



JOB ANNOUNCEMENT

Property Maintenance Worker II

Annual Salary Range: \$61,932 - \$75,276

The District will be accepting applications for a Property Maintenance Worker II to fill a vacancy. Applicants must meet the minimum qualifications as specified in the Property Maintenance Worker II Job Specifications [Property Maintenance Worker II Job Specification](#). The exam process will include an application and resume review, and oral interview.

Key Responsibilities

(May include, but are not limited to, the following:)

- Learn to perform a variety of manual tasks related to assigned duties
- Follow oral and written instructions
- Maintain courteous and effective relationships with co-workers and the public
- Read, write, and speak English at a level necessary for satisfactory job performance
- Performs various semi-skilled to skilled tasks related to the routine operation and maintenance of heating and air conditioning equipment, plumbing, and minor electrical, carpentry, painting, masonry, cement work, fabrication work and general maintenance work.
- Performs plumbing repairs (i.e. restrooms, kitchens, landscape and domestic water lines).
- Repairs and installs fences, repair and replace interior/exterior doors and windows.
- Operates and makes minor repairs to air handling units, electronic and motorized doors, pumps, and fans.
- Performs various semi-skilled tasks in the renovation, repair, minor construction and remodeling of District owned buildings and facilities (including painting).
- Repairs and maintains roadways, parking lots, landscaped and non-landscaped grounds, storm drainage systems, parking lot equipment, perimeter fences, manual and automatic slide gates, computerized security access control equipment, computerized lighting systems, and visual aids and related equipment and infrastructure(s).
- Performs grounds maintenance activities, such as applying chemicals and mowing grounds.
- Maintains records of maintenance and repairs performed on equipment and buildings.
- Breaks out and removes concrete and asphaltic concrete; saw cuts concrete.
- Performs concrete finishing by setting forms, mixing, wheeling and pouring concrete for repairs and other concrete construction work.
- Assembles, disassembles, arranges, moves and performs maintenance on office furnishings and equipment.
- Maintains records of maintenance and repairs performed on equipment and buildings.
- Operates and services a variety of hand and power tools, equipment, and repair equipment (i.e. chemical sprayers, airless sprayers, fork lifts, portable compressors, generators, garage doors).
- Operates various tools, shop and motorized equipment in the performance of maintenance and repair work.
- May be required to work in high places from ladders, booms and lifts.
- Performs minor emergency roofing repairs.
- Performs minor welding repairs.

Property Maintenance Worker II Job Announcement

Page 2 of 2

- May prepare reports utilizing applicable software.
- Safety protocols, laws, and equipment shall be adhered to all times while performing District duties.
- Performs related duties as required.

Ideal Candidate Qualifications

- High school diploma or GED.
- Two years of experience in building maintenance and repair, including electrical, plumbing, mechanical, painting, carpentry, asphalt, and concrete pavement maintenance or construction work.

District Benefits

- PARS Retirement System – District-participating retirement program.
- Vacation Leave (Full-Time): 40-hour employees with up to five years of service accrue 80 hours (two weeks) of vacation annually.
- Sick Leave (Full-Time): 40-hour employees accrue 8 hours of sick leave per month.
- Holidays: Ten (10) District-observed holidays plus two (2) half-day holidays.
- Health, Dental, and Vision Insurance: The District contributes 80% of the premium, up to a \$1,900 monthly cap; employees pay the remaining 20%.
- Life Insurance: District-provided life insurance coverage.

How to Apply

Applications are available online at www.northcentralfire.org/career-opportunity to begin the submission process.

This recruitment is Open Until Filled. The District may close the recruitment at any time once a sufficient number of qualified applications have been received.

Applicants must submit at the time of filing:

- A completed District employment application
- A resume detailing relevant experience
- (Optional) A cover letter describing interest in the position

Incomplete applications may not be considered.

Applications may be submitted by email, hr@northcentralfire.org, in person, or by postal delivery to:

North Central Fire Protection District
15850 W. Kearney Blvd.
Kerman, CA 93630

This position requires that the individual pass a DOJ live scan.

All questions concerning the examination process should be directed to hr@northcentralfire.org.

North Central Fire Protection District is an Equal Opportunity Employer.