



NORTH CENTRAL FIRE
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY
MARCH 26, 2020

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, MARCH 26, 2020
5:30 P.M.
AGENDA**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically,” this Special Meeting will be held via conference call and can be accessed as follows:

Please call: (559) 878-4578. Follow all prompts. To access the call you will need to enter the security code 1111.

The public may observe and offer comment at the District’s Board Room at 15850 W Kearney Blvd, Kerman, CA 93630.

- 1. CALL TO ORDER**
 - a) Roll Call

- 2. INVOCATION AND FLAG SALUTE**

- 3. PUBLIC COMMENTS**

- 4. CONSENT AGENDA**
 - A) Consideration and Approval of Disbursements List for February 2020
 - B) Review and Acceptance of Monthly Financial Reports
 - 1) Fresno County: Cash Balances – All Funds
 - 2) Budget Variance Report: YTD Expenses Compared to Budget
 - 3) Revenue and Reimbursement Report
 - 4) PG & E Report

- 5. APPROVAL OF MINUTES**
 - A) Minutes of the Regular Board Meeting of February 27, 2020.
 - B) Minutes of the Special Board Meeting of March 17, 2020.

- 6. FIRE CHIEF REPORT**
 - A) Fire Incident/Fire Prevention Reports for February
 - B) COVID-19 Update
 - C) Statement of Economic Interest Form 700 due Wednesday, April 1st

- 7. RESOLUTION NO. 20-04 – WEED ABATEMENT**
 - A) Action item - Consider and adopt Resolution No. 20-04 establishing the existence of a public nuisance within the District and set the public hearing dates.

8. RADIO COMMUNICATIONS EQUIPMENT PROPOSAL FROM NOKIA TO UPGRADE EQUIPMENT AND SOFTWARE AND RENEW TECHNICAL SUPPORT AND MAINTENANCE AGREEMENT

A) Action item – Consider and approve the proposal from Nokia to upgrade the District’s radio communication equipment and software and renew the District’s technical support and maintenance agreement.

9. MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF KERMAN TO COORDINATE A PROGRAM OF EMERGENCY RESPONSE AND RELIEF EFFORTS IN COOPERATION WITH THE CITY OF KERMAN

A) Action item – Consider and approve the MOU with the City of Kerman to coordinate emergency response and relief efforts in cooperation with the City of Kerman.

10. BOARD MEMBER COMMENTS/REPORTS

11. ANNOUNCEMENTS

A) Regular Board Meeting: Thursday, April 23, 2020, at 5:30 p.m.

12. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

TITLE: FIRE CHIEF

13. ADJOURNMENT

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
FEBRUARY 1 - FEBRUARY 29, 2020
MARCH 3, 2020**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
	Quickbooks Payroll Service	Employee payroll	02/14/20	\$ 101,906.00
4554	Employee Reimbursement	DOT physical	02/14/20	108.00
4555	ARBA	Group life insurance	02/14/20	132.80
4556	Associated Design & Engineering	Station 55 parking lot project	02/14/20	701.25
4557	AT&T	Phone & long distance service	02/14/20	45.67
4558	Baker Manock & Jensen	Legal services	02/14/20	2,330.58
4559	Bautista Gardening	Lawn service - station 59	02/14/20	90.00
4560	Employee Payroll Liabilities	Child support	02/14/20	435.00
4561	Employee Payroll Liabilities	Child support	02/14/20	100.50
4562	Christine L. Boozer	Training consultant	02/14/20	3,475.90
4563	City of Kerman	Utilities	02/14/20	534.89
4564	Clyde Lansing	Consulting services	02/14/20	2,000.00
4565	Comcast	Internet and phone services	02/14/20	1,074.24
4566	Consolidated Services	Repair server room not cooling	02/14/20	95.00
4567	Cook's	Repair PA at station 55 & F350 radio	02/14/20	2,712.42
4568	FDAC EBA	Group health insurance	02/14/20	59,163.56
4569	Fire Safety Solutions Inc.	Plan review consultant	02/14/20	2,535.00
4570	Employee Payroll Liabilities	Tax board	02/14/20	150.00
4571	Gateway Landscapes Inc.	Landscaping at station 55	02/14/20	27,030.00
4572	H & J Chevrolet	Oil change & service staff vehicles	02/14/20	309.22
4573	Harbison International Inc.	Grading & drainage plans for parking renovation project at station 55	02/14/20	1,500.00
4574	Helio's TFB Inc.	Installation of phones	02/14/20	1,254.50
4575	Employee Reimbursement	Training class - 2	02/14/20	400.00
4576	Employee Reimbursement	Training class	02/14/20	250.00
4577	Board Member Reimbursement	Board member health insurance	02/14/20	799.00
4578	L.N. Curtis	Turnout	02/14/20	850.01
4579	Loperena Antenna	Owens mountain antenna site lease	02/14/20	1,649.00
4580	Board Member Reimbursement	Board member health insurance	02/14/20	901.00
4581	Mid Valley Disposal	Waste disposal - stations 56 & 58	02/14/20	319.16
4582	Office Depot	Office supplies	02/14/20	482.53

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
FEBRUARY 1 - FEBRUARY 29, 2020
MARCH 3, 2020**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
4583	PARS	Pension admin fees	02/14/20	2,500.00
4584	PG&E	Utilities	02/14/20	2,020.93
4585	Ray Morgan	Copier maintenance	02/14/20	51.59
4586	Real-Time	Computer maintenance	02/14/20	2,792.00
4587	Robert V Jensen	Bulk fuel	02/14/20	1,225.43
4588	Board Member Reimbursement	Board member health insurance	02/14/20	799.00
4589	Sebastian	Phone service	02/14/20	169.83
4590	Sierra HR Partners	HR consulting services	02/14/20	284.00
4591	Sierra Lock	Keypad combinations changed, locks for prevention customers	02/14/20	763.54
4592	Slumberger Lumber	Training materials for skate park, SCBA room at 58 , Station maint.	02/14/20	1,771.48
4593	Sparkletts	Drinking water for all stations	02/14/20	514.50
4594	U.S. Bank PARS	Pension plan contributions	02/14/20	33,354.54
4595	Unitedhealthcare Insurance Co.	Prior board member insurance	02/14/20	342.25
4596	Valley Farms Supply	CO2 detectors & Smoke alarms	02/14/20	156.88
4597	Employee Reimbursement	Training class	02/14/20	50.46
4598	VOID			0.00
4599	San Joaquin Valley Air Control	Permit for station 58 generator	02/20/20	87.00
4600	San Joaquin Valley Air Control	Permit for station 57 generator	20/20/20	87.00
4601	ASI Administrative Solutions	Dental-vision plan funding	02/27/20	2,982.00
4602	Biola Community Service	Utilities	02/27/20	1.50
4603	Employee Payroll Liabilities	Child support	02/27/20	435.00
4604	Employee Payroll Liabilities	Child support	02/27/20	100.50
4605	CCP Industrial Inc	Station Supplies	02/27/20	1,156.18
4606	City of Fresno	Utilities - station 59	02/27/20	73.96
4607	Cook's	Programming Inspector 55 radio	02/27/20	35.00
4608	Co. of Fresno Auditor/Controller	February 2020 POB	02/27/20	28,336.47
4609	First In-Last Out Fire Equipment	Gloves	02/27/20	370.52
4610	Employee Payroll Liabilities	Tax Board	02/27/20	150.00
4611	Employee Reimbursement	Training	02/27/20	175.00

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CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
4612	John Hancock USA	457 plan contributions	02/27/20	4,983.54
4613	L.N. Curtis	Mask fit test system, turnout, tools	02/27/20	12,553.38
4614	Office Depot	Office supplies	02/27/20	71.60
4615	PARS	457 admin fees	02/27/20	300.00
4616	PG&E	Utilities	02/27/20	879.56
4617	Ray Morgan	Copier maintenance	02/27/20	198.18
4618	Real-Time	Computer maintenance	02/27/20	406.25
4619	Robert V Jensen	Bulk fuel	02/27/20	2,225.21
4620	Standard Insurance Company	LTD insurance	02/27/20	1,292.50
4621	U.S. Bank - Cal Card	Station supplies & maint., apparatus and equipment maint., fire prevention, office supplies & equip., fuel, communication, memberships & uniform	02/27/20	3,820.50
4622	U.S Bank Pars	Pension plan contributions	02/27/20	33,198.02
4623	US Bank Voyager Fleet System	Bulk fuel	02/27/20	1,869.87
4624	Verizon	Toughbooks data plan	02/27/20	760.20
4625	Verizon Wireless	Cell phones - operations	02/27/20	8.63
4626	Verizon Wireless office	Cell phones - admin staff	02/27/20	600.33
	Ck #4627 - 4629	Board Payroll	02/28/20	197.55
	Quickbooks Payroll Service	Employee Payroll	02/28/20	100,430.33
	Quickbooks Payroll Service	Employee Payroll	02/28/20	2,218.74
				460,136.18

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 460,136.18

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY OF FRESNO
CASH BALANCES AS OF FEBRUARY 29, 2020**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 2/01/2020	3,595,205.86	1,424,057.13	514,804.17	550,355.40	33,680.93	334,040.96	116,979.36	6,569,123.81
Ending Balance 02/29/2020	3,002,492.65	1,424,057.13	514,804.17	551,208.60	33,680.93	334,040.96	116,979.36	5,977,263.80

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2019 - JUNE 2020**

Services, Supplies and Maintenance	Fiscal Year 2019 - 2020 Budget	Activity thru 01/31/20	Feb-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,003,735	585,512.06	83,644.58	669,156.64	67%	334,578.36	33%
Pension Obligation Bonds	340,038	198,355.29	28,336.47	226,691.76	67%	113,346.24	33%
FCERA Payment Financing	417,751	417,121.25	0.00	417,121.25	100%	629.75	0%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100%	0.46	0%
Property, Auto & Liability Insurance	56,262	45,289.00	0.00	45,289.00	80%	10,973.00	20%
Turnouts and Masks	75,000	28,662.54	5,050.70	33,713.24	45%	41,286.76	55%
Communications	95,000	47,225.23	5,665.40	52,890.63	56%	42,109.37	44%
Apparatus Maintenance	150,000	58,056.07	472.73	58,528.80	39%	91,471.20	61%
Station Equipment Maintenance	35,000	12,669.43	176.34	12,845.77	37%	22,154.23	63%
Computers & Office Equipment	48,000	46,986.65	3,458.95	50,445.60	105%	(2,445.60)	-5%
Facility Maintenance	75,000	40,371.69	3,925.32	44,297.01	59%	30,702.99	41%
Station Supplies	25,000	16,576.33	1,850.07	18,426.40	74%	6,573.60	26%
Fuel	98,000	52,676.06	5,320.51	57,996.57	59%	40,003.43	41%
Utilities	50,000	20,328.79	2,714.01	23,042.80	46%	26,957.20	54%
Professional Services	90,000	65,715.87	8,253.73	73,969.60	82%	16,030.40	18%
Membership Dues & Subscriptions	20,000	9,022.16	129.68	9,151.84	46%	10,848.16	54%
Travel Expenses	40,000	8,000.16	0.00	8,000.16	20%	31,999.84	80%
Training	80,000	35,619.19	6,534.22	42,153.41	53%	37,846.59	47%
Office Supplies	18,000	10,277.39	604.17	10,881.56	60%	7,118.44	40%
Food	3,000	1,728.68	55.51	1,784.19	59%	1,215.81	41%
Fire Prevention	16,644	10,930.35	3,094.09	14,024.44	84%	2,619.56	16%
Apparatus Tools, Equipment & Hose	75,000	62,015.60	841.67	62,857.27	84%	12,142.73	16%
Extractors	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Totals	2,890,591	1,822,300.33	160,128.15	1,982,428.48	69%	908,162.52	31%

8th month of fiscal year - average = 66.67%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2019 - JUNE 2020**

Wages, Benefits and POB	Fiscal Year 2019 - 2020 Budget	Activity thru 01/31/20	Feb-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,046	33,901.15	4,810.37	38,711.52	63%	22,334.48	37%
Prior Board Member Benefits	4,663	2,682.90	405.25	3,088.15	66%	1,574.85	34%
Surviving Spouse Benefits	11,112	6,328.71	912.08	7,240.79	65%	3,871.21	35%
Employee Wages and Benefits	5,669,409	2,898,182.73	404,054.17	3,302,236.90	58%	2,367,172.10	42%
Total Wages, Benefits and POB	5,746,230	2,941,095.49	410,181.87	3,351,277.36	58%	2,394,952.64	42%
Fund Expenditures per Budget							
Weed Abatement	16,000	11,540.96	0.00	11,540.96	72%	4,459.04	28%
Reopen and finish work at station 58	89,525	69,645.26	0.00	69,645.26	78%	19,879.74	22%
Type VI Fire Engine	172,500	161,351.36	0.00	161,351.36	94%	11,148.64	6%
Station 55 tower extension	20,000	18,992.80	0.00	18,992.80	95%	1,007.20	5%
Mobile Data Terminals (MDTs)	60,000	60,644.59	0.00	60,644.59	101%	(644.59)	-1%
Pave Area West of App Bay at Station 55	200,000	17,435.86	2,201.25	19,637.11	10%	180,362.89	90%
Miscellaneous Expenditures - Capital	10,000	4,500.00	0.00	4,500.00	45%	5,500.00	55%
Landscaping at Stations 55 & 58	45,000	22,038.00	27,030.00	49,068.00	109%	(4,068.00)	-9%
Station signs	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Radios	25,000	17,215.54	0.00	17,215.54	69%	7,784.46	31%
Generators - stations 56 & 58	100,000	9,292.60	0.00	9,292.60	9%	90,707.40	91%
Portable Classrooms	60,000	0.00	0.00	0.00	0%	60,000.00	100%
Miscellaneous Expenditures - Building	10,000	6,388.05	0.00	6,388.05	64%	3,611.95	36%
SCBA Fill Station	44,000	43,691.80	9,429.54	53,121.34	121%	(9,121.34)	-21%
Total Fund Expenditures	882,025	442,736.82	38,660.79	481,397.61	55%	400,627.39	45%

NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2019 - JUNE 2020

Revenue	Fiscal Year 2019 - 2020 Budget	Activity thru 1/31/20	Feb-20	YTD Total	% of Budget Received	Over (Under) Estimate	%
Property Taxes	9,421,121	4,707,317.33	8,139.99	4,715,457.32	50%	(4,705,663.68)	-50%
Interest (County Investment Pool)	85,000	50,137.77	0.00	50,137.77	59%	(34,862.23)	-41%
Fees, Permits and Plan Checks	65,000	35,019.00	5,435.25	40,454.25	62%	(24,545.75)	-38%
Ambulance Station Lease	17,388	10,143.00	2,898.00	13,041.00	75%	(4,347.00)	-25%
Tower Rental	29,040	18,009.50	2,402.00	20,411.50	70%	(8,628.50)	-30%
Weed Abatement Assessment	16,000	8,409.60	0.00	8,409.60	53%	(7,590.40)	-47%
Fresno City College ISA Training	27,542	2,952.60	0.00	2,952.60	11%	(24,589.40)	-89%
Miscellaneous Income	1,500	2,366.14	0.00	2,366.14	158%	866.14	58%
Revenue Totals	9,662,591	4,834,354.94	18,875.24	4,853,230.18	50%	(4,809,360.82)	-50%
Reimbursable Items		Activity thru 1/31/20	Feb-20	YTD Totals			
Ambulance Station Lease Utility Reimb.		4,137.84	1,115.99	5,253.83			
Reimbursement Totals		4,137.84	1,115.99	5,253.83			

**PG&E Comparison
2019 to 2020**

LOCATION	Feb-19	Feb-20	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	\$ 21.03	\$ 24.64	\$ 3.61
Acc# 7835118040 (Gas) - Therms	\$ 1,324.73	\$ 862.86	\$ (461.87)
MONTHLY TOTALS	\$ 1,345.76	\$ 887.50	\$ (458.26)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	\$ 10.84	\$ 9.86	\$ (0.98)
Acc# 7835118050 (Gas) - Therms	\$ 206.95	\$ 168.74	\$ (38.21)
MONTHLY TOTALS	\$ 217.79	\$ 178.60	\$ (39.19)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ 9.86	\$ 9.86	\$ -
Acc# 2283032030 (Gas) - Therms	\$ 247.75	\$ 165.16	\$ (82.59)
MONTHLY TOTALS	\$ 257.61	\$ 175.02	\$ (82.59)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	\$ 459.35	\$ 642.27	\$ 182.92
Acc# 7835118025 (Shop) - Kwh	\$ 32.24	\$ 142.00	\$ 109.76
Acc# 7835118020 (yrd lite) - Kwh	\$ 11.49	\$ 11.73	\$ 0.24
Acc# 7835118030 (Gas) - Therms	\$ 309.24	\$ 262.49	\$ (46.75)
MONTHLY TOTALS	\$ 812.32	\$ 1,058.49	\$ 246.17
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 73.35	\$ 101.14	\$ 27.79
Acc# 2283032877 (Gas) - Therms	\$ 39.20	\$ 38.29	\$ (0.91)
MONTHLY TOTALS	\$ 112.55	\$ 139.43	\$ 26.88
TOTALS BY MONTH	\$ 2,746.03	\$ 2,439.04	\$ (306.99)

**PG&E Comparison
2019 to 2020**

LOCATION	Feb-19	Feb-20	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	no data	no data	
Acc# 7835118040 (Gas) - Therms	999	631	(368)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	1,971	1,893	(78)
Acc# 7835118050 (Gas) - Therms	153	116	(37)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	3,865	no data	
Acc# 2283032030 (Gas) - Therms	179	113	(66)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	2,094	2,705	611
Acc# 7835118025 (Shop) - Kwh	105	569	464
Acc# 7835118020 (yrd lite) - Kwh	29	9	(20)
Total Kwh current month	2,228	3,283	1,055
Acc# 7835118030 (Gas) - Therms	225	187	(38)
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	251	351	100
Acc# 2283032877 (Gas) - Therms	24	23	(1)

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, FEBRUARY 27, 2020
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:35 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Mr. Ken Abrahamian and Ms. Amanda Souza.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Pastor Bryan Arabian and the flag salute was led by Chief Henry.

3. PUBLIC COMMENTS

City of Kerman Police Chief John Golden introduced himself to the District Board. I just wanted to take this opportunity to thank this board for its work and dedication in providing fire protection services for the City of Kerman. I have had the opportunity to work with your fire department and the personnel since their swearing in and I am nothing but impressed with the members of the fire department.

On behalf of the City of Kerman, my officers and the men and women that work for the Police department, I want to thank the District Board and publicly thank Chief Henry and his staff for their dedication and integration into the community. The fire department never hesitates to lend a helping hand and show up with smiling faces. Again, thank you, and if there is anything my department can do for the District, 24-hours a day, I'm just a phone call away, Chief Henry has all my numbers.

The District Board thanked Chief Golden for coming to the meeting to introduce himself, for the relationship our District has with the Police Department and his commitment to assist the District whenever needed.

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for January 2020

B. Review and Acceptance of Monthly Financial Reports

- 1) District Cash Balances Report – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for

discussion or questions. There were no items pulled so Mr. Abrahamian called for a motion.

Motion: To approve the Consent Agenda as presented.

Moved by: Mr. Foglio, second by Mrs. Belluomini

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

5. APPROVAL OF MINUTES

A. Minutes of the Regular Board Meeting of January 23, 2020.

There were no questions or comments

Motion: To approve the minutes of the Regular Board Meeting of January 23, 2020 as presented.

Moved by: Mrs. Belluomini, second by Mr. Foglio.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

6. FIRE CHIEF REPORT

A) Fire Incident Fire/Prevention Reports for January

Chief Henry stated you should have received a fire incident and fire prevention report by email and asked the District Board if they had any specific questions about the report. The calls for this month are a little bit down from last year at this time. We had a total of 327 calls in the district, sixty-two (62) percent which is a little bit less than normal for EMS and rescue calls, and seven (7) percent of the total calls were fire calls.

Chief Henry stated on the fire prevention side, the District had an increase in permits being pulled for construction specifically here in Kerman. The District is in the process of plan review for a new tract at Siskiyou and Whitesbridge and we also signed off on over 200 new homes going in just west of Walmart in a lot that is currently vacant. Fourteen (14) acres of this lot will actually be for more commercial properties.

There were no questions from the District Board. Chief Henry mentioned he will provide a summary page of the incident and prevention report in their board packet starting next month as well as sending the entire incident and fire prevention report to them by email.

B) Auto-Aid Agreement – Fresno Fire

Chief Henry stated last year at this time Ken Price and I drafted an auto-aid agreement and presented it to the City and they finally responded to it this month. We are now in negotiations and discussions on an auto-aid agreement area. In the service agreement that started last year on July 1st, the City agreed to respond

into a specific narrow geographical location along highway 99. In the past six months, the City has responded into this area 320 times so in a year they would respond approximately 650 times into this area. The City is looking to reduce the number of calls they respond to in this area by renegotiating the boundaries of the map reducing the size of this geographical area and reduce the amount of times they respond into the district. The City agreed to this area six months prior to us hiring employees. The service the City provided the District in this area has not been a true auto-aid agreement where both agencies respond into this area but a one-way service the City provided. Now the City is satisfied with the professionalism, training, and staffing requirements the District has in place and is now ready to negotiate an auto-aid agreement where both agencies respond into the agreed upon area.

Chief Henry stated the City is asking the district to respond into the City anywhere west of highway 99 in the City's incorporated area. The agreement, like a true auto-aid agreement would be closest engine responds into the agreed upon areas we negotiate with the City in the new agreement. The negotiations just started so hopefully within a couple months I will have something to bring back to the District board for your review and approval.

C) Personnel Update

Chief Henry updated the District Board on the recent personnel changes. In November the District promoted two Fire Engineers to Fire Captain which left two vacancies in the Engineer rank. In addition to the two vacancies from these promotions, one Fire Engineer resigned in February leaving three vacancies in the Engineer rank.

On February 25, 2020, one of the District Firefighters resigned to take a position with Bakersfield City Fire Department. With the anticipated promotions in the Fire Engineer rank we expect to now have four Firefighter vacancies to fill.

We are currently on schedule to administer a promotional exam for the Fire Engineer rank on April 14th & 15th. The exam will be open to internal candidates only (14 NCFPD Fire Fighters). Immediately following the certification of the promotional list, three engineers will be promoted and a Fire Fighter Exam will be conducted.

The Firefighter applicants will be required to have completed a State Fire Marshal Fire Fighter I (FFI) Academy that meets or exceeds the time and credentials of the Fresno Community College (FFC) FFI Academy. Preference points will be awarded for military veterans and additional preference points for current and former NCFPD student interns.

7. RESOLUTION NO. 20-01 AMENDING RESOLUTION NO. 19-02 TO MAKE CHANGES TO ESTABLISHED SALARIES AND BENEFITS FOR CURRENT AND FUTURE EMPLOYEES

A) Action item – Consider and adopt Resolution No. 20-01 amending Resolution No. 19-02 to make changes to established salaries and benefits for current and future employees.

Chief Henry stated there is a need to amend the District's salary and benefit resolution to add two positions, to update the language in the retirement plan section and sick leave, and to increase the District's health insurance cap from \$1,500 to \$1,600.

The two positions being added are a Paid Intern and a Firefighter Trainee. The Firefighter Trainee will be a limited time position to help with vacancies. The District currently has three vacant engineer positions and one firefighter vacancy. Paid Interns is the other position being added and will work part-time to help fill some of the vacancies already mentioned as well as work other times when needed.

Chief Henry went through the resolution with the District Board and pointed out the changes being made and provided the reason for the changes. After Chief Henry answered a few questions from the District Board, Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 20-01 amending salary and benefit Resolution No. 19-02 to make changes to salary and benefits for current and future employees.

Moved by: Mrs. Belluomini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

8. BID PROPOSALS FOR STATION 55 PARKING RENOVATION PROJECT

A) Action item – Consider and award the lowest qualified bid or reject all bids submitted for the Station 55 Parking Renovation Project.

Mr. Barcelos described the Parking Renovation Project and reminded the District Board about the classroom the District is purchasing from the school district which will be installed on the pad being constructed as part of this project. Mr. Barcelos described the process he used to advertise the Request for Proposals (RFP) sent out to prospective bidders. He stated the District received ten (10) proposals which is a good amount of proposals for this project and pointed out the list of bids received by the District. Mr. Barcelos went through the scope of work to be performed for the project and went over the site plan with the District Board.

Chief Henry answered a few questions from the District Board about the arrival of the classrooms and how it will coincide with the completion of this project. After some discussion and a few more questions, Mr. Abrahamian called for a motion to accept the bid submitted by Bush Engineering, Inc.

Motion: To award the bid proposal submitted by Bush Engineering and authorize Chief Henry to move forward with a contract for the work to complete this project.

Moved by: Mr. Nonini, second by Mr. Foglio.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

9. RESOLUTION NO. 20-02 APPROVING THE ADOPTION OF THE PUBLIC AGENCIES PRE-FUNDED OBLIGATIONS AND POST-EMPLOYMENT BENEFITS (OPEB) TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS).

A) Action item – Consider and adopt Resolution No. 20-02 approving the adoption of a public agencies trust administered by PARS for pension pre-funding and OPEB obligations.

Mr. Barcelos described the rate stabilization program provided by the Public Agency Retirement Services (PARS) and the Section 115 irrevocable trust (trust) PARS uses for the program. Mr. Barcelos took the District Board through the ways a trust can be used and the benefits to agencies that open this type of trust. He stated there is no cost to the District to open the trust and no requirements at any time to make payments into the trust. The funds in the trust can only be used to make employer pension liabilities but the District will have full control on the timing of when contributions and distributions are made.

Chief Henry reminded the District Board of the Pension Plan the District has with PARS and some of the safeguards in Pension Plans due to the reforms enacted a few years ago to all Government Agency defined benefit plans. Chief Henry described the uses and flexibility the District would have with this rate stabilization program trust.

Chief Henry and Mr. Price answered a few questions and addressed any District Board concerns. After some discussion, Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 20-02 authorizing Chief Henry as Plan Administrator to execute the PARS legal and administrative documents on behalf of the District to open the PARS Pension Rate Stabilization Program Trust.

Moved by: Mr. Nonini, second by Ms. Souza.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

10. BOARD MEMBER COMMENTS/REPORTS

Mr. Foglio thanked Chief Henry for the invitation to the Fresno/Clovis Prayer Breakfast.

11. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, March 26, 2020 at 5:30 p.m.

12. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: 1

The closed session was not needed.

13.ADJOURNMENT

Motion: To adjourn the meeting at 6:37 p.m.

Moved by: Mr. Nonini, second by Mr. Foglio.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

Date

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
TUESDAY, MARCH 17, 2020
3:00 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 3:11 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Mr. Ken Abrahamian and Ms. Amanda Souza attended telephonically.

Also present were Fire Chief Tim Henry, Deputy Chief Jacob McAfee, Mr. Ken Price and Executive Assistant Adelina Acosta-Fisher.

2. INVOCATION AND FLAG SALUTE

The invocation and flag salute were led by Chief Henry.

3. PUBLIC COMMENTS

There were no public comments

4. RESOLUTION NO. 20-03 DECLARING A DISTRICT STATE OF EMERGENCY AND AUTHORIZING CERTAIN LIMITED POWERS TO DISTRICT STAFF

A) Action item – Adopt Resolution No. 20-03 declaring a District State of Emergency and authorizing certain limited powers to District staff.

Chief Henry stated this resolution empowers the District to move forward with a State of Emergency. As you are aware, our Federal, State and County government agencies have declared a State of Emergency. This resolution does a couple of things, one is it gives the District the ability to recover funds used related to this upcoming disaster if it comes to that. With this declaration, any funds expended from this point on could actually be directly related to the COVID-19 virus.

Chief Henry read through the resolution outlining the limited powers it authorizes and ask the District Board if they had any questions. There were no questions so Mr. Abrahamian called for a motion.

Chief Henry updated the District Board on information he has received from the County Health Department.

Motion: To adopt Resolution No. 20-03 declaring a District State of Emergency and authorizing certain limited powers to District staff.

Moved by: Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

5. BOARD MEMBER COMMENTS/REPORTS

There were no comments from the District Board Members.

Mr. Price updated the District Board on some Brown Act changes made during this State of Emergency from Governor Newsom. He called the District Board's attention to the reference to Executive Order N-25-20 on the agenda which is an executive order signed last Thursday by Governor Newsom. In the short term until the State of Emergency is lifted there are certain loosened provisions which allows board members to participate telephonically at a board meeting. In the event that the board feels it is appropriate and I can tell you that most of the boards I represent are having telephonic meetings at this time. All other Brown Act rules apply and the only requirement to the telephonic meetings is there needs to be a central space for the public to participate and listen if they so desire. The District could have this board room as the location for the public to listen but you could all participate telephonically. This is a good idea because it gives board's the ability to continue to function when staff needs some quick decision making from the board.

Mr. Price stated he would strongly recommend the board meet telephonically because this is such a dynamic situation and as you are aware there are six bay area counties that have essentially blocked all but the most essential travel. I will work with Chief Henry and staff with respect to ensuring that some of the technological requirements are taken care of but I would strongly suggest you meet telephonically for next week's meeting.

6. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, March 26, 2020 at 5:30 p.m.

7. ADJOURNMENT

Motion: To adjourn the meeting at 3:30 p.m.

Moved by: Mr. Nonini, second by Mr. Foglio.

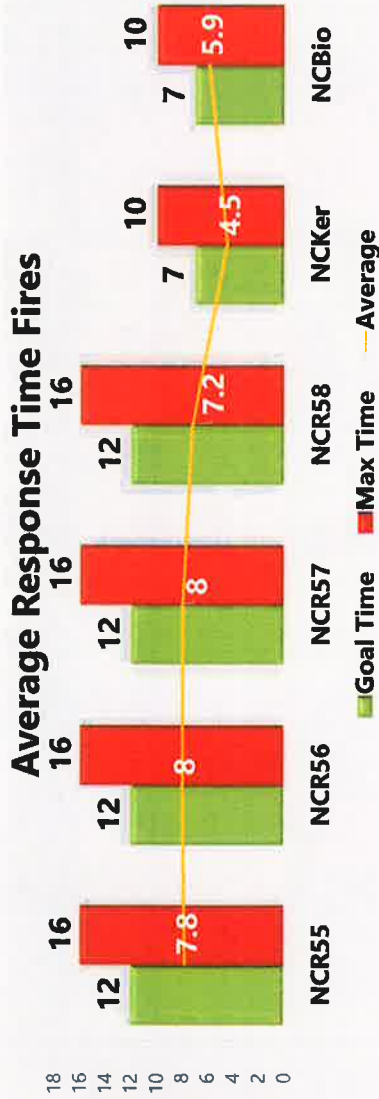
Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

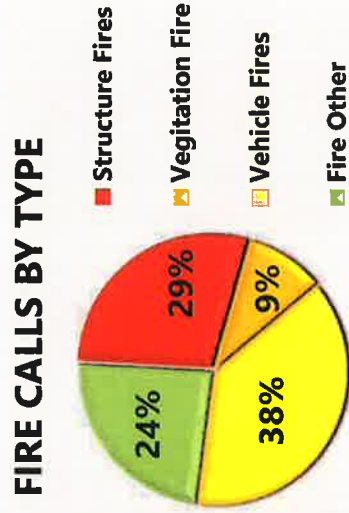
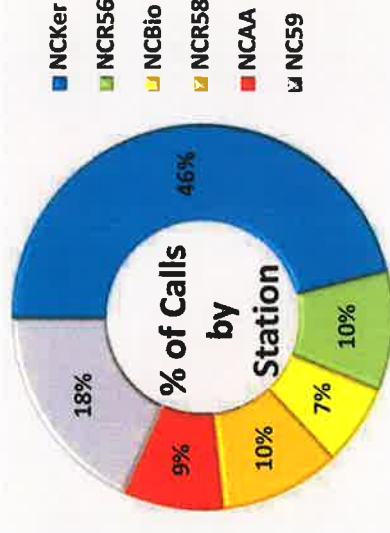
Date

February Incident Summary

339 Total Calls	21 Fire Call Types	213 EMS/Rescue Call Types
37% Fire/Other	105 Other Call Types	63% EMS/Rescue



TOTAL VALUE OF ALL INCIDENTS
\$430,900.00 **VS**
\$112,400.00
 DOLLAR LOSS





The February Fire Incident and Fire Prevention reports will be emailed to you for your review. Please feel free to email your questions to Chief Henry.

If you did not receive the reports, please contact Joe Barcelos and he will email the reports to you.



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
15850 W. Kearney Boulevard
Kerman, California 93630-9335
(559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: March 26, 2020

SUBJECT: Weed Abatement Resolution No. 20-04

Attached for the Board's review and adoption is Weed Abatement Resolution No. 20-04, which establishes a public nuisance exists and sets the Public Hearings for May 28, 2020, June 25, 2020, and July 23, 2020.

A copy of Exhibit A of Resolution No. 20-04 will be provided at the Board meeting.

Recommended Action: Adopt Resolution No. 20-04 to establish the existence of a public nuisance within the North Central Fire District and to sets the public hearing dates to May 28, 2020, June 25, 2020, and July 23, 2020, at 5:30 p.m.

RESOLUTION NO. 20-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT ESTABLISHING THE EXISTENCE OF A PUBLIC NUISANCE WITHIN THE NORTH CENTRAL FIRE PROTECTION DISTRICT

At a regular meeting of the Board of Directors of North Central Fire Protection District, it was moved by director _____, and seconded by director _____ and duly carried that the following resolution be adopted:

WHEREAS, Fire Chief Tim Henry brought to the attention of the North Central Fire Protection District Board of Directors that parcels of property located within the boundaries of the North Central Fire Protection District constitute a public nuisance on sidewalks and private property; and,

WHEREAS, it appears necessary to set a hearing to establish that such public nuisance exists.

NOW, THEREFORE, BE IT HEREBY RESOLVED the Board of Directors of the North Central Fire Protection District proposes that public hearings be set at 5:30 pm on Thursday, May 28, 2020, June 25, 2020, and July 23, 2020, to consider the existence of such public nuisance. The property upon which, or in front of which a nuisance exists is described by parcel number in Exhibit "A".

Passed and adopted at a regular meeting of the Board of Directors of the North Central Fire Protection District held on the 26th day of March 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Ken Abrahamian, Board Chair

ATTEST:

Amanda Souza, Board Secretary

CERTIFICATE

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF KERMAN)

I, Amanda Souza, Board Secretary of the North Central Fire Protection District, do hereby certify the foregoing Resolution of the Board of Directors of the North Central Fire Protection District was duly passed and adopted at a Regular Meeting of the Board of Directors on March 26th, 2020.

DATED: March 26, 2020

Amanda Souza, Board Secretary

EXHIBIT “A”

RESOLUTION NO. 20-04

Exhibit A for District Resolution No. 20-04 is a document of over 500 pages listing over 16,000 properties. The exhibit is not part of your Board packet but will be available for viewing at the Board meeting or upon request.



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: March 26, 2020

SUBJECT: Radio Communication Equipment Upgrade and Maintenance

In 2004, the District participated in a Grant to upgrade the District's radio communication equipment.

Much like our computers and smart phones, this equipment needs to be upgraded as new technology is available and older equipment becomes obsolete. Some of the District's equipment has become obsolete and is no longer supported for maintenance and repairs. The software used with this equipment also needs to be updated. The District currently has a technical support and maintenance agreement for this equipment that is expiring and will need to be renewed.

The upgrades can be done in phases so we have three proposals from Nokia:

- The first proposal is for a complete upgrade of all the hardware and software components and includes technical support and maintenance for five years. The total for all of this is \$603,516.29. The breakdown of this first proposal is:
 - \$291,092.99 for the hardware/software upgrades.
 - \$25,145 for transmission and engineering.
 - \$176,876.79 for installation services.
 - \$20,980.00 for additional services for application, configuration and program management.
 - \$114,421.51 in options which includes the five-year technical support and maintenance agreement.
- The second proposal only upgrades the routers and switches, the software for these components, includes the installation and the five-year support and maintenance agreement for this upgrade. The total cost for this proposal is \$129,883.70. The breakdown for this second proposal is:
 - \$57,572.20 for hardware and software upgrades.
 - \$43,079.00 for installation services.

- \$54,232.50 for five-year support and maintenance agreement.
- In the first two proposals there are two one-time special incentives totaling \$25,000 which are passed along to customers because the equipment and software is purchased through a government bid or cooperative agreement.
- The third proposal is for a nine (9) month extension on the District's current support and maintenance agreement which is proposed to cost:
 - \$20,983.16 if District agrees to all the upgrades by December 31, 2020.
 - \$42,677.86 if District does not make any upgrades. The support and maintenance agreement would expire December 31, 2020.
 - \$4,595.00 for nine (9) month support and maintenance agreement for the microwave and antennas if the District just agrees to proposal two which upgrades just the routers, switches and software for these components.

To recap all the proposals:

- 1) Approve the first proposal for a complete upgrade and agree to the maintenance agreement totaling \$603,516.29
- 2) Approve the second proposal to complete a partial upgrade totaling \$129,883.70.
- 3) Extend the current support and maintenance agreement through December 31, 2020 and commit to an upgrade totaling \$20,983.16
- 4) Extend the current support and maintenance agreement through December 31, 2020, with no upgrade totaling \$42,677.86.

Recommended Action: Consider and approve one of the proposals from Nokia to upgrade the District's radio communication equipment and software and renew the technical support and maintenance agreement.

Detailed Pricing Summary

NOKIA

Nokia of America Corporation

City Of Fresno

NorthCentralFireDistrict

Proposal #

19.US.886938.01

March 23, 2020

Item	Category	Item Description	Extended Price
1.00 HARDWARE/SOFTWARE			
1.01	9500MPR Radio	Microwave Packet Radio	\$159,202.40
1.02	7705 Service Aggregation Routers	Router	\$52,003.00
1.03	Network Management System	NSP License Additions	\$5,569.20
1.04	Antenna Materials	Antenna Materials	\$74,318.39
HARDWARE/SOFTWARE SubTotal:			\$291,092.99
2.00 TRANSMISSION / PRODUCT ENGINEERING			
2.01	PATH SURVEYS	Field Survey	\$14,225.00
2.02	PATH DESIGN	Design	\$1,000.00
2.03	FREQUENCY COORDINATION	Coordination	\$2,860.00
2.04	FCC LICENSING	Licensing	\$1,860.00
2.05	ENGINEERING	Engineering	\$2,000.00
2.06	Application & System Engineering	Microwave Products	\$3,200.00
TRANSMISSION / PRODUCT ENGINEERING SubTotal:			\$25,145.00
3.00 INSTALLATION SERVICES			
3.01	RADIO and Antenna INSTALLATION	Installation, Test, and Turn Up	\$133,797.79
3.02	MUX/7705 INSTALL/INTEGRATION	Installation, Test, and Turn Up	\$43,079.00
INSTALLATION SERVICES SubTotal:			\$176,876.79
4.00 ADDITIONAL SERVICES			
4.01	Application & Configuration Release	Microwave Products	\$1,200.00
4.02	PROGRAM MANAGEMENT	PMO	\$19,780.00
ADDITIONAL SERVICES SubTotal:			\$20,980.00
5.00 INCENTIVES			
5.01	7705 Router Equipment	One Time Special ION HW Incentive	-\$20,000.00
5.02	7705 Router Services	One Time Special ION Services Incentive	-\$5,000.00
INCENTIVES SubTotal:			-\$25,000.00
Project SubTotal			\$489,094.78
6.00 OPTIONS			
6.01	DC Power	DC Power	\$41,329.01
6.02	5 Year Warranty/Maintenance Service	7705SAR - Gold TS, StandExchg, SSP	\$54,232.50
6.03	5 Year Warranty/Maintenance Service	MW Radio - Gold TS, StandExchg, SSP	\$18,860.00
Project Total:			\$603,516.29

E-Mail PO to nokia.order_now_12587@nokia.com and reference the Proposal # on cover sheet.

Pricing Notes:

1. The budgetary planning pricing included above provided by Nokia of America Corporation is indicative only, solely to inform City Of Fresno of Nokia of America Corporation's current estimate of prices for the relevant item(s) to enable City Of Fresno to evaluate its potential interest.

Detailed Pricing Summary



North Central Fire Upgrade

Proposal #

19.US.886938

November 8, 2019

Item	Category	Item Description	Extended Price
HARDWARE/SOFTWARE			
1.00	Hardware/Software	7705 SAR-8 Hardware/Software	\$52,003.00
2.00	NMS	NSP License Points	\$5,569.20
Hardware SubTotal:			\$57,572.20
SERVICES			
3.00	Service	MPLS Services	\$43,079.00
Services SubTotal:			\$43,079.00
One Time Special HW Incentive			-\$20,000.00
One Time Special Services Incentive			-\$5,000.00
Hardware/Services Total:			\$75,651.20
Maintenance			
4.00	Maintenance	Remote Technical Support (5 Years)	\$15,625.00
4.01	AED	Advance Exchange (5 Years)	\$27,500.00
4.02	SSP/SRS	Software Subscription Plan	\$11,107.50
Maintenance SubTotal:			\$54,232.50
Project Total:			\$129,883.70

E-Mail PO to nokia.order_now_12587@nokia.com and reference the Proposal # on cover sheet.

Pricing Notes:

- The budgetary planning pricing included above provided by Nokia of America Corporation is indicative only, solely to inform the District of Nokia of America Corporation's current estimate of prices for the relevant item(s) to enable the District to evaluate its potential interest.
- The terms and conditions, including planning pricing, of the items provided under this Proposal or subsequent agreements are subject to future negotiations and future agreement on the terms and conditions which would any sale. *There are no penalties, liquidated damages or other remedies associated with changes to the pricing.*
- Prices are valid for 60 days.
- This pricing is valid only for the equipment, equipment features, and services explicitly described within this proposal. *Any equipment item, equipment feature, installation item, or service not explicitly described in this bid is not included in this pricing, and any addition of such will require a revised proposal with modified pricing. Please review all sections of this bid carefully for details as to what this proposal includes, and what assumptions have been made.*
- Pricing is based on attached Scope Of Work, Assumptions, Detailed Equipment List and/or Design Configurations.
- Taxes, transportation, ancillary material, travel and living expenses are excluded.
- Typical equipment lead time is approximately 8 weeks or sooner After Receipt of Purchase Order with valid frequencies based on equipment availability. Lead time can be confirmed After Receipt of Purchase Order and order scheduling.

North Central Fire - 9 months Maintenance

Proposal # 20.US.899979

February 19, 2020

Option 1 (Hardware upgrade required for 7705 SAR8 from v1 chassis to v2 prior to 12/31/2020 to continue Service Agreement)			
Item	Category	Item Description	Price
1.00	Maintenance	MDR8000/MPR9500 Maintenance SA 245374 Renewal 04-01-2020 to 03-31-2021	\$4,595.00
2.00	Maintenance	7705 SAR-8 Maintenance SA 245374 Renewal 04-01-2020 to 12-31-2020	\$16,343.16
Total (7705 SAR-8 hardware upgrade required)			\$20,938.16

Option 2 (No hardware upgrade required for 7705 SAR8)			
Item	Category	Item Description	Price
3.00	Maintenance	MDR8000/MPR9500 Maintenance SA 245374 Renewal 04-01-2020 to 03-31-2021	\$4,595.00
4.00	Maintenance	7705 SAR-8 Maintenance SA 245374 Renewal 04-01-2020 to 12-31-2020	\$38,082.86
Total (7705 SAR-8 No Hardware upgrade required)			\$42,677.86



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: March 26, 2020

SUBJECT: MOU Between City of Kerman and North Central Fire Protection District

In June, 2008, the District executed a Memorandum of Understanding (MOU) between the City of Kerman and the District. Both the District and City desired to enter into a MOU for the City of Kerman's use of District's Board Conference Room as an Emergency Operations Center (EOC) and services from the District for coordination of emergency response and relief efforts in the event of a local emergency or disaster in accordance with the California Emergency Services Act (California Government Code 8550 et seq.) and the Standardized Emergency Management System (SEMS).

The MOU was valid until June 30, 2018. It is necessary that all resources and facilities of the cooperating agencies be made available to prevent and combat the effect of disasters, which may result from such calamities as flood, fire, earthquake, pandemic, pestilence, war, sabotage, terrorism, and riot. Both the City and District desire to coordinate a program of disaster response and relief to ensure preservation and protection of life, public health and welfare, and property by providing emergency response services by means of a Memorandum of Understanding.

Recommended Action: Under the current District State of Emergency it is recommended the Board consider and approve the Memorandum of Understanding (MOU) authorizing the Board Chair to execute the MOU between the City of Kerman and Fire District.

MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF KERMAN
AND
NORTH CENTRAL FIRE PROTECTION DISTRICT

THIS MEMORANDUM OF UNDERSTANDING (this "MOU") is made and entered into this _____ day of April, 2020, to be effective on April 1, 2020, by and between the City of Kerman (CITY) and the North Central Fire Protection District (DISTRICT).

RECITALS

WHEREAS, all resources and facilities of cooperating agencies must be made available to prevent and combat the effect of disasters, which may result from such calamities as flood, fire, earthquake, pandemic, pestilence, war, sabotage, terrorism, and riot; and

WHEREAS, the parties hereto desire to coordinate a program of disaster response and relief to ensure preservation and protection of life, public health and welfare, and property by providing emergency response services by means of this Memorandum of Understanding.

AGREEMENT

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

1. Each party shall develop and maintain a mutually compatible plan in accordance with the standardized Emergency Management System (SEMS) as provided for under the California Emergency Services Act (California Government Code §8550 et seq.) providing for the effective mobilization of all its resources and facilities to cope with any type of disaster and "local emergency" as defined in the California Disaster Assistance Act (California Government Code §8680 et seq.).

2. The CITY will coordinate emergency response and relief efforts to assist members of the public. These efforts will include the coordination of housing, food, and supplies, the operation of the Emergency Operations Center (EOC), and providing information to the public. The DISTRICT will assist CITY with the provision of emergency response and relief services within the DISTRICT'S capabilities.

3. The DISTRICT will provide its Board Conference Room at 15850 W. Kearney Blvd. in Kerman, California for use as an EOC for the CITY during a disaster or any other pre-arranged facility to support and any coordinated disaster training exercises in which the EOC is to be activated.

4. In the event of any situation requiring disaster response, the DISTRICT acknowledges it will provide disaster or emergency relief assistance through SEMS. All actions of the DISTRICT will be coordinated with other participating governmental agencies during a disaster.

5. Each party agrees to participate without assurance of cost recovery and it shall remain the responsibility of CITY to comply with the requirements of §8630 of the California Emergency Services Act and the requirements of California Disaster Assistance Act in seeking cost recovery from the State.

6. Each party agrees to participate in meetings and drills related to disaster relief.
7. Both parties agree to furnish educational materials and appropriate training to its respective employees or agents who may be needed to participate in disaster relief or response efforts.
8. Each party to this MOU agrees to provide the other party with emergency phone numbers of designated personnel responsible for disaster relief. This list will be provided annually and updated as needed. To the extent that the lists contain home or private cellular telephone numbers, these lists will remain confidential and not available for public distribution.
9. This MOU is valid upon the date first set forth above, until either (i) June 30, 2030, or (ii) termination of this MOU by either party to this MOU providing the other party thirty (30) days prior written notice to the other party of such termination. This MOU shall not be modified, unless the parties first agree to and approve such modification in writing.
10. The provisions of this MOU are intended to comply with the provisions of §8656 of the California Emergency Services Act, providing for privileges and immunities from liabilities, exemption from laws, ordinances, and rules applicable to personnel performing their respective functions within their jurisdiction to the same degree and extent while engaged in performance of any of their functions and duties outside their jurisdiction.
11. To the extent that any equipment or facilities of any other governmental agency outside the CITY are utilized or employed in any response or relief efforts covered by this MOU, such equipment and facilities will remain under the control and supervision of the CITY for the duration of the effort or until the originating governmental agency resumes custody of the respective equipment or facilities. The DISTRICT may exercise control and supervision of such equipment and facilities with the consent of the originating governmental agency.
12. In the event a local emergency and disaster required aid outside the jurisdiction of the CITY's Operational Area, coordination shall be obtained through the County of Fresno in accordance with SEMS.
13. The parties are acting in an independent capacity in pursuit of this MOU. Except as expressly provided herein, this MOU shall not be construed as or deemed an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever.
14. At all times during the term of this MOU, the CITY and the DISTRICT shall comply with all applicable laws, ordinances, rules and regulations of the United States of America, the State of California, including all agencies and subdivisions thereof.
15. All notices are required to be given in writing under this MOU shall be deemed to be given when delivered personally to the person designated below, or his/her successor, or

when 5 days have elapsed after it is deposited in the United States mail in a sealed envelope, with registered or certified mail postage prepaid, or on the next addressed business day if sent by express mail or overnight air courier to the party to which the notice is being given, as follows:

For DISTRICT
FIRE CHIEF
15850 W. Kearney Blvd.
Kerman, CA 93630

For CITY
CITY MANAGER
850 S. Madera
Kerman, CA 93630

Such addresses may be changed by either party upon written notice to the other party given as provided in this section.

16. If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant or condition of this MOU, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorney's fees and legal expenses in addition to any other relief to which such party may be entitled.

17. The provisions of this MOU are severable. The invalidity, or unenforceability of any one provision in this MOU shall not affect the other provisions.

18. This MOU represents the entire and integrated agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or agreements, either written or oral.

IN WITNESS THEREFORE, this Memorandum of Understanding has been executed by and on behalf of the parties hereto as of the day and year first above written.

NORTH CENTRAL FIRE PROTECTION
DISTRICT

CITY OF KERMAN, CALIFORNIA

By: _____
Kenneth Abrahamian, Chair

By: _____
Rhonda Armstrong, Mayor

APPROVE AS TO CONTENT

APPROVE AS TO CONTENT

By: _____
Timothy Henry, Fire Chief

By: _____
John Jansons, City Manager