

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
THURSDAY, JANUARY 23, 2020  
5:30 P.M.  
MINUTES**

**1. CALL TO ORDER**

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:33 p.m.

**Roll Call**

**Board Members Present:** Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Mr. Ken Abrahamian and Ms. Amanda Souza.

Also present were Fire Chief Tim Henry, Deputy Chief Jacob McAfee, Fire Marshal George Mavrikis, Mr. Ken Price and Mr. Joe Barcelos.

**2. INVOCATION AND FLAG SALUTE**

The invocation and flag salute were led by Chief Henry.

**3. PUBLIC COMMENTS**

Mr. John Jansons, the new City Manager for the City of Kerman introduced himself to the District Board. Mr. Jansons stated Chief Henry has graciously welcomed me to the area and took me on a tour of the District. I am interested in learning more about the District and the seventy-five (75) years of service and history here. I look forward to working with Chief Henry and continuing the good relationship between the City of Kerman and the District. I hope we have some opportunities for the City Council to work with the District Board on issues of mutual concern and interest.

Chief Henry stated he talked to Mr. Jansons about an incident that happened to a family in Kerman and together along with school officials, we were all able to provide some help to this family. I appreciate the relationship we are building and am excited to think of the opportunities our open dialogue and support will provide.

The District Board welcomed Mr. Jansons to Kerman and thanked him for the opportunity to meet him and work with him and the City of Kerman officials.

**4. CONSENT AGENDA**

**A. Consideration and Approval of Disbursements List for December 2019**

**B. Review and Acceptance of Monthly Financial Reports**

- 1) District Cash Balances Report – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Reports for November and December**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for

discussion or questions. There were no items pulled so Mr. Abrahamian called for a motion.

**Motion:** To approve the Consent Agenda as presented.

**Moved by:** Mr. Nonini, second by Mr. Foglio

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

## 5. APPROVAL OF MINUTES

### A. Minutes of the Regular Board Meeting of December 19, 2019.

There were no questions or comments

**Motion:** To approve the minutes of the Regular Board Meeting of December 19, 2019 as presented.

**Moved by:** Ms. Souza, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Abstain	Aye	Aye	Aye	4/0

## 6. FIRE CHIEF REPORT

### A) Fire Incident Fire/Prevention Reports for December

Chief Henry asked the District Board if they received the incident and fire prevention reports by email this month. He stated with the boards consent he would like to continue to provide these two reports by email and just put a summary page in everyone's board packet. Hard copies will be available at each board meeting if a board member would like to take one home. After you review the monthly email of the reports, you can email any questions you have and I will be prepared to answer the question at the board meeting.

The District Board gave their consent to receive the incident and fire prevention reports by email and discuss answers to any questions at the board meeting. There were no questions about this month's reports.

### B) Portable Classrooms Update

Chief Henry stated we are currently going through the permitting process with the City of Kerman for a conditional use permit for the portable classroom we are installing here at station 55.

Chief Henry reported the District went out to bid for the work we will be doing here at station 55 for the classroom and paving the area around the classroom, constructing a fence and gates. At station 58 we just have to pour the footing and prepare a pad to place the classroom on, which will not require a permit.

Chief Henry stated the contractor that was awarded the bid by the school district to move the classrooms will move the classrooms to our stations. The District has

a contractor to construct the footing and pad at station 58 and when the classroom arrives this contractor will set the classroom in place, put it together, and wire it. And the contractor that gets the bid for station 55 will do the same with the classroom we are having delivered here. Originally, we were going to place the classroom at station 58 in the gravel area on the north side of the shop but this area is not going to work. Placing the classroom in this area is too close to the existing septic tank and there has been some sink holes in this spot in the past from deteriorating roots from a large tree that was pulled from this spot years ago. We are going to place the classroom south of the old administration buildings west of the shop. This will be a better spot with plenty of space.

Chief Henry addressed a few more questions from the District Board.

### **C) Weed Abatement – City of Kerman**

Chief Henry stated one of the conversations I had with City Manager Jansons was about providing weed abatement services in the City of Kerman. The City's code enforcement has been providing weed abatement services in the City while the District provides this service throughout the rest of the District including the town of Biola. The City of Kerman is approximately three and a half square miles and so I talked to Mr. Jansons about what it would look like for the District to provide the weed abatement services within the city of Kerman.

Mr. Jansons stated currently the City does not have a code enforcement department but instead are relying on a contracted building inspector and planning department staff to handle the enforcement of weed abatement and other enforcement issues. Mr. Jansons stated the District is performing the abatement function in the surrounding areas around the City and with a better efficiency and good governance. Chief Henry and I will explore the possibility of the District providing abatement services for the City. Mr. Jansons added, what can't be overlooked is the power of the badge and uniform. We send out civilians with clip boards and encourage people to abate their weeds and hazards. That pales in comparison to the response you get when a fire professional shows up and says this is a dangerous situation.

The District Board was not aware the District did not already provide this service to the City and is in favor of working something out with the City for the District to provide abatement services. Chief Henry stated he will work with Mr. Jansons and City officials to move forward on what is needed for the District to provide abatement services in the City.

## **7. PUBLIC HEARING AND ADOPTION OF FIRE CODE ORDINANCE NO. 2019-01**

### **A) Action item – Conduct Public Hearing and adopt Fire Code Ordinance No. 2019-01 introduced at the December 19, 2019, regular board meeting.**

Mr. Abrahamian opened the floor for the public hearing but there was no one from the public present for the hearing so he closed the public hearing.

The District Board asked a question about the next step to complete the adoption of the District's Fire Code Ordinance. Chief Henry explained the process of

sending the adopted ordinance to the City of Kerman and the County of Fresno for their respective governing officials to ratify, modify or deny the ordinance. The City and County have fifteen (15) days to make a determination.

There were no more questions or discussion so Mr. Abrahamian called for a motion.

**Motion:** To adopt Fire Code Ordinance No. 2019-01 as presented.

**Moved by:** Mr. Nonini, second by Ms. Souza.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:  
Aye                      Aye                      Aye                      Aye                      Aye                      5/0

**8. BOARD MEMBER COMMENTS/REPORTS**

There were no reports or comments.

**9. ANNOUNCEMENTS**

**A) Next Regular Board Meeting: Thursday, February 27, 2020 at 5:30 p.m.**

**10. CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: 1

The closed session was not needed.

**11. ADJOURNMENT**

**Motion:** To adjourn the meeting at 6:05 p.m.

**Moved by:** Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:  
Aye                      Aye                      Aye                      Aye                      Aye                      5/0

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Amanda Souza, Board Secretary  
North Central Fire Protection District

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Date