$650,000 budget.

Moved by: Mr. Foglio, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

8. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES.

A) Action item – Conduct the Public Hearing.

Mr. Abrahamian opened the floor for the Public Protest Hearing for public comments on the 2021 weed abatement season at 6:21 p.m.

There was no one from the public to address the District Board regarding the 2021 weed abatement season.

Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2021 weed abatement season at 6:25 p.m.

B) Review the List of Notices - Information only.

The District Board reviewed the list of notices and Mr. Barcelos answered a few questions about the noticing process and assigning of work orders to the District's abatement contractor.

9. RESOLUTION NO. 21-07 – WEED ABATEMENT TAX ROLL ASSESSMENTS

A) Action item – Consider and adopt Resolution No. 21-07 to place weed abatement charges on the tax roll for the 2021-2022 fiscal year.

Mr. Barcelos stated sixty-seven (67) work orders were assigned to have properties abated but only fourteen (14) of these properties were abated. Mr. Barcelos called the District Board's attention to the list of properties abated and the costs to be added to the tax roll which includes the District's admin fees.

The District Board asked about why the other properties assigned for abatement did not get abated. Mr. Barcelos stated about half of the sixty-seven (67) properties were abated by the property owner by the time the District's contractor arrived,

some had locked gates and some of the property owners would not allow our contractor on their property to abate it.

There was some discussion about the District's recourse to handle the properties that are not getting abated because the property owner has the property locked up or will not allow us on to the property. Chief Henry and Mr. Price discussed with the District Board the option to address this problem by submitting administrative citations to the property owners.

There were no more questions so Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 21-07 to add weed abatement charges to the 2021-2022 Fresno County tax roll.

Moved by: Mrs. Belluomini, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

10. RESOLUTION NO. 21-08 AMENDING THE DISTRICT'S PURCHASING POLICY

A) Action item – Consider and adopt Resolution No. 21-08 amending the District's Purchasing Policy.

Mr. Barcelos called the District Board's attention to the changes to the District's Purchasing Policy. There are three changes being made to the policy. The first one is to remove the requirement to issue a purchase order for a purchase of \$100 or more. Mr. Barcelos stated this practice is outdated and most vendors do not require purchase orders so the policy will simply state a purchase order will be issued when required.

The second change is to add the District's Property Maintenance Worker to the list of positions that can be issued a District Cal-Card to make purchases. The last change is will allow the Fire Chief to determine the maximum dollar limit for each employee issued a Cal-Card.

Chief Henry answered a couple of questions on how he will determine the maximum limits for each employee and described some of the circumstances for the need of a District Cal-card.

There were no more questions or discussion so Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 21-08 amending District Resolution No. 18-10 making changes to the District's Purchasing Policy.

Moved by: Mr. Nonini, second by Mr. Nonini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

PUBLIC COMMENT - Before Closed Session. Mr. Abrahamian stated the District Board will be moving into closed session and asked if any members of the public would like to make a comment on the Closed Session item. There were no comments.

11. CLOSED SESSION

A) CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

Report from Closed Session: No action to report from Closed Session.

12. BOARD MEMBER COMMENTS/REPORTS

13. ANNOUNCEMENTS

A) **Next Regular Board Meeting: Thursday, August 26, 2021 at 5:30 p.m.**

14. ADJOURNMENT

Motion: To adjourn the meeting at 7:21 p.m.

Moved by: Mr. Foglio, second by Mr. Nonini

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

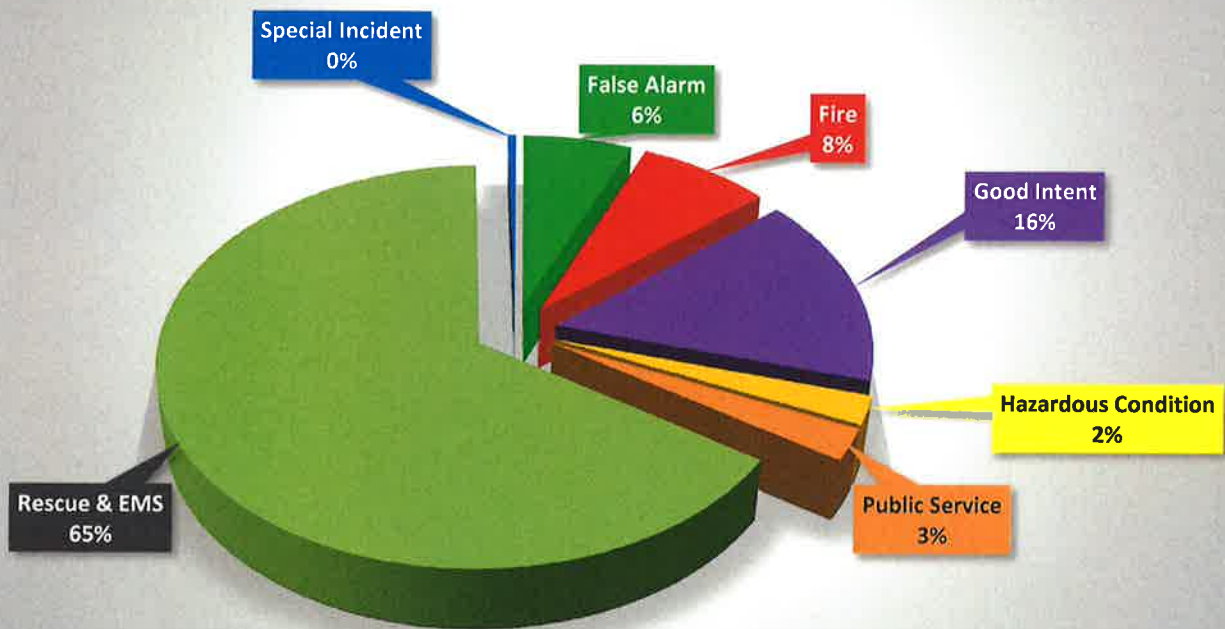
Date



NORTH CENTRAL FIRE PROTECTION DISTRICT

Fire Chief: Timothy V. Henry, CFO, EFO

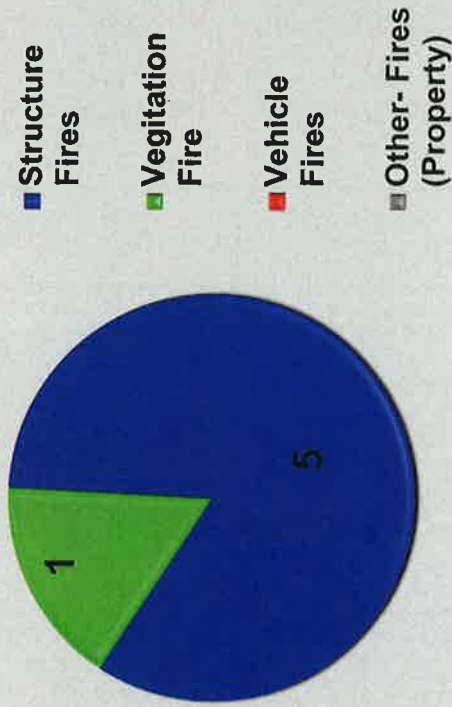
District Wide Incidents - July 2021
Total for the Month: 433



Incident Type	Incident Count	Month	Year
False Alarm	27	7	2021
Fire	33	7	2021
Good Intent	67	7	2021
Hazardous Condition	10	7	2021
Public Service	11	7	2021
Rescue & EMS	283	7	2021
Special Incident	2	7	2021
	433		

District Overall Fire Investigation Statistics for July 2021

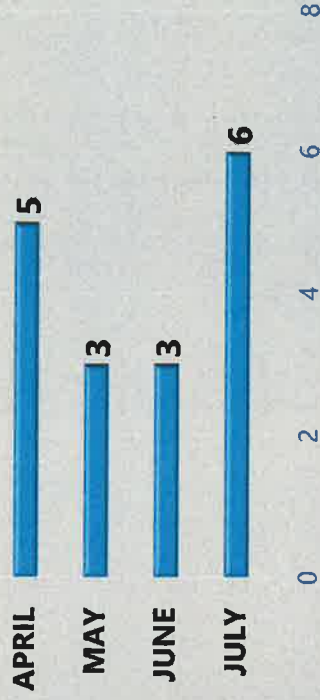
INVESTIGATIONS BY TYPE



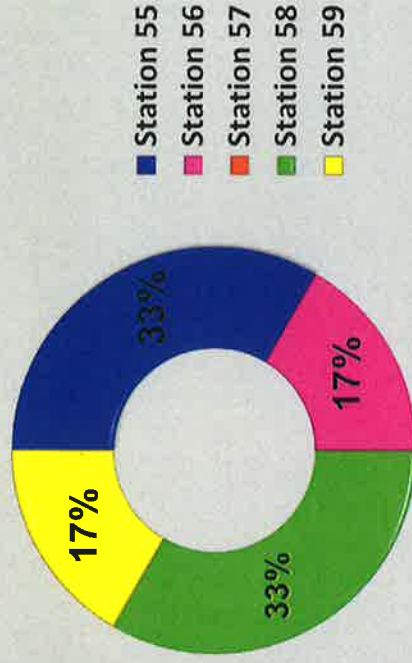
FILE FOR COST RECOVERY
\$5,418.54



INVESTIGATION COUNT PER MONTH 2021 YR



PERCENT OF INVESTIGATIONS BY 1ST IN STATION



01 Injuries (FF)

00 Fatalities

28 Field Hours

45 Office Hours

DOLLAR LOSS
\$77,000.00

Hours Spent on Investigations
68

STATUS OF INVESTIGATION

4 - Open

2 - Closed

3 - Criminal



NORTH CENTRAL FIRE PROTECTION DISTRICT

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Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
15850 W. Kearney Boulevard
Kerman, California 93630-9335
(559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: August 26, 2021

SUBJECT: Fireworks Appeals Update

On July 3 - 4, 2021 the Kerman Police Department issued 8 administrative citations in the Kerman city limits. Two of those citations requested an appeal hearing. The District set up meetings with the Fire Chief prior to a formal Appeals Hearing.

Administrative Citation 255537

On July 10, 2021, Robert Frausto, KUSD Superintendent and myself held a pre-appeal hearing meeting with the 15-year-old juvenile violator and his mother. The juvenile agreed to a monetary fine of \$250.00 and community service hours equal to the \$1,000 reduction in fine. The service hours will be conducted at Kerman High School, as arranged by the school district office.

Administrative Citation 255536

On July 12, 2021, I held a pre-appeal hearing meeting with an adult violator. Both parties agreed to a \$250.00 monetary fine and community hour service with a Kerman non-profit sports league.



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MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: August 26, 2021

SUBJECT: SAFER Grant Reimbursement Updates.

The SAFER grant awarded to the District for twelve (12) firefighter positions started on March 10, 2021. Each month the District submits a request for payment from grant funds to reimburse the District for salary and benefit costs for the twelve (12) SAFER grant positions. Below is a chart listing the month and amount of each reimbursement. The grant period goes for three years which would end on March 9, 2024.

Salary totals include regular base pay, FLSA overtime and holiday pay. Benefit totals include employer pension costs, health insurance, workers comp and payroll taxes.

<u>Month</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
March	35,914	8,171	\$ 44,085
April	53,294	12,864	\$ 66,158
May	53,202	12,075	\$ 65,277
June	55,484	12,164	\$ 67,648
Totals	197,894	45,274	\$243,168



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www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: August 26, 2021

SUBJECT: Fire Station 59 Construction Update

On June 24, 2021 the District Board reviewed an Action item – Consider and approve based on the findings presented that an emergency designation exists and authorize Fire Chief Henry to proceed with the upgrades needed for District station 59.

At the July 22, 2021 regular District Board meeting, a draft of the building construction contract between the District and Donald Burgess Contracting was presented for review. The contract was reviewed and revised in several areas by District legal counsel, Ken Price and a new draft was returned to the contractor for approval.

On July 30, 2021 the draft contract was executed without changes between the District and Donald Burgess Contracting, Incorporated DBA Tyler Burgess Construction. The agreed upon project architect is Robina Wright, Architect & Associates.

Attached is the Building Elevation rendering. The architectural and engineering draft plans are expected to be completed by the end of August 2021 and submitted to Fresno County Development Department for review.



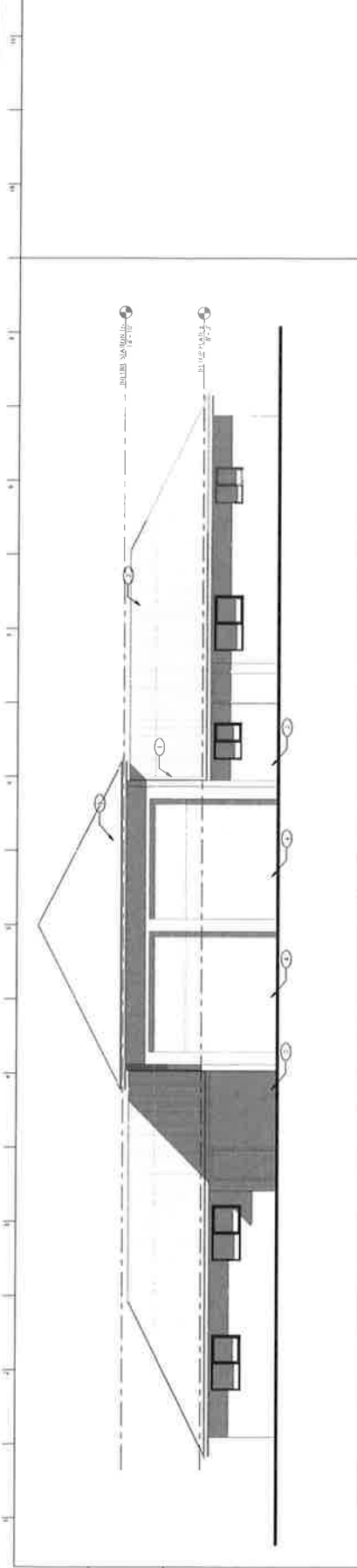
ALL SPECIFICATIONS AND NOTES SHALL BE USED ON ANY DRAWINGS EXCEPT AS SHOWN OTHERWISE. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE LOCATION OF ALL UTILITIES AND SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION.

IMPROVEMENT AND ADDITION TO THE EXISTING FIRE STATION GARAGE
 1709, West Bullard Avenue, Fresno, CA, 93711

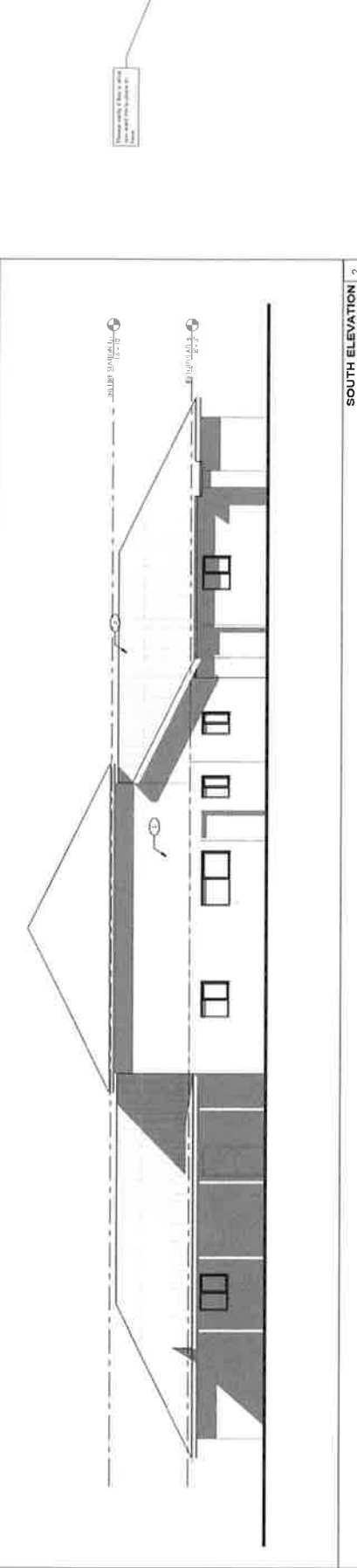
PROJECT NO.	
DATE	
PROJECT NAME	
OWNER	
DESIGNER	
CHECKED BY	
DATE	

BUILDING ELEVATIONS OPTION 2

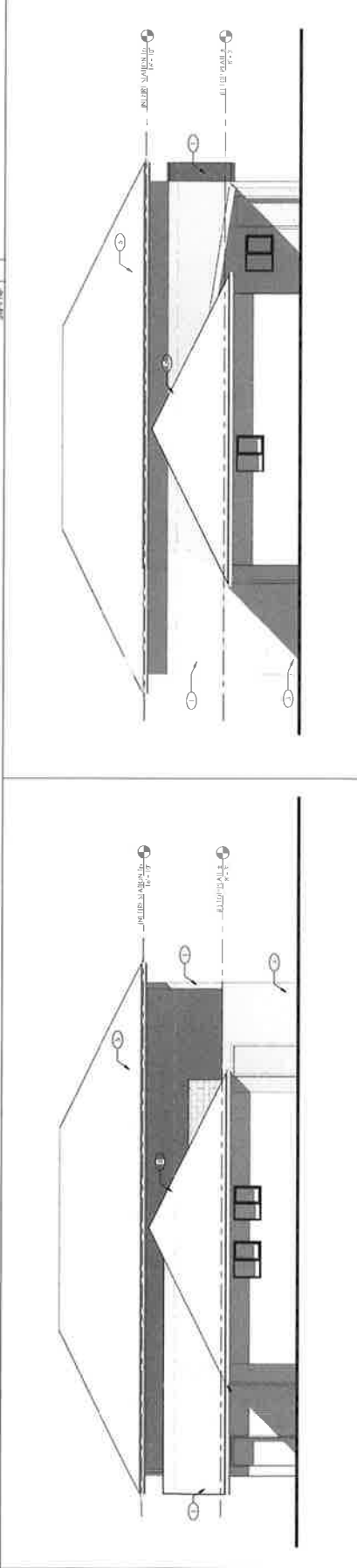
A-302



NORTH ELEVATION
 SHEET 1 OF 4



SOUTH ELEVATION
 SHEET 2 OF 4



EAST ELEVATION
 SHEET 3 OF 4

WEST ELEVATION
 SHEET 4 OF 4



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MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: August 26, 2021

SUBJECT: OES/CFAA Deployment(s) Update

Updated information on the deployments under the California Fire Assistance Agreement (CFAA) through the California Office of Emergency Services (OES).

- **MANZANITA INCIDENT:** 1/19/21 – 1/21/21 Order # CA-MMU-001330 Req# E-11
 - Strike Team Leader (BC)
 - Patrol 55 (3/0 Staffed)
 - Personnel Reimbursement: \$ 8,880.88
 - Apparatus Reimbursement: \$ 4,890.00
 - Administrative Costs (10%): \$ 1,377.09
 - Total Reimbursement: \$15,147.97

Strike Team XFR 5000-TF included Patrol Unit 55 and a Strike Team Leader. The strike team was assigned to the Manzanita Incident on the Madera County.
- **BLUE INCIDENT:** 6/29/21 – 7/03/21 Order # CA-SNF-000717 Req# E-5.5 Strike Team XFR 5002-TF included Patrol Unit 55. The strike team was assigned to the Blue incident, in Fresno County at Bretz Mill. As of 7/19/20 reported to be 287 acres, 100% containment on July 4, 2021. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement.
- **DIXIE INCIDENT:** 8/02/21 – 8/22/21 Order # CA-BTU-009205 Req# E955.1. Strike Team Leader Overhead XFR-5003-TF staffed by Johnathon Kutka. The strike team was assigned to the Dixie Incident in Butte County, near Dry Lake. After 21 days, the strike team was released and returned to their prospective agencies. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement.

- **MONUMENT INCIDENT:** 8/02/21 – (Still Assigned) Order# CA-SHF-001187 Req# E38. The new OES Type 6 Engine was placed in service on 8/1/21 and received orders for deployment the next day to the Monument Inc. The current staffing will be changed out with fresh crewmembers, on the incident after 21 days of deployment (8/23/2021) on the incident.
- **ANTELOPE:** 8/21/20 – 9/2/20 CA-KNF-006454 Req# E-46.1. Strike Team OES-R5 Strike Team Leader Overhead staffed by Michael Pavone. The strike team was assigned to the Antelope Incident in Butte County, near Dry Lake. As of 8/21/21 the incident was 64,426 acres and 30% contained. After 14 days, the strike team was reassigned to the French incident in Kern County. The District is waiting on the Emergency Activity Calculation Record from OES, for reimbursement for the Antelope Inc.
- **DIXIE:** 08/09/21 – (Still Assigned) Order# CA-BTU-009205 Req# E1352: We have Patrol 55 apparatus deployed on this incident currently: 1 Type 6 Engine, Patrol 55 (3/0 staffed). This fire started northeast of Chico, CA and has become the largest wildland fire in California history at 635,728 acres and 33% contained as of 08/18/21.
- **FRENCH:** 08//20 – (Still Assigned) CA-CND-002796 Req# E39.1. . Strike Team OES-R5 re-assigned from the Antelope Incident. Strike Team Leader Overhead staffed by Michael Pavone. French Inc. is at 10,061 acres and 5% contained as of 8/21/21.



NORTH CENTRAL FIRE PROTECTION DISTRICT

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MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: August 26, 2021

SUBJECT: 2021-2022 Fiscal Year Final Budget

Conduct the public hearing scheduled for tonight's meeting for the adoption of the 2021-2022 Final Budget.

The 2021-2022 Final Budget has been prepared for the Board's review and adoption. Below are some of the highlights for the 2020-2022 Fiscal Year ending June 30, 2021, and projections for the 2021-2022 Fiscal Year budget:

FY 2020-21

- Property tax revenue increased by 5.94 percent; this is \$379,373 above projected revenue and an increase of \$570,212 over the 2019-2020 fiscal year.
- Net operating revenue is \$307,129 over expenditures after the annual contribution to the Capital fund of \$1,800,000 and the approved \$150,000 contribution to the District's 115 trust for the Pension Plan.
- District operating expenses, agreements, debt service payments, and obligations are \$278,380 under budget. A list of these expenses can be found on page four of the Final Budget.
- District wages and benefit expenses ended \$627,871 under budget. A list of the District's salary and benefit costs can be found on page five of the Final Budget.

- During the 2019-2020 Fiscal Year the District made the following Capital purchases, improvements and building projects:
 - Completed the Parking Renovation Project at Station 55 - \$47,901.
 - Completed the Station Generators project at stations 57 & 58 - \$28,857.
 - Started maintenance upgrades on station 59 - \$250,000.
 - Purchased new station radios and made infrastructure upgrades on communication equipment for change in dispatch services - \$27,457.
 - Upgrades to Paramedics dorm at station 58 did not get started this year but is proposed to be completed in the 21-22 fiscal year - \$50,000.
 - Purchase new BK Radios - \$20,000.
 - Training Tower Project at station 58 is still in planning stages - \$138,000.
 - District match for the grants the District was awarded this past fiscal year - \$28,409
 - Landscaping at station 55 - \$18,775.
 - New Station signs – 1,740.
 - Furniture and equipment for portable classrooms - \$48,597.
 - Replaced two overhead doors at Station 58 - \$8,405.
 - Completed miscellaneous capital improvements and building repairs - \$10,902.

- The District received \$305,732 in grant funds with a remaining balance of \$97,905 to use to complete the PSPS grant for station generators for stations 56 and 55. Grant revenue and expenditures can be found on page 8 of the Final Budget.

- Ending total cash balances for all District funds for June 30, 2021 is projected to be \$9,922,040 which is an increase of \$2,316,800 from June 30, 2020. Page nine of the Final Budget lists all the balances of the District's funds.

FY 2021-22

- Property tax revenue is projected to increase by 3 percent, which is a projected total revenue increase of \$304,865.

- Total operating expenses, agreements, debt service payments, and obligations are projected to increase by \$452,176 from actual estimated expenses of 2020-21.

- Total salary and benefits less funds received from the SAFER grant are projected to increase by \$833,862 from actual estimated expenses of 2020-21 and \$205,991 over last year's adopted budget.

- Staff is projecting net operating revenue of \$131,702 after a transfer to the District's Capital fund of \$900,000.

- Capital and Building fund projects proposed for next year:
 - Tranquillity Tower communication equipment transfer - \$25,000.
 - Purchase new vehicle for Property Maintenance Worker - \$65,000.
 - Purchase new Squad apparatus for Station 59 – \$30,310.
 - Station 59 upgrades - \$650,000.
 - Type III Fire Engine for Station 57 – CDBG Grant - \$500,000.
 - Purchase Extractors for Stations 56 & 58 - \$30,000.
 - Purchase storage containers for Station 55 and 58 - \$27,000
 - Various capital improvement projects listed on page eleven of Preliminary budget - \$100,000

Recommended Action: Adopt the 2021-2022 Final Budget as presented.



**NORTH CENTRAL
FIRE PROTECTION DISTRICT**

FINAL BUDGET

FY 2021 - 2022

AUGUST 26, 2021

NORTH CENTRAL FIRE PROTECTION DISTRICT
2021-2022 FINAL BUDGET

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**NORTH CENTRAL FIRE PROTECTION DISTRICT
SUMMARY
2021-2022 FINAL BUDGET**

SUMMARY	2020-21 Actuals	2021-22 Proposed	Variance
Operating Revenue			
Property Tax Revenue	10,162,151	10,467,016	304,865
Other Revenue	451,946	207,692	-244,254
<i>Total Operating Revenue</i>	10,614,097	10,674,708	60,611
Operating Expenditures			
Wages and Benefits	5,399,198	6,233,763	834,565
Services and Supplies	1,112,619	1,302,000	189,381
City of Fresno Service Agreement	1,035,102	1,066,468	31,366
Dispatch Services	0	210,200	210,200
Pension Obligation Bonds - FCERA	343,373	363,663	20,290
FCERA Settlement Financing	417,515	417,751	236
Apparatus Lease Purchase Payment	49,161	49,161	0
<i>Total Operating Expenditures</i>	8,356,968	9,643,006	1,286,038
<i>Annual Contribution to Capital Fund</i>	1,800,000	900,000	-900,000
<i>Contribution to Pension 115 Trust Account</i>	150,000	0	-150,000
<i>Operating Net Revenue</i>	307,129	131,702	-175,427

Property Tax Growth Projection 2021-22 = 3% Increase

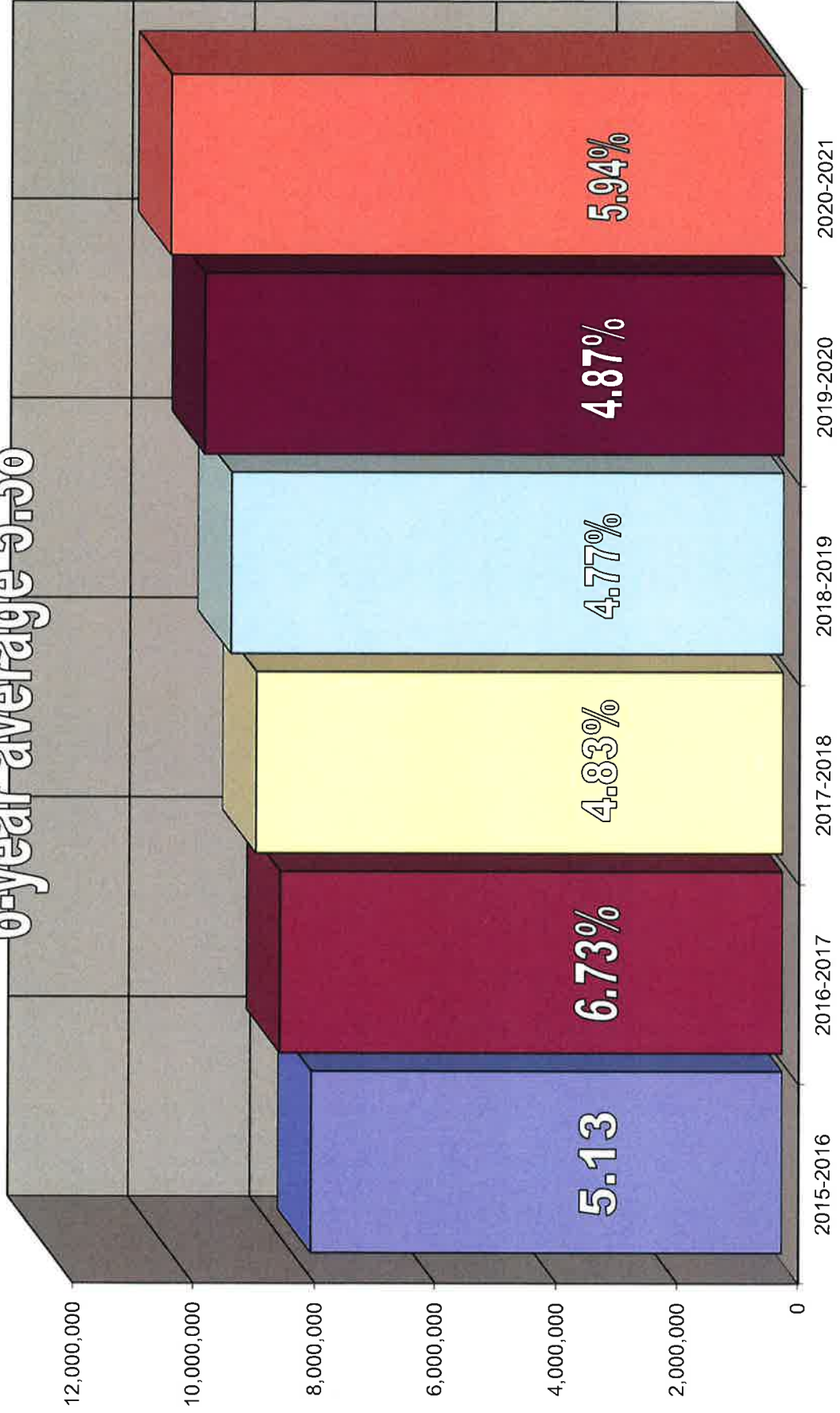
**NORTH CENTRAL FIRE PROTECTION DISTRICT
OPERATING REVENUE
2021 - 2022 FINAL BUDGET**

Revenue	2020-2021 Adopted Budget	2020-2021 Actuals	Variance from Adopted	2021-2022 Proposed Budget	Variance from Actuals
Property Tax Revenue - General Fund					
Secured Property Taxes	8,470,332	8,677,803	207,471	8,973,494	295,691
Unsecured Property Taxes	323,299	456,234	132,935	447,109	-9,125
Homeowners Relief	65,900	64,676	-1,224	65,900	1,224
General Fund Totals	8,859,531	9,198,713	339,182	9,486,503	287,790
Property Tax Revenue - EMS Fund					
Secured Property Taxes	1,009,817	1,034,708	24,891	1,069,771	35,063
Unsecured Property Taxes	37,600	53,484	15,884	52,414	-1,070
Homeowners Relief	7,600	7,578	-22	7,600	22
EMS Fund Totals	1,055,017	1,095,770	40,753	1,129,785	34,015
Gross Property Tax Revenue	9,914,548	10,294,483	379,935	10,616,288	321,805
Redevelopment Portion	0	0	0	0	0
Fresno County Tax Collection Fees	-130,770	-132,332	-1,562	-149,272	-16,940
Net Property Tax Revenue	9,783,778	10,162,151	378,373	10,467,016	304,865
Other Revenue and Transfers					
Interest on Funds with County	80,000	81,342	1,342	80,000	-1,342
Miscellaneous Revenue	1,500	4,749	3,249	4,500	-249
Payment for Priority one calls	12,000	14,169	2,169	12,000	-2,169
Permits, Fees and Plan Reviews	30,000	33,558	3,558	35,000	1,442
American Ambulance Lease	17,388	17,388	0	17,388	0
Tower Rental	30,126	30,126	0	30,804	678
Fresno City College Training Reimb.	15,000	22,709	7,709	28,000	5,291
COVID Reimbursement (County)	0	150,000	150,000	0	-150,000
Grant Revenue (net of costs)	0	97,905	97,905	0	-97,905
Total Other Revenue	186,014	451,946	265,932	207,692	-244,254
Total Projected Operating Revenue	9,969,792	10,614,097	644,305	10,674,708	60,611

2020 - 2021 Projected Property Tax Revenue Growth = 2% increase
2021 - 2022 Projected Property Tax Revenue Growth = 3% increase

Property Tax Growth

6-year average 5.38



**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISTRICT OBLIGATIONS AND OPERATING EXPENSES
2021 - 2022 FINAL BUDGET**

District Obligations and Operating Expenses	2020-2021 Adopted Budget	2020-2021 Actuals	Variance from Adopted Budget	2021-2022 Proposed Budget	Variance from Actuals
Agreements, Debt, Prior Obligations					
City of Fresno Service Agreement	1,035,102	1,035,102	0	1,066,468	31,366
County of Fresno - Dispatch Services	0	0	0	210,200	210,200
FCERA Payment Financing	417,751	417,515	-236	417,751	236
Apparatus Lease Purchase Payment	49,161	49,161	0	49,161	0
Pension Obligation Bonds	343,373	343,373	0	363,663	20,290
Prior Board Benefits	4,710	5,070	360	5,419	349
Surviving Spouse Benefits	11,064	10,941	-123	11,295	354
Total Agreements, Debt & Obligations	1,861,161	1,861,162	1	2,123,957	262,795
Operating Expenses					
Property, Auto and Liability Insurance	58,000	60,643	2,643	115,000	54,357
Turnouts	155,000	159,449	4,449	100,000	-59,449
Communications	100,000	55,572	-44,428	90,000	34,428
Apparatus Maintenance	150,000	140,840	-9,160	150,000	9,160
Station Equipment Maint.	45,000	15,691	-29,309	40,000	24,309
Computers & Office Equipment	75,000	46,990	-28,010	60,000	13,010
Facility Maintenance	90,000	81,216	-8,784	100,000	18,784
Station Supplies	40,000	32,206	-7,794	40,000	7,794
Bulk Fuel	98,000	68,512	-29,488	90,000	21,488
Utilities	65,000	60,586	-4,414	65,000	4,414
Professional Services	145,000	145,484	484	130,000	-15,484
Membership Dues and Subscriptions	20,000	16,648	-3,352	20,000	3,352
Travel Expenses	40,000	203	-39,797	30,000	29,797
Training	145,000	136,375	-8,625	127,000	-9,375
Office Supplies	20,000	9,807	-10,193	20,000	10,193
Food	5,000	1,930	-3,070	5,000	3,070
Fire Prevention	25,000	19,322	-5,678	25,000	5,678
Apparatus Tools, Equipment & Hose	85,000	61,145	-23,855	75,000	13,855
SCBA Masks & Maintenance	30,000	0	-30,000	20,000	20,000
Total Services, Supplies & Maintenance	1,391,000	1,112,619	-278,381	1,302,000	189,381
Total Operating Expenditures	3,252,161	2,973,781	-278,380	3,425,957	452,176

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES AND BENEFITS
2021 - 2022 FINAL BUDGET**

Wages and Benefits	2020-2021 Adopted Budget	2020-2021 Actuals	Variance from Adopted Budget	2021-2022 Proposed Budget	Variance from Actuals
<i>Wages and Benefits:</i>					
Current Board Wages & Benefits	61,805	57,965	-3,840	61,075	3,110
Base Salaries	3,975,789	3,903,163	-72,626	4,794,000	890,837
Overtime	364,874	719,533	354,659	466,853	-252,680
FLSA Overtime	78,926	49,100	-29,826	86,062	36,962
Holiday Pay	38,622	33,034	-5,588	56,905	23,871
Premium Pay	59,961	99,934	39,973	57,033	-42,901
Uniform Allowance	36,750	29,263	-7,487	45,939	16,676
Health Insurance	641,790	483,363	-158,427	559,839	76,476
Pension	407,792	414,113	6,321	595,533	181,420
457	29,621	30,507	886	29,750	-757
Workers Comp	233,316	174,612	-58,704	195,899	21,287
Payroll Taxes	81,812	79,969	-1,843	105,771	25,802
<i>Total Wages & Benefits</i>	6,011,058	6,074,556	63,498	7,054,659	980,103
<i>SAFER Grant Reimbursement:</i>					
Base Salaries		-193,902	-	-646,848	-
FLSA OT & Holiday		-3,995	-	-25,638	-
Pension		-19,980	-	-82,473	-
Health Insurance		-9,920	-	-34,105	-
Workers Comp		-11,172	-	-37,451	-
Payroll Taxes		-4,199	-	-11,095	-
<i>Total SAFER Reimbursement</i>		-243,168		-837,610	
<i>Strike Team Reimbursements:</i>					
Overtime		-345,638	-		
Premium Pay		-36,101	-		
<i>Total Strike Team Reimbursement</i>		-381,739			
4850 Pay Reimbursement		-66,462	-		
<i>Total 4850 Pay Reimbursement</i>		-66,462			
<i>Adjusted Wages & Benefits Totals</i>					
	6,011,058	5,383,187	-627,871	6,217,049	833,862

**NORTH CENTRAL FIRE PROTECTION DISTRICT
CAPITAL EQUIPMENT FUND
2021 - 2022 FINAL BUDGET**

Capital Equipment Fund	2020-21 Adopted Budget	2020-21 Actuals	Variance from Adopted Budget	2021-22 Proposed Budget	Variance from Actuals
Beginning Cash Balance	1,477,934	1,477,934	0	3,108,805	1,630,871
Interest from Fresno County	35,000	24,355	-10,645	28,000	3,645
Transfer from Operating Funds	700,000	1,800,000	1,100,000	900,000	-900,000
Strike Team Reimbursements	0	403,597	403,597	100,000	-303,597
<i>Subtotal before Transfers</i>	2,212,934	3,705,886	1,492,952	4,136,805	430,919
Expenditures					
Miscellaneous Expenditures	10,000	6,457	-3,543	10,000	3,543
Station 55 Parking Renovation Project	50,000	47,901	-2,099	0	-47,901
Generators for Stations 57 and 58	20,000	28,857	8,857	0	-28,857
Maintenance on Station 59	250,000	250,000	0	0	-250,000
Dispatch Radios Upgrade	15,000	27,457	12,457	20,000	-7,457
Station 58 Paramedics Dorm	50,000	50,000	0	0	-50,000
BK Radios	20,000	20,000	0	0	-20,000
Helmet Cams	8,000	0	-8,000	0	0
Patio at Station 55	35,000	0	-35,000	0	0
Training Tower at Station 58	138,000	138,000	0	0	-138,000
District Match on Grants	71,635	28,409	-43,226	0	-28,409
Tranquility Tower Equipment Transfer	0	0	0	25,000	25,000
Maintenance Vehicle	0	0	0	65,000	65,000
Squad - Station 59	0	0	0	30,310	30,310
Renovation - Station 59 App Bay	0	0	0	650,000	650,000
Type III Fire Engine (CDBG Grant)	0	0	0	500,000	500,000
Capital Improvement Projects	0	0	0	100,000	100,000
Extractor for Stations 56 & 58	0	0	0	30,000	30,000
	0	0	0	0	0
<i>Total Transfers and Expenditures</i>	667,635	597,081	-70,554	1,430,310	833,229
<i>Estimated Ending Fund Balance</i>	1,545,299	3,108,805	1,563,506	2,706,495	-402,310
<i>Net Change in Fund Balance</i>	67,365	1,630,871	1,563,506	-402,310	-2,033,181

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BUILDING FUND
2021 - 2022 FINAL BUDGET**

Building Fund	2020-21 Adopted Budget	2020-21 Actuals	Variance from Adopted Budget	2021-22 Proposed Budget	Variance from Actuals
Beginning Cash Balance	345,966	351,140	5,174	249,028	-102,112
Property Tax Revenue	26,000	18,321	-7,679	26,000	7,679
Interest from Fresno County	8,000	6,529	-1,471	6,500	-29
Transfer from EMS fund	0	0	0	100,000	100,000
<i>Subtotal before Transfers</i>	379,966	375,990	-3,976	381,528	-94,462
Expenditures					
Weed Abatement Expenses	25,000	25,000	0	25,000	0
Miscellaneous Expenditures	10,000	4,445	-5,555	10,000	5,555
Landscaping at Stations	25,000	18,775	-6,225	0	-18,775
New Station Signs	20,000	1,740	-18,260	0	-1,740
Canopy Covers (2) at station 58	20,000	20,000	0	0	-20,000
Furniture & Equipment for Classrooms	60,000	48,597	-11,403	0	-48,597
OH Door Replacement	15,000	8,405	-6,595	0	-8,405
Storage Containers - Stations 55 & 58	0	0	0	27,000	27,000
<i>Total Expenditures</i>	175,000	126,962	-48,038	62,000	-64,962
<i>Estimated Ending Fund Balance</i>	204,966	249,028	44,062	319,528	70,500
<i>Net Change in Fund Balance</i>	-141,000	-102,112	38,888	70,500	172,612

**NORTH CENTRAL FIRE PROTECTION DISTRICT
GRANT REVENUE AND EXPENDITURES
2021 - 2022 FINAL BUDGET**

Grant Revenues and Expenditures	2020-21 Actuals
Grant Revenue	
Office of Traffic Safety (Extrication Equipment)	86,000
Cal OES PSPS (Station Generators)	120,000
SJVAPCD - Valley Air Pollution (Alternative Fuel Vehicles)	99,732
Total Grant Revenue	305,732
Grant Expenditures	
Office of Traffic Safety (OTS):	
L.N. Curtis	93,713
Total OTS Expenditures	93,713
Cal OES PSPS:	
Quinn	6,576
GC Builders	15,525
Total PSPS Expenditures	22,101
Valley Air Grant:	
ZeroNox	103,182
Total Valley Air Expenditures	103,182
Total Grant Expenditures	218,996
Grant Expenditures paid with Capital Funds	-11,169
Net Grant Revenue	97,905

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY FUND BALANCES
2021 - 2022 FINAL BUDGET**

NORTH CENTRAL FIRE PROTECTION DISTRICT County Fund Balances			
Balances as of			
Funds	June 30, 2021	June 30, 2020	Variance
General Fund	5,427,946	4,669,615	758,331
Capital - Equipment Fund	3,108,806	1,477,935	1,630,871
Building Fund	249,028	351,140	-102,112
EMS Zone 1 Fund	638,263	616,856	21,407
SL/Vacation Buyout Fund	34,605	34,028	577
Reserve Fund	343,204	337,482	5,722
Contingency Fund	120,188	118,184	2,004
Total Balance for all Funds	9,922,040	7,605,240	2,316,800

**NORTH CENTRAL FIRE PROTECTION DISTRICT
TWO-YEAR PROJECTION
2021 - 2022 FINAL BUDGET**

	2020-2021 Actuals	2021-2022 Projections	2022-2023 Projections
Revenue			
Total Operating Revenue	10,614,097	10,674,708	10,988,718
Total Revenue			
	10,614,097	10,674,708	10,988,718
Expenditures			
Wages, Benefits and POB	5,742,571	6,597,426	7,298,766
Services and Supplies	1,161,780	1,561,361	1,608,202
City of Fresno - Service Agreement	1,035,102	1,066,468	0
FCERA Settlement Financing	417,515	417,751	417,751
Total Expenditures			
	8,356,968	9,643,006	9,324,719
Annual Contribution to Capital Fund			
	1,800,000	900,000	900,000
Contribution to Pension 115 Trust Account			
	150,000	0	300,000
Operating Net Revenue			
	307,129	131,702	463,999

Property Tax Growth Projection 2021-22 = 3% Increase

Property Tax Growth Projection 2022-23 = 3% Increase

**NORTH CENTRAL FIRE PROTECTION DISTRICT
PROPOSED CAPITAL IMPROVEMENT AND BUILDING PROJECTS
2021-2022 FINAL BUDGET**

Station 55:	Proposed Costs
1. Driveway asphalt repair	\$ 15,000
Station 55 Total	\$ 15,000

1. Replace chain link fence with 6' privacy fence	\$ 25,000
2. Gutter replacement around station and on carport	\$ 5,500
3. Replace two overhead doors	\$ 8,000
Station 56 Total	\$ 38,500

1. Drainage/Drywell in front driveway needs to be reconditioned	\$ 20,000
2. Chain link fence surrounding property needs to be replaced with 6' privacy fence	\$ 25,000
3. Install rain gutter in back of supply room	\$ 1,500
Station 58 Total	\$ 46,500

Total Capital Improvements	\$ 100,000
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BUILDING PROJECTS

Station 55:	Proposed Costs
1. Purchase storage container for station	\$ 10,500
Total Station 55	\$ 10,500

1. Purchase storage container for station	\$ 10,500
Station 58 Total	\$ 10,500

Building Projects Total	\$ 21,000
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